



Iowa Board of Educational Examiners

Do you qualify for an Initial School Business Official Authorization?

Here are the options within Iowa code for qualifying for an Initial Authorization.

- You must have a job offer from an Iowa school district.
- Educational qualifications- One of the options below:
 - A Bachelor of Arts or Bachelor of Science degree in Business or Accounting
 - An Associates of Arts Degree or Associates of Science in Business or Accounting
 - 60 college credits of Business-related courses.
- You must have a minimum of 6 credits of accounting for the Temporary Initial SBO Authorization. 9 credits of accounting are required for the Initial SBO Authorization.
 - The Initial School Business Official Authorization is valid for 2 years, during which you will complete a mentoring program through the Iowa School Business Management Academy.
 - The Temporary Initial School Business Official Authorization is valid for 1 year, during which you will need to complete the accounting credits to reach the 9-credit threshold and you may start the mentoring program through the Iowa School Business Management Academy.

If you have questions about qualifying for the SBO Authorization or about any part of the application process, please contact:

Dave Wempen, Consultant for SBO Authorizations with the Iowa Board of Educational Examiners:

david.wempen@iowa.gov or 515-281-3605