

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS

Grimes State Office Building – 400 E.14th St.
Second Floor State Board Room
Des Moines, IA 50319-0147

2018-2019 BoEE Goals

- Goal 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based, and provide flexibility in attainment in all credential types, especially in shortage areas.
- Goal 2: The Board will address Special Education requirements.
- Goal 3: The Board will review secondary endorsement criteria in response to shortages.

AGENDA
TIMES ARE APPROXIMATE
April 12, 2019

9:00 a.m.

Call Meeting to Order

Approve the Agenda

[Tab A](#)

Consent Agenda

- a. Minutes from February 22, 2019 board meeting

[Tab B](#)

**Professional Practices - Licensee Discipline – Closed Session –
Board Members Only (roll call)**

Open Session

- a. Results of closed session announced
b. Approve closed session minutes from February 22, 2019
c. Reinstatement(s)
1. None

Communication from the Public

Board Communications

- a. Board Member Reports
b. Executive Director's Report
1. Legislative Update
2. Agency Update
3. Licensing System Update
4. Financial Update
5. CCSSO TLLC Meeting May 7-8, 2019 (Salt Lake City, UT)
6. NASDTEC Annual Conference June 2-4, 2019 (Denver, CO)
7. Micro-Credential Summit June 18-19, 2019 (Louisville, KY)
8. Board Meeting and Retreat June 20-21, 2019 (Cedar Rapids)

[Tab C](#)

11:00 a.m.

**Stakeholder Presentation - Professional Educators of Iowa (PEI),
Jodie Nation, Director and Nathan Arnold, Attorney**

12:00 p.m.

Lunch for Board Members

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. ***Adopt***
 - 1. None
- b. ***ARRC Review Pending***
 - 1. None
- c. ***Notice***
 - 1. None
- d. ***Items for Discussion***
 - 1. IAC 282 Chapter 22.2(4) - Preservice Substitute Authorization [Tab D](#)
 - 2. IAC 282 Chapter 13.6 - Temporary Initial [Tab E](#)
 - 3. IAC 282 Chapter 25.3(7) - Student Loan [Tab F](#)
 - 4. IAC 282 Chapters 15, 19, 22, 23,24 - Mandatory Reporter [Tab G](#)

Waivers

- 1. PFW 19-01 Jason Farmer [Tab H](#)
- 2. PFW 19-02 Anissa Irlmeier [Tab I](#)
- 3. PFW 19-04 Dr. Robert Kobylski [Tab J](#)

Reports/Approvals

- 1. FY 20 Board Meeting Calendar [Tab K](#)
- 2. Multi-Occupations Endorsement Summary Report (Dave Wempen) [Tab L](#)
- 3. Career and Technical Education Report (Dave Wempen)
- 4. Presentation of Certificate of Service to Outgoing Board Members

2:00 p.m.

Adjournment

UPCOMING MEETINGS:

**Friday, May 17, 2019
Thursday and Friday, June 20-21, 2019
(Retreat and Meeting, Cedar Rapids, IA)**

1 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(8)(a), and order this case
2 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

3
4 Katherine Schmidt moved, with a second by Sara Yedlik, that in **case number 18-**
5 **187**, the Board find that, although one or more of the allegations in the complaint may
6 be substantiated by the witnesses interviewed in the course of the investigation
7 [and/or] the documents gathered in the course of the investigation, and the allegations
8 may constitute a technical violation of the board's statute or administrative rules; the
9 evidence before the board indicates that the alleged violation was an isolated incident,
10 and that adequate steps have been taken to remedy the violation and to ensure that
11 incidents of a similar nature do not occur in the future. The Board will not pursue
12 formal disciplinary action in this matter. Roll call vote: Behrens – yes; Bice – yes; Hill
13 – no; Overholtzer – yes; Schmidt – yes; Schoening – yes; Voss – yes; Williamson – yes;
14 Yedlik – yes. **MOTION CARRIED.**

15
16 Tony Voss moved, with a second by Katherine Schmidt, that in **case number 18-76**,
17 the Board find probable cause to establish a violation of the following provisions of the
18 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(b)(1), 25.3(1)(d), and
19 25.3(1)(e)(4), and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

20
21 Katherine Schmidt moved, with a second by Tony Voss, that in **case number 18-159**,
22 the Board return the complaint and investigative report to the investigator to gather
23 further information, and return the case to the Board for further consideration.
24 Roll call vote: Behrens – no; Bice – yes; Hill – yes; Overholtzer – yes; Schmidt – yes;
25 Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION CARRIED.** (Dr.
26 Lebo left the room during the discussion of this case in closed session.)

27
28 Tony Voss moved, with a second by Sara Yedlik, that in **case number 18-161**, the
29 Board find probable cause to establish a violation of the following provisions of the
30 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(8)(a), and order this case
31 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Tony Voss moved, with a second by Katherine Schmidt, that in **case number 18-167**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(4)(b), and order this case
4 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 Tony Voss moved, with a second by Katherine Schmidt, that in **case number 18-168**,
7 the Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(8)(a) and order this case
9 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Sara Yedlik moved, with a second by Tony Voss, that in **case number 18-77**, the
12 Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement of the parties and imposing the agreed upon sanction.
14 **MOTION CARRIED UNANIMOUSLY.**

15
16 Sara Yedlik moved, with a second by Katherine Schmidt, that in **case number 18-93**,
17 the Board accept the agreement submitted by the parties, and issue an Order
18 incorporating the agreement of the parties and imposing the agreed upon sanction.
19 **MOTION CARRIED UNANIMOUSLY.**

20
21 Sara Yedlik moved, with a second by Tony Voss, that in **case number 18-156**, the
22 Board accept the agreement submitted by the parties, and issue an Order
23 incorporating the agreement of the parties and imposing the agreed upon sanction.
24 **MOTION CARRIED UNANIMOUSLY.**

25
26 Tony Voss moved, with a second by Sara Yedlik, that the Board accept the
27 respondent's waiver of hearing and voluntary surrender in **case number 16-116**, and
28 that the Board issue an order permanently revoking the license with no possibility of
29 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

30
31 Katherine Schmidt moved, with a second by Tony Voss, that the Board accept the
32 respondent's waiver of hearing and voluntary surrender in **case number 18-10**, and

1 that the Board issue an order permanently revoking the license with no possibility of
2 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

3
4 Tony Voss moved, with a second by Sara Yedlik, that the Board accept the
5 respondent's waiver of hearing and voluntary surrender in **case number 17-161**, and
6 that the Board issue an order permanently revoking the license with no possibility of
7 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

8
9 Katherine Schmidt moved, with a second by Sara Yedlik, that the Board extend the
10 180-day deadline for issuance of the final decision in **case number 18-130**, based
11 upon the amount of time needed to complete the investigation due to pending criminal
12 charges. **MOTION CARRIED UNANIMOUSLY.**

13
14 Sara Yedlik moved, with a second by Tony Voss, that the Board extend the 180-day
15 deadline for issuance of the final decision in **case number 18-133**, based upon the
16 need to conduct the hearing currently set for April 9, 2019 and the need to review the
17 proposed decision. **MOTION CARRIED UNANIMOUSLY.**

18
19 Tony Voss moved, with a second by Katherine Schmidt, that the Board extend the
20 180-day deadline for issuance of the final decision in **case number 18-147**, based
21 upon the amount of time needed to complete the investigation due to pending criminal
22 charges. **MOTION CARRIED UNANIMOUSLY.**

23
24 Katherine Schmidt moved, with a second by Sara Yedlik, that the Board approve the
25 closed session minutes, as amended, from January 17, 2019. **MOTION CARRIED**
26 **UNANIMOUSLY.**

27
28 Communication from the Public

29 None.

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1 Board Member Reports

2 Larry Bice reported on some bills regarding higher education that the legislature is
3 discussing regarding program completion testing; Praxis; modifying how the score is
4 set. He also talked about some of the testing differences of the states that border Iowa.

5
6 Executive Director's Report – Dr. Lebo

7 Legislative Update: Dr. Lebo provided an overview of some of the bills that affect
8 education and/or licensure. She reminded the Board that a bill tracker is available to
9 check on the status of various bills. The first funnel is scheduled for March 8.

10
11 Agency Update: Dr. Lebo updated the Board regarding a possible office location that
12 she visited. It did address our needs and would keep us close to the Capitol Complex.
13 She is waiting to hear from the leasing entity in terms of cost, etc.

14
15 Licensing System Update: March 4 is the tentative go-live date. There are two
16 possible issues that were identified through testing: 1) One of the electronic forms we
17 use and, 2) How we are able to collect identifying information. We are working on
18 resolving these issues. We are looking at purchasing some on-demand support from
19 the provider after the system is launched and negotiating the cost of the support.

20
21 Financial Update: Dr. Lebo reviewed the financial report.

22
23 NASDTEC Annual Conference in Denver, CO, June 2-4, 2019: There will be several
24 sessions on reciprocity. Dr. Lebo and Joanne Tubbs will be attending.

25
26 Micro-Credential Summit in Louisville, KY, June 18-19, 2019: This year's forum will
27 bring together representation from local, state and national education organizations to
28 discuss progress made in various states which use micro-credentials as one
29 component of a continuous professional learning system. Dr. Lebo and Dr. Linda
30 Espey will be attending.

1 Board Meeting and Retreat is scheduled for June 20-21, 2019, and will be held in
2 Cedar Rapids. Sara Yedlik has been amazing in assisting with the meeting location,
3 scheduling, etc. There will be an opportunity to tour Iowa BIG as well as hearing
4 presentations from the area colleges regarding their teacher preparation programs.
5

6 Board Operating Guidelines: Dr. Lebo will email the Board Operating Guidelines to
7 committee members (Behrens, Bice, Dutcher, Schoening, Williamson) to review and
8 make any necessary updates/revisions. It will then be returned to the full board for
9 review at the April or May meeting.
10

11 Stakeholder Presentation

12 Dr. Roark Horn, Executive Director of School Administrators of Iowa (SAI), provided
13 the Board with feedback from the SAI Executive Committee regarding licensure.
14

15 Rules

16 Adopt:

17 None.
18

19 ARRC Review Pending:

20 None.
21

22 Notice:

23 None.
24

25 Items for Discussion:

26 IAC 282 Chapter 22.2(4) – Preservice Substitute Authorization. The proposed
27 amendment would create a new preservice substitute authorization to allow certain
28 teacher preparation candidates to serve as substitute teachers. This is based on
29 feedback from school districts and information that we gathered from other states.
30 This will return for further discussion.
31

32 Petition for Waiver

33 None.

1 Reports/Approvals

2 Summary Waiver Report – January 30, 2019: Darcy Hathaway reviewed the report
3 with the Board. Our rules require us to compile this report twice a year and report on
4 all the waivers that the Board has ruled on in the six-month period. The report is
5 submitted to the Administrative Rules Review Committee.

6

7 Board Meeting Calendar for FY 20: The Board was asked to review a draft of the FY 20
8 board meeting dates. This will return for approval at the April or May meeting.

9

10 There being no further business, Tony Voss moved, with a second by Mary K.
11 Overholtzer, to adjourn the meeting at 12:24 p.m.

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To: BoEE - Executive Director, Dr. Ann Lebo
 cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: March 4, 2019

Re: **FY 2019 FINANCIAL ANALYSIS**
Period 8 - February 2019

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Cash Balance
9397 - BoEE	\$1,048,512	\$792,055
2217 - Teachers Cert Clrg	0	0
	<u>\$1,048,512</u>	<u>\$792,055</u>

Areas to Monitor:

RED:



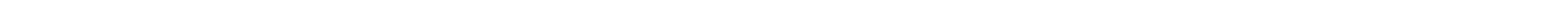
YELLOW:

Replacement cost for Frontline licensing system (FY19 is final year of 6 year agreement)
 OCIO consulting fees for the BoEE IT assessment and licensure system.
 BoEE office relocation tbd (not included in FY19 forecast).



GREEN:

FY20 & FY21 budgets submitted to DOM on October 1.
 Governor's Budget Hearing held November 15



Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
 For Fiscal 2019, July & December are "3 Payroll" months.
 Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov

515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2019

EDas Customer Number: 1100
Percent of Year Complete 67%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	937,544														1,037,544	1,037,544	998,096		
	Balance Carried Forward to Next Year																				
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	246	-	-	-	-	-	-	54	-	-	-	246	300	300	82%	100%
401	Fees, Licenses & Permits	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	153,260	163,547	192,600	237,156	-	-	-	1,227,593	1,974,154	2,100,000	58%	94%
704	Other	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	52,512	60,397	50,049	51,478	-	-	-	385,692	600,128	617,231	62%	97%
Total Revenues:		220,100	303,178	200,836	214,768	161,928	149,568	198,283	164,872	205,771	223,943	242,648	288,688	-	-	-	1,613,532	2,574,582	2,717,531	59%	95%
Total Resources		320,100	1,240,722	200,836	214,768	161,928	149,568	198,283	164,872	205,771	223,943	242,648	288,688	-	-	-	2,651,076	3,612,126	3,715,627		
Expenditures																					
101	Personal Services	110,742	100,414	115,763	116,280	115,687	180,462	106,841	110,223	116,535	116,535	116,535	116,535	64,094	-	-	956,410	1,486,646	1,511,881	63%	98%
202	In State Travel	-	1,432	637	3,093	1,791	620	1,903	-	321	306	461	315	341	-	-	9,476	11,220	10,000	95%	112%
203	State Vehicle Operation	-	50	-	812	-	-	-	-	-	120	-	100	-	-	-	863	1,083	1,200	72%	90%
204	State Vehicle Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,920	0%	0%
205	Out Of State Travel	-	-	(470)	2,729	(55)	-	-	642	-	-	767	346	-	-	-	2,845	3,958	5,000	57%	79%
301	Office Supplies	-	5,684	52	335	82	340	87	309	865	760	840	970	850	-	-	6,888	11,173	12,000	57%	93%
303	Equipment Maintenance Supplies	-	-	-	-	-	-	-	-	4,000	-	-	4,000	-	-	-	-	8,000	8,000	0%	100%
308	Other Supplies	-	131	-	-	-	-	57	-	-	-	-	-	-	-	-	188	188	-	0%	0%
309	Printing & Binding	-	-	51	-	103	182	1	177	150	35	25	370	65	-	-	513	1,158	1,000	51%	116%
313	Postage	-	573	702	447	530	447	391	611	770	790	675	700	625	-	-	3,700	7,260	8,000	46%	91%
401	Communications	-	1,932	1,163	1,175	1,271	1,184	1,184	1,185	1,200	1,200	1,200	1,200	1,200	-	-	9,094	15,094	15,000	61%	101%
402	Rentals	1,860	-	-	235	-	75	-	-	750	500	850	750	(1,300)	-	-	2,171	3,721	5,000	43%	74%
405	Prof & Scientific Services	-	50	-	268	98	264	50,206	(48,800)	850	1,000	815	725	655	-	-	2,087	6,131	7,000	30%	88%
406	Outside Services	-	149	-	69	10	44	35	45	1,030	1,300	1,300	870	600	-	-	351	5,451	15,000	2%	36%
408	Advertising & Publicity	-	-	-	48	-	-	-	-	-	-	-	-	-	-	-	48	48	2,000	2%	2%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	270	-	365	-	300	-	-	-	935	1,000	0%	94%
414	Reimbursements To Other Agency	-	617	1,679	8,744	4,417	2,889	3,309	3,212	3,600	3,600	3,600	3,600	3,600	-	-	24,867	42,867	5,000	497%	857%
416	ITD Reimbursements	-	4,516	1,453	3,122	4,108	47,244	150,923	99,563	169,350	102,500	113,500	20,500	13,500	-	-	310,929	730,279	15,000	2073%	4869%
418	IT Outside Services	-	-	-	39,205	-	-	-	48,800	-	-	-	-	-	-	-	88,005	88,005	800,000	11%	11%
432	Attorney General Reimbursement	-	-	6,667	3,333	4,722	3,485	3,333	3,333	3,333	4,333	3,333	3,333	4,333	-	-	24,874	43,539	45,000	55%	97%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	-	-	600	-	200	-	-	-	800	1,000	0%	80%
434	Gov Transfer Other Agencies	-	-	22,124	28,779	37,362	-	46,270	-	43,500	21,751	21,751	21,751	21,751	21,756	-	134,535	286,795	742,200	18%	39%
501	Equipment	-	-	-	-	-	-	-	-	5,000	-	5,000	-	-	-	-	-	10,000	10,000	0%	100%
502	Office Equipment	-	-	-	-	-	-	-	-	500	-	-	500	-	-	-	-	1,000	2,000	0%	50%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	500	-	-	500	-	-	-	1,000	2,000	0%	50%
510	IT Equipment & Software	-	-	2,702	-	-	-	-	-	4,580	1,000	2,000	3,980	1,390	-	-	2,702	15,652	20,000	14%	78%
602	Other Expenses & Obligations	-	-	4,366	5,407	3,329	3,420	2,748	2,572	2,690	2,070	2,410	2,500	6,380	-	-	21,842	37,892	30,000	73%	126%
702	Fees	-	30	-	-	-	-	-	-	-	-	-	-	-	-	-	30	30	-	0%	0%
705	Refunds-Other	-	-	-	50	-	-	-	95	-	-	-	-	-	-	-	145	145	3,000	5%	5%
Total Expenditures:		112,603	115,578	156,887	214,131	173,455	240,656	367,287	221,966	354,295	263,300	271,027	188,045	119,084	21,756	-	1,602,564	2,820,071	3,279,201	49%	86%
Current Month Operations		107,497	187,599	43,949	637	(11,528)	(91,088)	(169,004)	(57,094)	(148,523)	(39,357)	(28,379)	100,643	(119,084)	(21,756)	-	10,968	(245,489)	(561,670)		
Cash Balance		207,497	1,332,640	1,376,589	1,377,226	1,365,698	1,274,610	1,105,606	1,048,512	899,988	860,631	832,253	932,895	813,811	792,055	792,055		792,055	436,426		

FOOTNOTES

Expenditures

- 101 Personal Services** - July & December have 3 payroll warrants written. 10% of the expense for the 2nd payroll paid in July was charged to FY18.
- 202 In State Travel** - Employee travel and Board Meeting expense.
- 203 State Vehicle Operation** - October expense includes vehicle repair charges in the amount of \$812.
- 205 Out of State Travel** - February expense is for travel to the NASDTEC winter symposium.
- 301 Office Supplies** - August exp includes annual NASDTEC membership fees (\$5,500).
- 401 Communication** - Cell phone and ICN Voice usage.
- 402 Rentals** - December expense is for exhibitor services at the Iowa Association of School Boards 2018 event.
- 405 Prof & Scientific Services** - payments to school districts for Board Member per diem & substitute reimbursements.
January expense includes the Frontline license fee for the 2nd half of FY2019 of \$48,800. This cost was moved to Exp Class 418 in February.
- 414 Reimbursements to Other Agencies** - Association fee & DAS services. October includes Association fees totaling \$6,012 for July-September.
- 416 ITD Reimbursements** - I/3 Admin & OCIO Services. Feb expense includes Carahsoft fees of \$98,405 for Salesforce implementation, in addition to OCIO consulting fees of \$235 related to the licensure system and the IT assessment. Forecasted expense is for licensing system replacement.
- 418 IT Outside Services** - October and February expense is for Frontline licensing fees for FY2019. Budgeted expense is for licensing system replacement.
- 434 Gov Transfer Other Agencies** - DCI criminal history & background checks. Sept expense includes DPS charge for annual router maintenance for FY2018.
- 510 IT Equipment & Software** - September exp is for annual Siteimprove subscription renewal
- 602 Other Expenses & Obligations** - TOS credit card processing fees.

Job Class	Board Members
14000-001	Larry D Hill
14000-002	Sara J Yedlik
14000-003	Anthony D Voss
14000-004	Katherine E Schmidt
14000-005	Erin K Schoening
14000-006	Dan D Dutcher
14000-007	vacant
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	Larry Bice DOE

Job Class	Employee Name	9397
00018-002	Clerk-Specialist Sarah A Robinson	1.00
00018-003	Clerk-Specialist Sharon S Jensen	1.00
00018-004	Clerk-Specialist Danielle N Brookes	1.00
00121-001	Info Tech Specialist 4 Jeff S Debruin	1.00
00697-001	Investigator 4 James P McNellis	1.00
00705-801	Admin Intern vacant	0.00
01071-001	Education Program Consultant Steven C Mitchell	1.00
01071-005	Education Program Consultant Michael D Cavin	1.00
01071-006	Education Program Consultant Gregory S Horstman	1.00
01071-007	Education Program Consultant Linda Hunt Espey	1.00
01071-008	Education Program Consultant David D Wempen	1.00
31038-002	Exec Dir/Ed Examiners Board Ann E Lebo	1.00
31513-001	Admin Consultant Joanne K Tubbs	1.00
90645-001	Attorney 3 Darcy K Hathaway	1.00
95002-001	Secretary 3 Kimberly K Cunningham	1.00

Total Budgeted FTEs 14.00

Fund: 0914 Teacher Certificates Clearing
 Unit: 2217
 Sub Unit: Blank
 Appropriation: Teacher Certificates Clearing

FY 2019

EDas Customer Number:
 Percent of Year Complete 67%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date	Forecasted EOY							
	Appropriation	-																			
	BBF	-		-																	
Revenue Collected																					
501	Refunds & Reimbursements	-	-	-	-	-	-	-	-	1,000	-	1,000	-	-	-	-	-	2,000	3,000	0%	67%
Total Revenue Collected:		-	-	-	-	-	-	-	-	1,000	-	1,000	-	-	-	-	-	2,000	3,000	0%	67%
Expenditures																					
705	Refunds-Other	-	-	-	-	-	-	-	-	1,000	-	1,000	-	-	-	-	-	2,000	3,000	0%	67%
Total Expenditures:		-	-	-	-	-	-	-	-	1,000	-	1,000	-	-	-	-	-	2,000	3,000	0%	67%
Current Month Operations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Cash Balance		0	0	0	0	0	0	0	0				1%								

Revenue
501

Expense
705

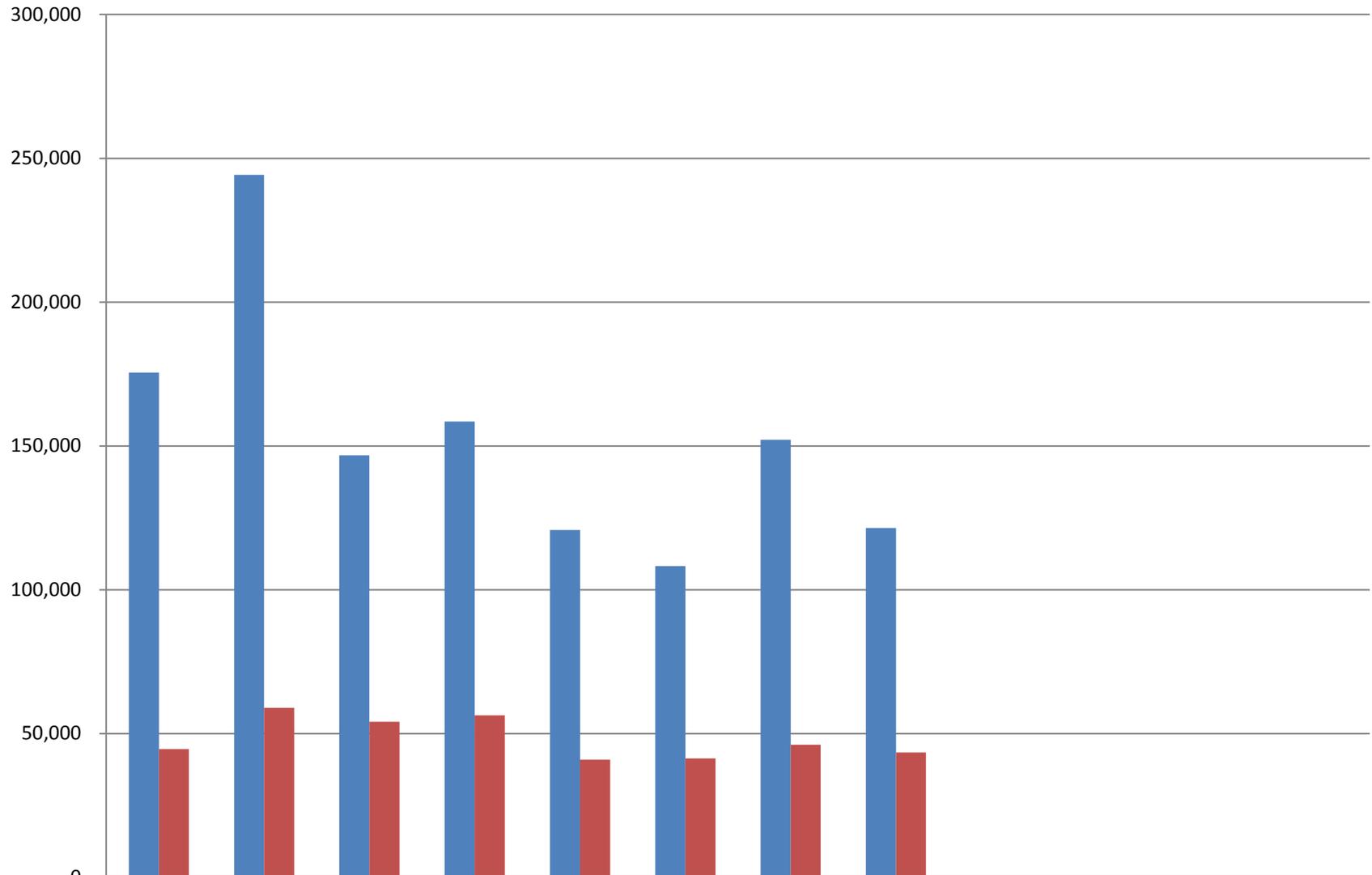
Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: WZ9

Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Forecast	Actual													
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	246	0	0	0	0	0	0	0	0	0	0	246
401	Licensure Fees	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	0	0	0	0	0	0	0	1,227,593
704	DCI Check Fees	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	0	0	0	0	0	0	0	385,692
Total Revenues:		220,100	303,178	200,836	214,768	161,928	149,568	198,283	164,872	-	-	-	-	-	-	-	1,613,532
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	22	0	0	0								22
401 Gen Fund	Licensure Fees	55,964	77,781	45,191	50,194	38,467	34,431	48,399	38,635								389,061
Total General Fund		55,964	77,781	45,191	50,194	38,489	34,431	48,399	38,635	0	389,083						
Total Receipts		276,064	380,959	246,027	264,962	200,416	183,998	246,683	203,507	-	-	-	-	-	-	-	2,002,615

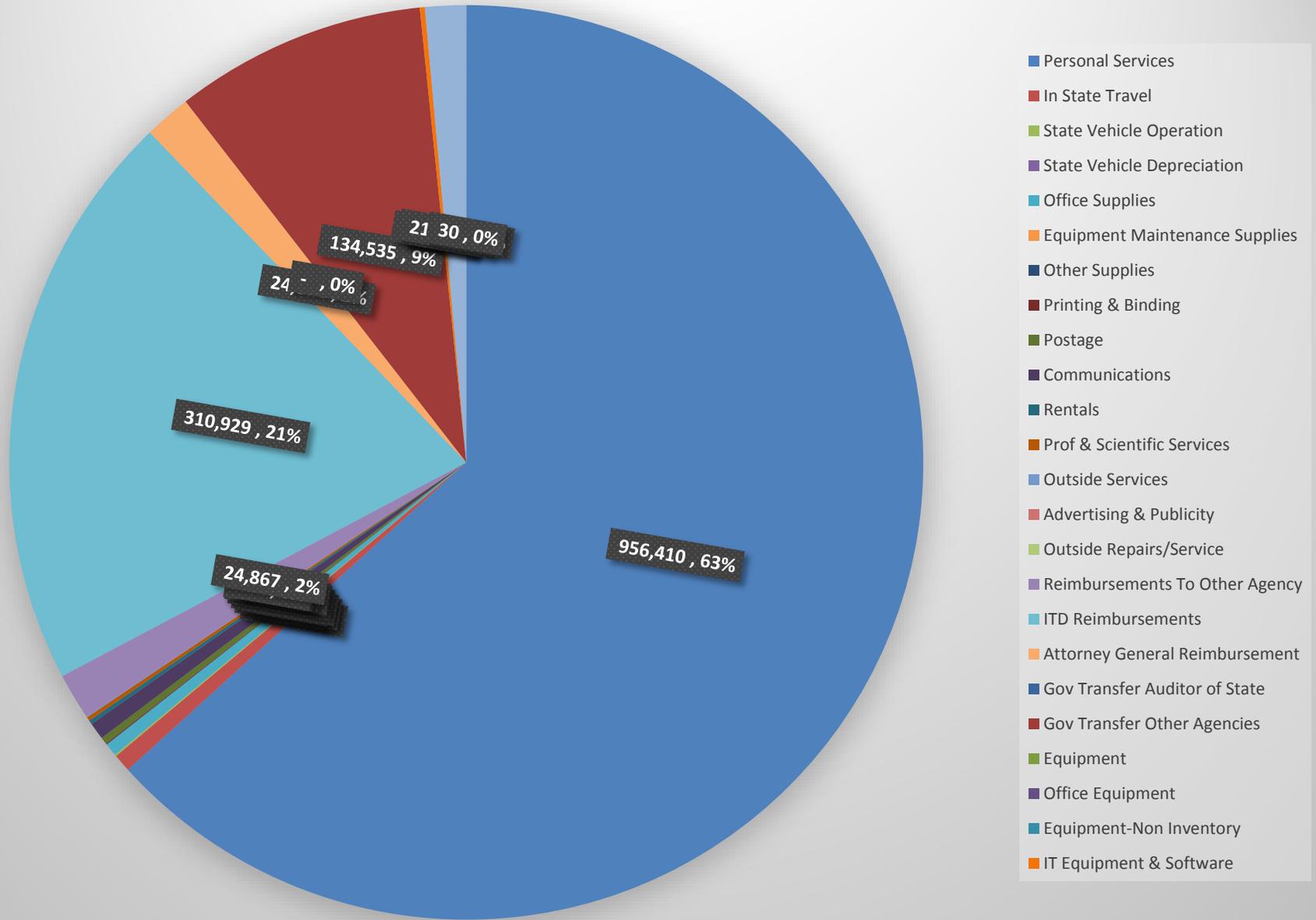
Note -
 General Fund 0001-996-2820

Receipts July 2018-June 2019



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Licensure Fees	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	0	0	0	0
DCI Check Fees	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	0	0	0	0

Expenditures July 2018-June 2019



Obligations vs. Budget Report
Budget Fiscal Year: 2019

	Actual To-Date	FY-Encumbered	Total Obligations FY-TO-Date	FY 19 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,037,544		1,037,544	998,096		
234 Gov Transfer In Other Agencies		246	246	300		
401 Fees, Licenses & Permits	1,227,593		1,227,593	2,100,000		
704 Other	385,692		385,692	617,231		
Total Resources	\$2,651,076	\$0	\$2,651,076	\$3,715,627		
(Total Revenues)	<u><u>\$1,613,532</u></u>	<u><u>\$0</u></u>	<u><u>\$1,613,532</u></u>	<u><u>\$2,717,531</u></u>	\$1,103,999	59%
Expenditures -						
101 Personal Services	956,410		956,410	1,511,881	555,471	63%
202 In State Travel	9,476		9,476	10,000	524	95%
203 State Vehicle Operation	863		863	1,200	337	72%
204 State Vehicle Depreciation	0		0	1,920	1,920	0%
205 Out Of State Travel	2,845		2,845	5,000	2,155	57%
301 Office Supplies	6,888		6,888	12,000	5,112	57%
303 Equipment Maintenance Supplies	0		0	8,000	8,000	0%
308 Other Supplies	188		188	0	(188)	100%
309 Printing & Binding	513		513	1,000	487	51%
313 Postage	3,700		3,700	8,000	4,300	46%
401 Communications	9,094		9,094	15,000	5,906	61%
402 Rentals	2,171		2,171	5,000	2,829	43%
405 Prof & Scientific Services	2,087		2,087	7,000	4,913	30%
406 Outside Services	351		351	15,000	14,649	2%
408 Advertising & Publicity	48		48	2,000	1,952	2%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	24,867		24,867	5,000	(19,867)	497%
416 ITD Reimbursements	310,929		310,929	15,000	(295,929)	2073%
418 IT Outside Services	88,005		88,005	800,000	711,995	11%
432 Attorney General Reimbursement	24,874		24,874	45,000	20,126	55%
433 Gov Transfer Auditor of State	0		0	1,000	1,000	0%
434 Gov Transfer Other Agencies	134,535		134,535	742,200	607,665	18%
501 Equipment	0		0	10,000	10,000	0%
502 Office Equipment	0		0	2,000	2,000	0%
503 Equipment-Non Inventory	0		0	2,000	2,000	0%
510 IT Equipment & Software	2,702		2,702	20,000	17,298	14%
602 Other Expenses & Obligations	21,842		21,842	30,000	8,158	73%
702 Fees	30		30	0	(30)	100%
705 Refunds-Other	145		145	3,000	2,855	5%
Total Expenditures	<u><u>\$1,602,564</u></u>	<u><u>\$0</u></u>	<u><u>\$1,602,564</u></u>	<u><u>\$3,279,201</u></u>	<u><u>\$1,676,637</u></u>	49%
CY Revenue Less Expenditures	<u><u>\$10,968</u></u>					
Estimated Carry Forward	<u><u>\$1,048,512</u></u>					

DISCUSSION MEMO

Date: April 12, 2019

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapter 22

The proposed amendment would create a new preservice substitute authorization to allow certain teacher preparation candidates to serve as substitute teachers.

22.2(4) Preservice Substitute Authorization. A non-renewable preservice substitute authorization may be issued to applicants who do not meet the requirements in 22.2(1) but who are enrolled in a state-approved Iowa teacher preparation program.

a. Requirements. Applicants for the preservice substitute authorization shall meet the following requirements:

(1) Recommendation from the designated recommending official at the Iowa institution where the applicant is enrolled as a teacher preparation candidate. The recommending official will verify the following for each applicant:

- Full admission into a teacher preparation program which must include passing scores on entry assessments
- Junior or senior standing
- Exemplary classroom readiness as identified by the teacher preparation program

(2) Background check. Applicants must complete the background check requirements set forth in rule 282-13.1(272).

(3). Minimum age. Applicants must have attained a minimum age of 21 years.

b. Validity. The preservice substitute authorization is valid for a maximum of two years. If the requirements in 22.2(4)a are not maintained during the term of this authorization, the authorization will become void. Holders of this authorization may not use substituting experience to supplant required field experiences or student teaching. This authorization may not be renewed or extended.

AL/JT

Substitute Teacher Licensure Requirements Summary

- All states grant some type of substitute authority to teachers holding a license/certificate (similar to our full substitute license).
- The requirements below are for candidates who have not completed a teacher preparation program and who want to substitute teach (similar to our substitute authorization).

The following 13 states require at least a bachelor's degree to serve as a substitute teacher: Illinois, Iowa, Kansas, Kentucky, Minnesota, New York, North Dakota, Ohio, Oklahoma, Oregon, Rhode Island, Washington, West Virginia.

The following 11 states require at least some college coursework (60-90 semester hours) to serve as a substitute teacher:

(60) North Carolina, D.C., Indiana, Missouri, Nebraska, Nevada, New Jersey, Wisconsin, Wyoming, (90) California, Michigan

The following 14 states require at least a HS diploma or GED to serve as a substitute teacher: Alabama, Alaska, Arizona, Colorado, Connecticut, Delaware, Florida, Georgia, Idaho, Louisiana, Maine, New Hampshire, Pennsylvania, Tennessee

The following 12 states allow local districts to set their own requirements:

Arkansas, Hawaii, Maryland, Mississippi, Montana, New Mexico, South Carolina, South Dakota, Texas, Utah, Vermont, Virginia,

Massachusetts requires either a bachelor's degree or relevant experience in a content area.

DISCUSSION MEMO

Date: April 12, 2019

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapter 13.6

The proposed amendment is intended to implement 2019 Iowa Acts, SF 159 which directs the Iowa Board of Educational Examiners to adopt rules to create a non-renewable initial one-year license for applicants who have met all licensure requirements with the exception of a passing score on the required assessments.

Amend rule 282—13.6(272) as follows:

282—13.6 (272) Specific requirements for an initial license. An initial license valid for a minimum of two years with an expiration date of June 30 may be issued to an applicant who meets the general requirements set forth in rule 282—13.5(272).

a. For an applicant completing a state-approved program in Iowa and who is applying under 13.5(1), a nonrenewable temporary initial license may be issued if the applicant presents an assessment waiver issued by the director of the Iowa Department of Education within 30 days of the waiver issuance. The assessment requirement must be met in order to apply for the full initial teaching license.

b. For an applicant applying under 13.5(2), a nonrenewable temporary initial license may be issued to the applicant if all requirements have been met with the exception of the assessments pursuant to 282-13.5(2)b(2). The assessment requirement must be met in order to apply for full Iowa licensure.

c. The temporary initial license shall be valid for one year from the date of issuance. This license

is nonrenewable and may not be extended. This license may only be issued if the applicant also provides an affidavit from the administrator of an Iowa school district or accredited nonpublic school verifying that an offer of a teaching contract has been made and that the employer made every reasonable and good-faith effort to employ a fully-licensed teacher for the specified subject and was unable to employ such a teacher.

DRAFT

DISCUSSION MEMO

Date: April 12, 2019

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapter 25.3(7) – Standard VII

The proposed amendment is intended to implement 2019 Iowa Acts, SF 304 which eliminates the suspension or revocation of a license issued to a person who is in default or is delinquent on repayment or a service obligation under federal or state postsecondary educational loans or public or private services-conditional postsecondary tuition assistance solely on the bases of such default or delinquency.

Item 1: Rescind Chapter 9, Student loan default/noncompliance with agreement for payment of obligation.

282.9 – Rescinded.

Item 2: Amend subrule 282—25.3(7)(272) as follows:

25.3(7) Standard VII—compliance with state law governing obligations to state or local governments, student loan obligations, child support obligations, and board orders. Violation of this standard includes:

a. Failing to comply with 282—Chapter 8 concerning payment of debts to state or local governments.

~~*b.* Failing to comply with 282—Chapter 9 concerning repayment of student loans.~~

~~*eb.* Failing to comply with 282—Chapter 10 concerning child support obligations.~~

~~*dc.* Failing to comply with a board order.~~

DISCUSSION MEMO

Date: April 12, 2019

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapters 15, 19, 22, 23, 24

The proposed amendments are intended to implement 2019 Iowa Acts, HF 731 which amended Iowa Code sections 232.69 and 235B.16 by modifying the mandatory child abuse and dependent adult abuse training requirements.

The following rule-making actions are proposed:

ITEM 1. Amend subrule 282—15.7(6) as follows:

282—15.7(6) *Orientation and mobility specialist.*

a. to c. No change.

d. *Renewal of orientation and mobility license.* An applicant must:

(1) No change.

(2) Submit documentation of completion of the child and dependent adult abuse

~~training trainings approved by the state abuse education review panel set forth in rule 282—
subrule 20.3(4). A waiver of this requirement may apply under the following conditions with
appropriate documentation of any of the following:~~

~~1. A person is engaged in active duty in the military service of this state or of the
United States.~~

~~2. The application of this requirement would impose an undue hardship on the
person for whom the waiver is requested.~~

- ~~3. A person is practicing a licensed profession outside this state.~~
- ~~4. A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.~~
- ~~e. *Exception.* An orientation and mobility specialist is not eligible for any administrator license in either general education or special education.~~

ITEM 2: Amend subrule 282—19.8(1) as follows:

19.8(1) *Child and dependent adult abuse training.* All applicants renewing an evaluator license must submit documentation of completion of the child and dependent adult abuse ~~training~~ trainings approved by the state abuse education review panel set forth in rule 282—subrule 20.3(4). A waiver of this requirement may apply if a person submits appropriate documentation of any of the following:

- ~~a. A person is engaged in active duty in the military service of this state or of the United States.~~
- ~~b. The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.~~
- ~~c. A person is practicing a licensed profession outside this state.~~
- ~~d. A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.~~

ITEM 3: Amend subrule 282—20.3(4) as follows:

20.3(4) *Child and dependent adult abuse training.* Every renewal applicant must submit

documentation of completion of the child and dependent adult abuse ~~training~~ mandatory reporter trainings approved by the ~~state abuse education review panel~~ department of human services. The completion documentation must be no more than three years old at the time of application. A waiver of this requirement may apply under the following conditions with appropriate documentation of any of the following:

- a.* A person is engaged in active duty in the military service of this state or of the United States.
- b.* The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.
- c.* A person is practicing a licensed profession outside this state.
- d.* A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.

ITEM 4: Amend subrule 282—22.1(4) as follows:

22.1(4) *Renewal.* The authorization may be renewed upon application and verification of successful completion of:

- a.* Renewal activities. Applicants for renewal of a coaching authorization must:
 - (1) and (2) No change.
 - (3) Complete child and dependent adult abuse training. Every renewal applicant must submit documentation of completion of the child and dependent adult abuse ~~training~~ trainings approved by the ~~state abuse education review panel~~ set forth in rule 282—subrule 20.3(4). ~~This certification~~ These trainings combined may be used for a ~~maximum~~ total of one planned activity/course required in 22.1(4)“*a*”(1). ~~A waiver of this requirement may apply if a person is~~

~~engaged in active duty in the military service of this state or of the United States.~~

(4) No change.

b. No change.

ITEM 5: Amend subrule 282—22.1(7) as follows:

22.1(7) Transitional coaching authorization.

a. No change.

b. *Requirements.* Applicants for the transitional coaching authorization shall have completed each of the following requirements:

(1) to (3) No change.

(4) Successful completion of ~~an~~ approved child and dependent adult abuse ~~mandatory reporter training course~~ trainings set forth in rule 282—subrule 20.3(4).

(5) to (7) No change.

c. to e. No change.

ITEM 6: Amend subrule 282—22.2(1) as follows:

22.2(1) Application process. Any person interested in the substitute authorization shall submit records of credit to the board of educational examiners for an evaluation in terms of the required courses or contact hours. Application materials are available from the office of the board of educational examiners, online at www.boee.iowa.gov/ or from institutions or agencies offering approved courses or contact hours.

a. and b. No change.

c. Renewal. The authorization may be renewed upon application and verification of successful completion of:

(1) No change.

(2) Child and dependent adult abuse ~~training~~ trainings. Every renewal applicant must submit documentation of completion of the child and dependent adult abuse ~~training~~ trainings approved by the state abuse education review panel set forth in rule 282—subrule 20.3(4). A waiver of this requirement may apply under the following conditions with appropriate documentation of any of the following:

—1. A person is engaged in active duty in the military service of this state or of the United States.

—2. The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.

—3. A person is practicing a licensed profession outside this state.

—4. A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.

—5. The person has previously renewed a license or another authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse training approved by the state abuse education review panel.

ITEM 7: Amend subrule 282—22.3(7) as follows:

22.3(7) Renewal. The authorization may be renewed upon application and verification of successful completion of:

a. No change.

b. Child and dependent adult abuse mandatory reporter ~~training~~ trainings. Every renewal applicant must submit documentation of completion of the child and dependent adult abuse mandatory reporter ~~training~~ trainings ~~approved by the state abuse education review panel set forth in rule 282—subrule 20.3(4). A waiver of this requirement may apply under any of the following appropriately documented conditions:~~

—(1) ~~The person is engaged in active duty in the military service of this state or of the United States.~~

—(2) ~~The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.~~

—(3) ~~The person is practicing in a licensed profession outside this state.~~

—(4) ~~The person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse mandatory reporter training in this state.~~

—(5) ~~The person has previously renewed a license or another authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse mandatory reporter training approved by the state abuse education review panel.~~

ITEM 8: Amend subrule 282—22.7(7) as follows:

22.7(7) *Renewal.*

a. and b. No change.

(1) No change.

(2) Child and dependent adult abuse mandatory reporter ~~training~~ trainings. Every renewal

applicant must submit documentation of completion of the child and dependent adult abuse mandatory reporter ~~training~~ trainings approved by the state abuse education review panel set forth in rule 282—subrule 20.3(4). A waiver of this requirement may apply under any of the following appropriately documented conditions:

— 1. The person is engaged in active duty in the military service of this state or of the United States.

— 2. The person has previously renewed a license or another authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse mandatory reporter training approved by the state abuse education review panel.

ITEM 9: Amend subrule 282—23.5(3) as follows:

23.5(3) Effective September 1, 2002, the child and dependent adult abuse ~~training~~ trainings approved by the state abuse education review panel set forth in rule 282—subrule 20.3(4). A waiver of this requirement may apply under the following conditions with appropriate documentation of any of the following:

— *a.* — The person is engaged in active duty in the military service of this state or of the United States.

— *b.* — The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.

— *c.* — The person is practicing a licensed profession outside this state.

— *d.* — The person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.

~~— e. — The person has previously renewed a license or authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse training approved by the state abuse education review panel.~~

ITEM 10: Amend subrule 282—24.6(2) as follows:

282—24.6 (272) Renewal requirements.

24.6(1) No Change.

24.6(2) All applicants renewing a paraeducator certificate must submit documentation of completion of the child and dependent adult abuse ~~training~~ trainings ~~approved by the state abuse education review panel~~ set forth in rule 282—subrule 20.3(4). ~~A waiver of this requirement may apply under the following conditions with appropriate documentation of any of the following:~~

~~— a. — A person is engaged in active duty in the military service of this state or of the United States.~~

~~— b. — The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.~~

~~— c. — A person is practicing a licensed profession outside this state.~~

~~— d. — A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse training in this state.~~

Date: April 12, 2019

To: Board Members

From: Darcy Hathaway

Re: Reminders regarding petitions for waiver

The administrative rule that sets forth the criteria you must consider in deciding whether to grant a petition for waiver is as follows:

282—6.4(17A) Criteria for waiver or variance. In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than that prescribed in the particular rule for which the waiver is requested.

The Board must find **all four factors** exist in a given case in order to grant the petition for waiver. Therefore, discussion of the petition should focus on the four factors listed in the rule, address them individually, and conclude with a finding on each one.

The attached summary has been prepared by Board staff to aid in your discussion, and any recommendations it may contain are not binding.

Petition for Waiver

Name: Jason Farmer

License: Folder # 1045470

Farmer's application for a substitute authorization was denied.

Reason for Waiver: The rule for the substitute authorization requires a baccalaureate degree from a regionally accredited institution. Farmer holds a baccalaureate degree from Grantham University, which is not regionally accredited. Grantham University is accredited by the Distance Education Accrediting Commission (DEAC).

Rule Citation:

282—22.2 (272) Substitute authorization.

(2) Degree or certificate. Applicants must have achieved at least one of the following:

1. **Hold a baccalaureate degree from a regionally accredited institution.**

Staff recommendation: Grant the waiver

Rationale: The Board has previously granted several requests for waiver of the substitute authorization rule to individuals holding a baccalaureate degree from a college that is accredited by a religious accrediting agency or some other accrediting body. Examples include: PFW 16-06 (Distance Education and Training Council), PFW 18-01 (Transnational Association of Christian Colleges and Schools), and PFW 18-02 (Association of Biblical Higher Education). The staff recommends consistency with these prior rulings, unless the Board identifies an important distinguishing characteristic of Farmer's petition.

Date: April 12, 2019

To: Board Members

From: Darcy Hathaway

Re: Reminders regarding petitions for waiver

The administrative rule that sets forth the criteria you must consider in deciding whether to grant a petition for waiver is as follows:

282—6.4(17A) Criteria for waiver or variance. In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than that prescribed in the particular rule for which the waiver is requested.

The Board must find **all four factors** exist in a given case in order to grant the petition for waiver. Therefore, discussion of the petition should focus on the four factors listed in the rule, address them individually, and conclude with a finding on each one.

The attached summary has been prepared by Board staff to aid in your discussion, and any recommendations it may contain are not binding.

Petition for Waiver

Name: Anissa Irlmeier

License: Folder # 1048244

Irlmeier would like to obtain a Statement of Professional Recognition (“SPR”).

Reason for Waiver: The administrative rule that sets forth the requirements to issue an SPR to a school nurse requires the applicant to hold a baccalaureate degree. Irlmeier is a registered nurse and certified physician’s assistant, but does not hold a baccalaureate degree.

Rule Citation:

282—16.3(2) Requirements.

a. Applicant has passed the registered nurse examination, is licensed by the Iowa board of nursing and has a baccalaureate degree.

Staff recommendation: Neutral

Rationale: The Board has not previously ruled on any petitions for waiver of this particular rule. An SPR is not required to serve as a school nurse. However, it does often result in better pay. Irlmeier has completed a significant amount of medical coursework, but her program did not result in a degree.

Date: April 12, 2019

To: Board Members

From: Darcy Hathaway

Re: Reminders regarding petitions for waiver

The administrative rule that sets forth the criteria you must consider in deciding whether to grant a petition for waiver is as follows:

282—6.4(17A) Criteria for waiver or variance. In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than that prescribed in the particular rule for which the waiver is requested.

The Board must find **all four factors** exist in a given case in order to grant the petition for waiver. Therefore, discussion of the petition should focus on the four factors listed in the rule, address them individually, and conclude with a finding on each one.

The attached summary has been prepared by Board staff to aid in your discussion, and any recommendations it may contain are not binding.

Petition for Waiver

Name: Dr. Robert Kobylski

License: Folder # 1049519

Dr. Kobylski has applied for an administrator license. The Petition for Waiver concerns the superintendent endorsement.

Reason for Waiver: Dr. Kobylski is not eligible for the superintendent endorsement because the coursework he completed for his superintendent certification program in Wisconsin was not completed through a regionally-accredited institution and does not reflect Iowa's content standards. Dr. Kobylski asks the Board to waive the regional accreditation requirement for a superintendent certification program. Alternatively, he asks the Board to waive the requirements for issuance of a Class B license, including the completion of seventy-five percent of the required coursework.

Rule Citation:

282—18.6(272) Specific requirements for an administrator prepared out of state. An applicant seeking Iowa licensure who completes an administrator preparation program from a recognized non-Iowa institution shall verify the requirements of rules 282—18.1(272) and 282—18.4(272) through traditional course-based preparation program and transcript review. A recognized non-Iowa administrator preparation institution is one that is state-approved and is accredited by the regional accrediting agency for the territory in which the institution is located.

282—18.8(272) Specific requirements for a Class B license. A nonrenewable Class B license valid for two years may be issued to an individual under the following conditions:

18.8(1) Endorsement in progress. The individual has a valid Iowa teaching license but is seeking to obtain an administrator endorsement. A Class B license may be issued if requested by an employer and the individual seeking this endorsement has completed at least 75 percent of the requirements leading to completion of all requirements for this endorsement.

Staff recommendation: Deny

Rationale: The staff has significant concerns about the precedent that would be set by waiving the regional accreditation requirement for the superintendent preparation program, or the 75 percent coursework completion requirement for the Class B license. The WiscAd program Dr. Kobylski completed was created specifically for Wisconsin, and Dr. Kobylski elected to not take the coursework for college credit. This makes it very difficult for consulting staff to ensure alignment with Iowa's content standards.

IOWA BOARD OF EDUCATIONAL EXAMINERS

Board Meeting Calendar Fiscal Year 2020

Day(s) of week Date	Location	Other Information
July 2019 NO MEETING		
Wednesday, August 7, 2019	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)
Friday, September 13, 2019	Grimes Bldg.	
Friday, October 18, 2019	Grimes Bldg.	
Wednesday, November 13, 2019	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)
Friday, December 13, 2019	Grimes Bldg.	
Thursday, January 16, 2020	Capitol Rotunda & Grimes Bldg	Legislative Reception Board Meeting
Friday, February 21, 2020	Grimes Bldg	
Wednesday, March 18, 2020	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)
Friday, April 17, 2020	Grimes Bldg.	
Friday, May 15, 2020	Grimes Bldg.	
Thursday & Friday, June 18-19, 2020	TBD	Board Retreat Board Meeting
July 2020 NO MEETING		
Wednesday, August 5, 2020	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)

Multi-Occupations Endorsement Summary report:

The BoEE recommended a rule change to the 5-12 Multi-Occupations Endorsement in 2017. These changes were approved and went into effect in August 2017, with two significant adjustments:

1. The Competency based curriculum development course requirement was eliminated reducing the number of courses down to two.
2. The number of hours of vocational experience was adjusted to include a second option. One option includes 4000 hours of non-school work experience. A second option was added allowing teachers with 2 or more years teaching experience, to meet the vocational experience requirement by verifying 1000 hours of non-school work.

The results of these changes were immediately evident in the number of students enrolling in the two required courses and consequently, the number of teachers adding the Multi-Occupations endorsement in 2017 and subsequent years.

Here is the breakdown on the number of Multi-Occupations endorsements added during each respective year:

2013 and 2014: 4

2015 and 2016: 24

2017 and 2018: 42

2019: 8, current as of 3/28/19

In 2015 the percent of Iowa school districts with a Multi-Occupations endorsed teacher was 17%.

As of 3/27/2019, the percent has risen to 38% of Iowa districts. 125 out of 331 districts now have a teacher on staff who holds the 5-12 Multi-Occupations endorsement. These changes and BoEE support for the endorsement aligns with BoEE board goals and the Governor's Career Ready Iowa initiative.

Dave Wempen, Consultant

Iowa BoEE