

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS

Grimes State Office Building – 400 E.14th St.
Second Floor State Board Room
Des Moines, IA 50319-0147

2019-2020 BoEE Goals

- Goal 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based, and provide flexibility in attainment in all credential types, especially in shortage areas.
- Goal 2: The Board will promote the Model Code of Ethics for Educators.
- Goal 3: The Board will promote pathways to licensure in response to teacher shortages.

AGENDA
TIMES ARE APPROXIMATE
October 25, 2019

9:00 a.m.

Call Meeting to Order

Approve the Agenda

Tab A

Consent Agenda

- a. Minutes from September 13, 2019 board meeting

Tab B

Professional Practices - Licensee Discipline – Closed Session – Board Members Only (roll call)

Open Session

- a. Results of closed session announced
- b. Approve closed session minutes from September 13, 2019
- c. Reinstatement(s)
 - 1. None

Communication from the Public

Board Communications

- a. Board Member Reports
- b. Executive Director's Report
 - 1. Legislative Update
 - 2. Agency Update
 - 3. Licensure Update - Board Goal #3
 - 4. Financial Update
 - a. FY 19
 - b. FY 20
 - 5. NASDTEC Professional Practices Institute (PPI)
October 16-18, 2019 (San Antonio, TX)
 - 6. NASDTEC Ted Andrews Winter Symposium (TAWWS)
January 8-10, 2020 (San Diego)
 - 7. Discussion of Administrator Licenses and Endorsements

Tab C

Tab D

- 11:00 a.m. Stakeholder Presentation - “Special Education IEP Process, Progress Monitoring, Ethical Violations” - Jim Gorman, Executive Director, Northwest AEA; David VanHorn, Executive Director of Specialized Services and Supports, Green Hills AEA; Juliette Kline, Special Education Director for Central Decatur CSD; Kristi Minnick, Special Education Consultant for Green Hills AEA
- 12:00 p.m. Lunch for Board Members
- 12:30 p.m. Rules [Iowa Administrative Code – Chapter 282 (272)]
- a. *Adopt*
 - 1. None
 - b. *ARRC Review Pending*
 - 1. None
 - c. *Notice*
 - 1. None
 - d. *Items for Discussion*
 - 1. IAC 282 Chapters 13, 15, 18,22 - Endorsement credit hour requirements, clean up language **Tab E**
- Waivers**
- 1. None
- Reports/Approvals**
- 1. Teacher Candidates by Endorsement - July 2019 (Dr. Larry Bice) **Tab F**
 - 2. Program Completers (Initial Licensure) from Iowa Educator Preparation Programs (Dr. Larry Bice) **Tab G**
 - 3. People Recommended from an Iowa Institution - July 1, 2018 - June 30, 2019 **Tab H**
- 2:00 p.m. Adjournment

UPCOMING MEETINGS:

Wednesday, November 13, 2019 (telephonic, if needed)

Friday, December 13, 2019

(At our new office location: 701 E. Court Ave. Suite A, Des Moines)

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 18-147**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(b)(1), 25.3(1)(c),
4 25.3(1)(d) and 25.3(1)(e)(3) and (4), and 25.3(6)(k), and order this case set for hearing.

5 **MOTION CARRIED UNANIMOUSLY.**

6
7 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 18-171**,
8 the Board find probable cause to establish a violation of the following provisions of the
9 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(b)(2) and 25.3(6)(c) and
10 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

11
12 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-68**,
13 the Board find that, although one or more of the allegations in the complaint may be
14 substantiated by the witnesses interviewed in the course of the investigation [and/or]
15 the documents gathered in the course of the investigation, and the allegations may
16 constitute a technical violation of the board's statute or administrative rules; the
17 evidence before the board indicates that the alleged violation was an isolated incident,
18 and adequate steps have been taken to remedy the violation and to ensure that
19 incidents of a similar nature do not occur in the future. The Board will not pursue
20 formal disciplinary action in this matter. Roll call vote: Athay – yes; Behrens – yes;
21 Harper – yes; Overholtzer – yes; Schipper – yes; Schoening – yes; Voss – recused;
22 Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

23
24 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-70**,
25 the Board find probable cause to establish a violation of the following provisions of the
26 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(7)(d), and order this case
27 set for hearing. **MOTION CARRIED UNANIMOUSLY.** (Dr. Lebo left the room during
28 the discussion of this case in closed session.)

29
30 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-72**,
31 the Board return the complaint and investigative report to the investigator to gather
32 further information, and return the case to the Board for further consideration.

1 **MOTION CARRIED UNANIMOUSLY.** (Dr. Lebo left the room during the discussion of
2 this case in closed session.)

3
4 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-73**,
5 the Board return the complaint and investigative report to the investigator to gather
6 further information, and return the case to the Board for further consideration.

7 **MOTION CARRIED UNANIMOUSLY.** (Dr. Lebo left the room during the discussion of
8 this case in closed session.)

9
10 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-81**,
11 the Board find probable cause to establish a violation of the following provisions of the
12 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(7)(d) and order this case
13 set for hearing. **MOTION CARRIED UNANIMOUSLY.** (Dr. Lebo left the room during
14 the discussion of this case in closed session.)

15
16 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-74**,
17 the Board find probable cause to establish a violation of the following provisions of the
18 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(3)(b), and order this case
19 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

20
21 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-80**,
22 the Board find probable cause to establish a violation of the following provisions of the
23 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(a) and 25.3(6)(m), and
24 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

25
26 Tony Voss moved, with a second by David Schipper, that in **case number 19-62**, the
27 Board find probable cause to establish a violation of the following provisions of the
28 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)(b) and order this case
29 set for hearing. Roll call vote: Athay – yes; Behrens – yes; Harper – yes; Overholtzer –
30 yes; Schipper – yes; Schoening – no; Voss – yes; Williamson – no; Yedlik – yes.

31 **MOTION CARRIED.**

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-63**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(b) and 25.3(6)(c) and
4 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-64**,
7 the Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)(a), and order this case
9 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-65**,
12 the Board find probable cause to establish a violation of the following provisions of the
13 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(e), 25.3(6)(c) and
14 25.3(8)(a) and order this case set for hearing. Roll call vote: Athay – recused; Behrens
15 – yes; Harper – yes; Overholtzer – yes; Schipper – yes; Schoening – yes; Voss – yes;
16 Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

17
18 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-91**,
19 the Board find probable cause to establish a violation of the following provisions of the
20 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(4)(c) and (e) and order
21 this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

22
23 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-92**,
24 the Board find probable cause to establish a violation of the following provisions of the
25 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)(b) and order this case
26 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

27
28 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-96**,
29 the Board find that the evidence gathered in the investigation, including witness
30 statements and the documentary evidence, does not substantiate the allegations in the
31 complaint, and that the Board therefore lacks probable cause to proceed with this
32 matter. Roll call vote: Athay – yes; Behrens – yes; Harper – yes; Overholtzer – yes;

1 Schipper – recused; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes.

2 **MOTION CARRIED.**

3

4 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-102,**
5 the Board find that the evidence gathered in the investigation, including witness
6 statements and the documentary evidence, does not substantiate the allegations in the
7 complaint, and that the Board therefore lacks probable cause to proceed with this
8 matter. Roll call vote: Athay – recused; Behrens – yes; Harper – yes; Overholtzer – yes;
9 Schipper – recused; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes.

10 **MOTION CARRIED.**

11

12 Ryan Williamson moved, with a second by David Schipper, that in **case number 19-**
13 **75,** the Board find probable cause to establish a violation of the following provisions of
14 the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6)(c) and (d) and
15 order this case set for hearing. Roll call vote: Athay – yes; Behrens – yes; Harper – yes;
16 Overholtzer – recused; Schipper – yes; Schoening – recused; Voss – yes; Williamson –
17 yes; Yedlik – recused. **MOTION CARRIED.** (Dr. Lebo left the room during the
18 discussion of this case in closed session.)

19

20 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-67,**
21 the Board find probable cause to establish a violation of the following provisions of the
22 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(1) and order this
23 case set for hearing. Roll call vote: Athay – yes; Behrens – yes; Harper – yes;
24 Overholtzer – no; Schipper – yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik
25 – yes. **MOTION CARRIED.**

26

27 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-77,**
28 the Board find probable cause to establish a violation of the following provisions of the
29 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(e) and order this case
30 set for hearing. Roll call vote: Athay – yes; Behrens – yes; Harper – yes; Overholtzer –
31 yes; Schipper – yes; Schoening – recused; Voss – yes; Williamson – yes; Yedlik – yes.

32 **MOTION CARRIED.**

33

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-82**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(4) and order this
4 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-83**,
7 the Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(4)(b) and 25.3(1)a, and
9 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-93**,
12 the Board find that, although one or more of the allegations in the complaint may be
13 substantiated by the witnesses interviewed in the course of the investigation [and/or]
14 the documents gathered in the course of the investigation, and the allegations may
15 constitute a technical violation of the board's statute or administrative rules; the
16 evidence before the board indicates that the alleged violation was an isolated incident,
17 and adequate steps have been taken to remedy the violation and to ensure that
18 incidents of a similar nature do not occur in the future. The Board will not pursue
19 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

20
21 Sara Yedlik moved, with a second by Ryan Williamson, that the Board accept the
22 voluntary surrender of all certifications associated with folder number 333208, and
23 that the Board issue an order permanently revoking the license with no possibility of
24 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

25
26 Ryan Williamson moved, with a second by Sara Yedlik, that the Board accept the
27 respondent's waiver of hearing and voluntary surrender in **case number 19-110**, and
28 that the Board issue an order permanently revoking the license with no possibility of
29 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

30
31 Sara Yedlik moved, with a second by Ryan Williamson, that in **case no. 19-12**, the
32 Board accept the agreement submitted by the parties, and issue an Order

1 incorporating the agreement of the parties and imposing the agreed upon sanction.

2 **MOTION CARRIED UNANIMOUSLY.**

3
4 Ryan Williamson moved, with a second by Tony Voss, that in **case no. 19-21**, the
5 Board accept the agreement submitted by the parties, and issue an Order
6 incorporating the agreement of the parties and imposing the agreed upon sanction.

7 Roll call vote: Athay – yes; Behrens – yes; Harper – yes; Overholtzer – yes; Schipper –
8 yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – recused. **MOTION**

9 **CARRIED.**

10
11 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
12 day deadline for issuance of the final decision in **case number 19-45**, based upon the
13 need to schedule the hearing, and the need to review the proposed decision. **MOTION**
14 **CARRIED UNANIMOUSLY.** (Allison Schmidt left the room during the discussion of
15 this case in closed session.)

16
17 Ryan Williamson moved, with a second by Sara Yedlik, that the Board extend the 180-
18 day deadline for issuance of the final decision in **case number 19-46**, based upon the
19 amount of time needed to complete the investigation due to pending related criminal
20 charges. **MOTION CARRIED UNANIMOUSLY.** (Allison Schmidt left the room during
21 the discussion of this case in closed session.)

22
23 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
24 day deadline for issuance of the final decision in **case number 19-49**, based upon the
25 amount of time needed to complete the investigation due to pending related criminal
26 charges. Roll call vote: Athay – yes; Behrens – yes; Harper – yes; Overholtzer – yes;
27 Schipper – yes; Schoening – recused; Voss – yes; Williamson – yes; Yedlik – yes.

28 **MOTION CARRIED.** (Allison Schmidt left the room during the discussion of this case
29 in closed session.)

30
31 Sara Yedlik moved, with a second by Ryan Williamson, that the Board approve the
32 closed session minutes from June 21, 2019 and August 7, 2019. **MOTION CARRIED**
33 **UNANIMOUSLY.**

1 Communication from the Public

2 None.

3
4 Board Member Reports

5 Dave Harper shared concerns from some superintendents regarding librarian
6 licensure (districts sharing librarians) and substitute authorization restrictions. Dr.
7 Lebo stated that some restrictions regarding the substitute authorization can be
8 approved for special circumstances by contacting Joanne Tubbs for permission. The
9 librarian licensure will be looked into during discussion of secondary endorsement
10 requirements. Joanne Tubbs will be speaking with the Department of Education (DE)
11 regarding librarian licensure.

12
13 Tony Voss inquired regarding the ability to download a list of teachers in your district
14 and sorting by expiration date. This was part of the DE portal and “broke” when we
15 changed to our new licensure system. This is currently being worked on by IT. Due to
16 this no longer being available, some districts are going back to creating their own lists
17 manually.

18
19 Executive Director’s Report – Dr. Lebo

20 Legislative Update: Reviewed our FY 20 board goals based on conversations we had at
21 our board retreat. Goal 1: The Board will develop rules for practitioner licensure that
22 maintain high standards, are research based, and provide flexibility in attainment in
23 all credential types, especially in shortage areas; Goal 2: The Board will promote the
24 Model Code of Ethics for Educators; Goal 3: The Board will promote pathways to
25 licensure in response to teacher shortages. Legislative priorities include: advocate for
26 special education endorsement changes; revise secondary endorsement criteria in
27 response to teacher shortages; evaluate reciprocity pathways for administrators.

28
29 Agency Update: As of November 1, 2019, the BoEE will be relocating to 701 E. Court
30 Avenue. The new location will provide confidentiality and security which are the
31 primary reasons for the relocation. It will also provide easier office access to
32 practitioners and applicants. Dr. Lebo distributed a floor plan of the new location as
33 well as a list of some furniture that will need to be purchased.

1 The December 13th meeting will be the first meeting at our new location and will be
2 followed by an open house. At this time, we will also have a 30-year celebration of the
3 BoEE's existence as an agency. More information to come.

4
5 Licensing System Update: As part of the initial contract we paid for hours based on
6 production, and there is a different pay rate depending on the person who is providing
7 service to us. Based on our needs, we utilized more hours at a higher rate, increasing
8 costs by approximately \$1,000.

9
10 Financial Update: Dr. Lebo reviewed the financial report. Budgets for FY 20, FY 21
11 and FY 22 have been submitted to the Department of Management (DOM).

12
13 The June 18-19, 2020 board meeting/retreat will be rescheduled to June 25-26, 2020
14 due to some travel conflicts with Dr. Lebo's schedule and the NASDTEC annual
15 conference.

16
17 NASDTEC Professional Practices Institute (PPI), October 16-18, 2019, will be held in
18 San Antonio and will be attended by Dr. Lebo and Darcy Hathaway. Dr. Lebo will be
19 presenting on a panel.

20
21 NASDTEC Ted Andrews Winter Symposium (TAWS) will be held on January 8-10,
22 2020 in San Diego. Dr. Lebo will be attending as well as Dr. Bice.

23
24 Stakeholder Presentation

25 Consultants Mike Cavin and Joanne Tubbs provided a presentation to the Board on
26 the new licensing system.

27
28 Rules

29 Adopt:

30 House File 637, which states that required reports of misconduct under Iowa Code
31 section 272.15 shall be submitted within thirty days of the disciplinary action or
32 awareness of misconduct that necessitated the report. The amendment is to 282—
33 11.37 regarding mandatory reporting.

1 Tony Voss moved, with a second by Sara Yedlik, that the Board adopt the proposed
2 changes to IAC 282 Chapter 11 – Mandatory Filing – 30-day filing (4560C). **MOTION**
3 **CARRIED UNANIMOUSLY.**

4
5 ARRC Review Pending:

6 None.

7
8 Notice:

9 None.

10
11 Items for Discussion:

12 None.

13
14 Petition for Waiver

15 None.

16
17 Reports/Approvals

18 Darcy Hathaway reviewed the Summary Waiver Report that was submitted to
19 members of the Administrative Rules Review Committee in July. This report is
20 submitted semi-annually in January and July. In the six-month period from January
21 to July, the board reviewed four petitions for waiver; one was granted and three were
22 denied.

23
24 Dr. Lebo reminded the board of the FY 20 Committee Assignments as well as the
25 Goals and Legislative Priorities that were determined at our June retreat which were
26 discussed earlier at this meeting.

27
28 There being no further business, Tony Voss moved, with a second by Erin Schoening,
29 to adjourn the meeting at 2:05 p.m.

To: BoEE - Executive Director, Dr. Ann Lebo
 cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: October 1, 2019

Re: **FY 2019 FINANCIAL ANALYSIS**
Period 15 - September 2019

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Cash Balance
9397 - BoEE	\$0	\$0
2217 - Teachers Cert Clrg	0	0
	<u>\$0</u>	<u>\$0</u>

Areas to Monitor:

RED:

YELLOW: BoEE office relocation costs tbd (included in FY20 budget/forecast).

GREEN: Partial Licensing Fees carry forward to FY20 completed July 1.
 Full Year Fees Carry Forward to FY20 completed August 26.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
 For Fiscal 2019, July & December are "3 Payroll" months.
 Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov

515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2019

EDas Customer Number: 1100
Percent of Year Complete 125%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	(C=A+B)	(D)	To Date	Forecasted EOY
	Balance Brought Forward from Prior Year	100,000	937,544														1,037,544	1,037,544	998,096		
	Balance Carried Forward to Next Year													(100,000)	(709,643)	(5,950)	(815,593)	(815,593)	(436,426)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	246	-	-	-	-	-	-	-	-	5,950	-	6,196	6,196	300	2065%	2065%
401	Fees, Licenses & Permits	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	121,073	145,382	178,594	220,840	8,628	-	-	1,902,110	1,902,110	2,100,000	91%	91%
704	Other	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	42,968	62,656	44,844	48,679	1,727	-	-	586,567	586,567	617,231	95%	95%
Total Revenues:		320,100	1,240,722	200,836	214,768	161,928	149,568	198,283	164,872	164,041	208,038	223,438	269,520	(89,645)	(703,693)	(5,950)	2,716,824	2,716,824	3,279,201	83%	83%
Expenditures																					
101	Personal Services	110,742	100,414	115,763	116,280	115,687	180,462	106,841	110,223	100,578	114,804	114,839	120,872	70,339	-	-	1,477,843	1,477,843	1,511,881	98%	98%
202	In State Travel	-	1,432	637	3,093	1,791	620	1,903	-	1,278	1,349	2,453	318	2,614	-	-	17,489	17,489	10,000	175%	175%
203	State Vehicle Operation	-	50	-	812	-	-	-	-	-	-	-	-	-	-	-	863	863	1,200	72%	72%
204	State Vehicle Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,920	0%	0%
205	Out Of State Travel	-	-	(470)	2,729	(55)	-	-	642	-	2,736	1,005	135	360	553	-	7,633	7,633	5,000	153%	153%
301	Office Supplies	-	5,684	52	335	82	340	87	309	109	6,551	227	551	-	(4,500)	-	9,825	9,825	12,000	82%	82%
303	Equipment Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000	0%	0%
308	Other Supplies	-	131	-	-	-	-	57	-	610	-	-	87	-	-	-	885	885	-	0%	0%
309	Printing & Binding	-	-	51	-	103	182	1	177	-	-	1	22	-	-	-	536	536	1,000	54%	54%
313	Postage	-	573	702	447	530	447	391	611	559	441	524	596	521	-	-	6,342	6,342	8,000	79%	79%
401	Communications	-	1,932	1,163	1,175	1,271	1,184	1,184	1,185	1,185	1,186	1,184	1,214	1,184	-	-	15,047	15,047	15,000	100%	100%
402	Rentals	1,860	-	-	235	-	75	-	-	-	1,550	-	-	-	245	-	3,966	3,966	5,000	79%	79%
405	Prof & Scientific Services	-	50	-	268	98	264	50,206	(48,800)	368	150	126	710	311	-	-	3,753	3,753	7,000	54%	54%
406	Outside Services	-	149	-	69	10	44	35	45	-	96	-	-	-	-	-	447	447	15,000	3%	3%
408	Advertising & Publicity	-	-	-	48	-	-	-	-	-	-	-	-	-	-	-	48	48	2,000	2%	2%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
414	Reimbursements To Other Agency	-	617	1,679	8,744	4,417	2,889	3,309	3,212	3,500	3,795	4,798	4,012	3,325	-	-	44,297	44,297	5,000	886%	886%
416	ITD Reimbursements	-	4,516	1,453	3,122	4,108	47,244	15,923	99,563	12,050	126,125	121,969	2,932	88,713	-	-	662,717	662,717	15,000	4418%	4418%
418	IT Outside Services	-	-	-	39,205	-	-	-	48,800	-	-	-	5,100	850	-	-	93,955	93,955	800,000	12%	12%
432	Attorney General Reimbursement	-	-	6,667	3,333	4,722	3,485	3,333	3,337	3,337	3,335	3,333	3,338	3,333	3	-	41,554	41,554	45,000	92%	92%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
434	Gov Transfer Other Agencies	-	-	22,124	28,779	37,362	-	46,270	-	17,296	42,906	24,594	-	40,140	-	-	259,472	259,472	742,200	35%	35%
501	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	0%	0%
502	Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	0%	0%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	-	-	-	261	-	-	261	261	2,000	13%	13%
510	IT Equipment & Software	-	-	2,702	-	-	-	-	-	-	899	4,868	17,937	-	(675)	-	25,731	25,731	20,000	129%	129%
602	Other Expenses & Obligations	-	-	4,366	5,407	3,329	3,420	2,748	2,572	3,424	2,853	2,940	3,284	8,872	-	-	43,215	43,215	30,000	144%	144%
702	Fees	-	30	-	-	-	-	-	-	-	-	-	-	-	-	-	30	30	-	0%	0%
705	Refunds-Other	-	-	-	50	-	-	-	95	-	135	85	330	220	-	-	915	915	3,000	31%	31%
Total Expenditures:		112,603	115,578	156,887	214,131	173,455	240,656	367,287	221,966	144,294	308,911	282,947	161,437	221,044	(4,374)	-	2,716,824	2,716,824	3,279,201	83%	83%
Current Month Operations		207,497	1,125,143	43,949	637	(11,528)	(91,088)	(169,004)	(57,094)	19,747	(100,873)	(59,510)	108,082	(310,689)	(699,319)	(5,950)	-	-	-	-	-
Cash Balance		207,497	1,332,640	1,376,589	1,377,226	1,365,698	1,274,610	1,105,606	1,048,512	1,068,258	967,385	907,876	1,015,958	705,269	5,950	0	-	-	0	-	-

FOOTNOTES

Expenditures

- 101** Personal Services - July & December have 3 payroll warrants written.
- 202** In State Travel - Employee travel and Board Meeting expense.
- 301** Office Supplies - April expense includes the FY20 NASDTEC membership fee. This expense was moved to FY20 in HO14.
- 401** Communication - Cell phone and ICN Voice usage.
- 405** Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
- 414** Reimbursements to Other Agencies - Association fee & DAS services. May expense includes \$1,190 for Space Planning Services.
- 416** ITD Reimbursements - I/3 Admin & OCIO Services. HO13 expense includes Carahsoft fees of \$82,763 for Salesforce implementation & \$2,720 for VOD support, in addition to OCIO consulting fees of \$645 related to the licensure system and the IT assessment.
- 418** IT Outside Services - Actual expense is for Frontline licensing fees for FY2019. Budgeted expense is for licensing system replacement. June expense is for a YTD catch-up on WebSpec fees.
- 434** Gov Transfer Other Agencies - DCI criminal history & background checks.
- 510** IT Equipment & Software - May expense is for the IBM Content Manager subscription & support renewal. June expense is for the purchase of 15 Google Pixelbooks.
- 602** Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
14000-001	Larry Bice DOE
14000-002	Sara J Yedlik
14000-003	Anthony D Voss
14000-004	vacant
14000-005	Erin K Schoening
14000-006	vacant
14000-007	Floyd E Athay
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	David A Harper

Job Class

Job Class	Employee Name	9397
00018-002 Clerk-Specialist	Vacant (Sarah Robinson)	1.00
00018-003 Clerk-Specialist	Sharon S Jensen	1.00
00018-004 Clerk-Specialist	Danielle N Brookes	1.00
00121-001 Info Tech Specialist 4	Jeff S Debruin	1.00
00697-001 Investigator 4	James P McNellis	1.00
00705-801 Admin Intern	vacant	0.00
01071-001 Education Program Consultant	Steven C Mitchell	1.00
01071-005 Education Program Consultant	Michael D Cavin	1.00
01071-006 Education Program Consultant	Gregory S Horstman	1.00
01071-007 Education Program Consultant	Linda Hunt Espey	1.00
01071-008 Education Program Consultant	David D Wempen	1.00
31038-002 Exec Dir/Ed Examiners Board	Ann E Lebo	1.00
31513-001 Admin Consultant	Joanne K Tubbs	1.00
90645-001 Attorney 3	Darcy K Hathaway	1.00
95002-001 Secretary 3	Kimberly K Cunningham	1.00

Total Budgeted FTEs 14.00

Fund: 0001 General Fund

Unit: 9397

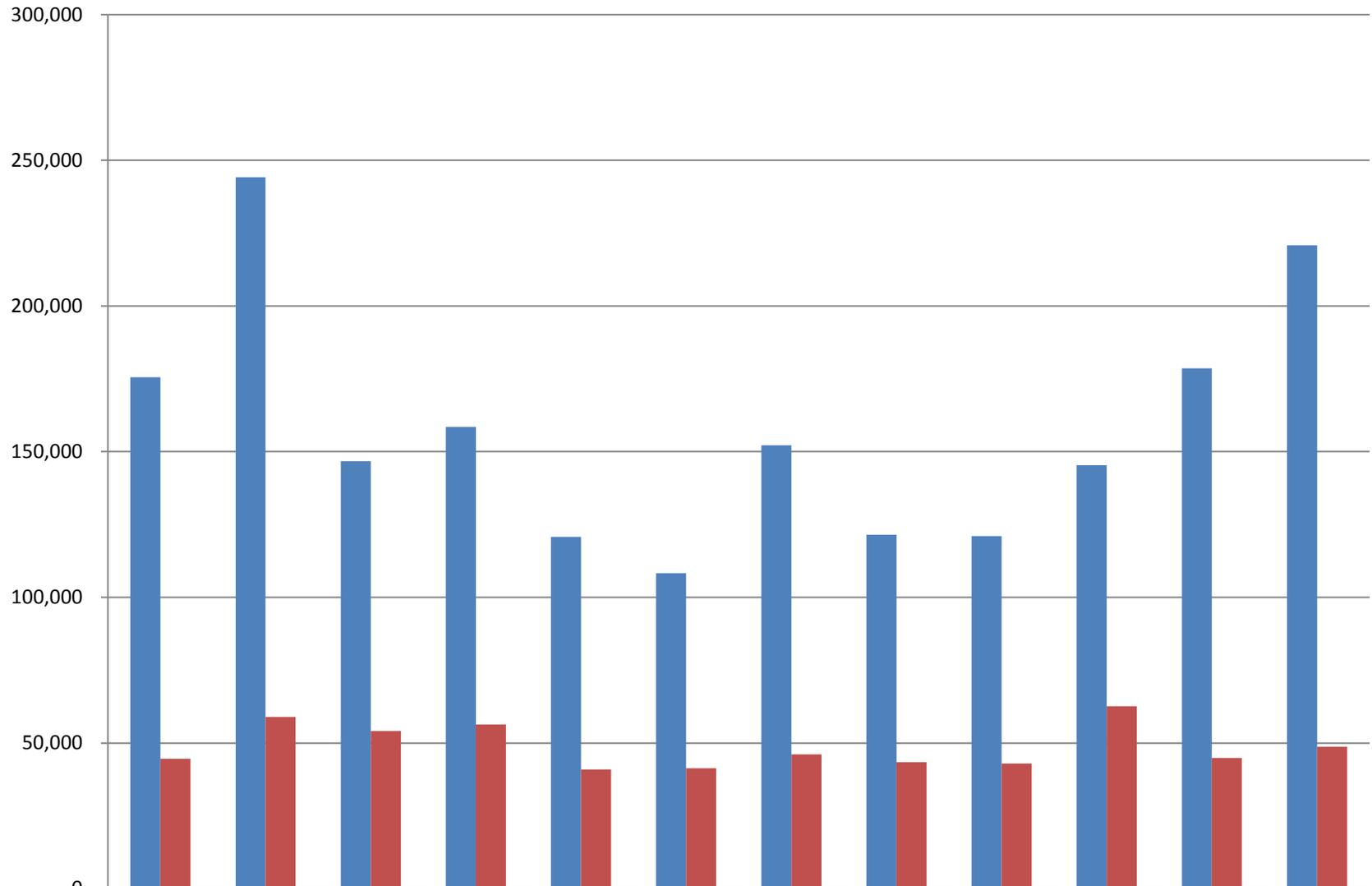
Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Forecast	Actual											
	Appropriation																
	BBF																
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	246	0	0	0	0	0	0	0	0	5,950	0	6,196
401	Licensure Fees	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	121,073	145,382	178,594	220,840	8,628	0	0	1,902,110
704	DCI Check Fees	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	42,968	62,656	44,844	48,679	1,727	0	0	586,567
Total Revenues:		220,100	303,178	200,836	214,768	161,928	149,568	198,283	164,872	164,041	208,038	223,438	269,520	10,355	5,950	-	2,494,873
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	22	0	0	0	0	0	0	0	0			22
401 Gen Fund	Licensure Fees	55,964	77,781	45,191	50,194	38,467	34,431	48,399	38,635	38,591	46,217	56,699	70,219	3,115			603,902
Total General Fund		55,964	77,781	45,191	50,194	38,489	34,431	48,399	38,635	38,591	46,217	56,699	70,219	3,115	0	0	603,924
Total Receipts		276,064	380,959	246,027	264,962	200,416	183,998	246,683	203,507	202,631	254,255	280,137	339,739	13,469	5,950	-	3,098,796

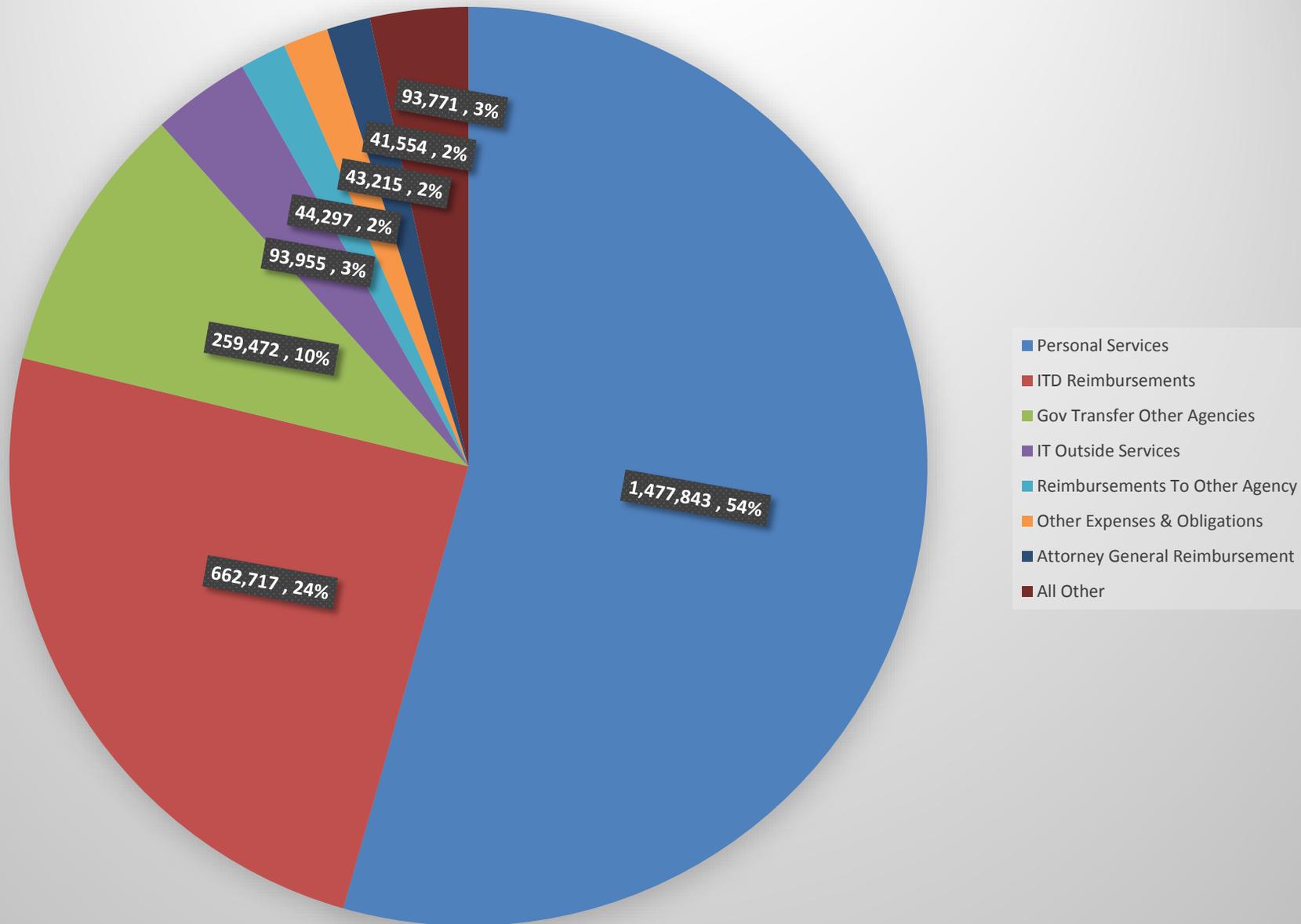
Note -
General Fund 0001-996-2820

Receipts July 2018-June 2019



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
■ Licensure Fees	175,527	244,213	146,757	158,457	120,797	108,233	152,157	121,453	121,073	145,382	178,594	220,840
■ DCI Check Fees	44,573	58,965	54,079	56,311	40,885	41,335	46,126	43,419	42,968	62,656	44,844	48,679

Expenditures July 2018-June 2019



Obligations vs. Budget Report
Budget Fiscal Year: 2019

	Actual To-Date	FY-Encumbered	Total Obligations FY-TO-Date	FY 19 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,037,544		1,037,544	998,096		
234 Gov Transfer In Other Agencies	6,196		6,196	300		
401 Fees, Licenses & Permits	1,902,110		1,902,110	2,100,000		
704 Other	586,567		586,567	617,231		
Total Resources	\$3,532,417	\$0	\$3,532,417	\$3,715,627		
(Total Revenues)	<u><u>\$2,494,873</u></u>	<u><u>\$0</u></u>	<u><u>\$2,494,873</u></u>	<u><u>\$2,717,531</u></u>	\$222,658	92%
Expenditures -						
101 Personal Services	1,477,843		1,477,843	1,511,881	34,038	98%
202 In State Travel	17,489		17,489	10,000	(7,489)	175%
203 State Vehicle Operation	863		863	1,200	337	72%
204 State Vehicle Depreciation	0		0	1,920	1,920	0%
205 Out Of State Travel	7,633		7,633	5,000	(2,633)	153%
301 Office Supplies	9,825		9,825	12,000	2,175	82%
303 Equipment Maintenance Supplies	0		0	8,000	8,000	0%
308 Other Supplies	885		885	0	(885)	100%
309 Printing & Binding	536		536	1,000	464	54%
313 Postage	6,342		6,342	8,000	1,658	79%
401 Communications	15,047		15,047	15,000	(47)	100%
402 Rentals	3,966		3,966	5,000	1,034	79%
405 Prof & Scientific Services	3,753		3,753	7,000	3,247	54%
406 Outside Services	447		447	15,000	14,553	3%
408 Advertising & Publicity	48		48	2,000	1,952	2%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	44,297		44,297	5,000	(39,297)	886%
416 ITD Reimbursements	662,717		662,717	15,000	(647,717)	4418%
418 IT Outside Services	93,955		93,955	800,000	706,045	12%
432 Attorney General Reimbursement	41,554		41,554	45,000	3,446	92%
433 Gov Transfer Auditor of State	0		0	1,000	1,000	0%
434 Gov Transfer Other Agencies	259,472		259,472	742,200	482,728	35%
501 Equipment	0		0	10,000	10,000	0%
502 Office Equipment	0		0	2,000	2,000	0%
503 Equipment-Non Inventory	261		261	2,000	1,739	13%
510 IT Equipment & Software	25,731		25,731	20,000	(5,731)	129%
602 Other Expenses & Obligations	43,215		43,215	30,000	(13,215)	144%
702 Fees	30		30	0	(30)	100%
705 Refunds-Other	915		915	3,000	2,085	31%
Total Expenditures	<u><u>\$2,716,824</u></u>	<u><u>\$0</u></u>	<u><u>\$2,716,824</u></u>	<u><u>\$3,279,201</u></u>	<u><u>\$562,377</u></u>	<u><u>83%</u></u>
CY Revenue Less Expenditures	<u><u>(\$221,951)</u></u>					
Carry Forward to FY20	<u><u>\$815,593</u></u>					

To: BoEE - Executive Director, Dr. Ann Lebo
 cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: October 1, 2019

Re: **FY 2020 FINANCIAL ANALYSIS**
Period 03 - September 2019

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,035,523	\$764,783
2217 - Teachers Cert Clrg	0	0
	<u>\$1,035,523</u>	<u>\$764,783</u>

Areas to Monitor:

RED:

YELLOW: BoEE office relocation costs tbd

GREEN: FY21 Budget Documents submitted to DOM September 24.
Full Year Fees Carry Forward to FY20 completed August 26.
Partial Licensing Fees Carry Forward to FY20 completed July 1.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2020, July, December & June are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2020

EDas Customer Number: 1100
Percent of Year Complete 25%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	709,643	5,950													815,593	815,593	779,722		
	Balance Carried Forward to Next Year													(100,000)	(664,783)		-	(764,783)	(768,909)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	2,550	88	-	2,550	-	50	2,550	-	38	2,550	-	-	-	10,375	300	0%	3458%
401	Fees, Licenses & Permits	166,551	213,121	114,349	150,734	119,990	100,698	161,146	125,865	133,800	150,673	181,042	223,378	-	-	-	494,021	1,841,347	1,900,000	26%	97%
704	Other	42,768	50,710	34,485	55,219	43,779	35,021	49,857	43,530	46,486	59,894	46,196	49,088	-	-	-	127,963	557,033	585,000	22%	95%
Total Revenues:		309,319	973,473	154,784	208,503	163,857	135,719	213,553	169,396	180,336	213,117	227,237	272,503	(97,450)	(664,783)	-	1,437,576	2,459,566	2,496,113	58%	99%
Expenditures																					
101	Personal Services	111,528	99,621	113,519	117,296	117,296	175,944	117,296	117,296	117,296	117,296	117,296	175,944	5,865	-	-	324,669	1,503,497	1,524,852	21%	99%
202	In State Travel	-	223	1,452	3,100	1,800	1,000	2,000	1,050	1,300	1,350	2,500	2,000	1,500	-	-	1,675	19,275	20,000	8%	96%
203	State Vehicle Operation	-	-	-	850	-	100	-	50	-	-	-	-	-	-	-	-	1,000	1,000	0%	100%
205	Out Of State Travel	-	-	-	3,000	2,000	2,000	3,000	1,000	2,000	3,000	1,000	1,000	1,000	-	-	-	19,000	20,000	0%	95%
301	Office Supplies	1,000	4,641	-	350	350	350	1,400	350	350	6,600	300	600	(4,500)	-	-	5,641	11,791	12,000	47%	98%
303	Equipment Maintenance Supplies	-	-	-	-	-	1,000	-	-	1,000	-	-	1,000	-	-	-	-	3,000	4,000	0%	75%
308	Other Supplies	30	-	-	470	-	-	100	2,000	700	2,400	-	100	-	-	-	30	5,800	5,800	1%	100%
309	Printing & Binding	-	25	-	-	100	200	-	200	-	200	-	100	100	-	-	25	925	1,000	2%	92%
313	Postage	-	508	517	450	550	500	450	650	550	450	550	600	650	-	-	1,025	6,425	6,700	15%	96%
401	Communications	-	1,189	1,189	1,270	1,270	1,270	1,270	1,270	1,270	1,270	1,270	1,270	1,280	-	-	2,378	15,088	15,250	16%	99%
402	Rentals	-	75	245	1,000	2,500	-	-	3,000	-	-	3,000	-	-	-	-	320	9,820	10,000	3%	98%
405	Prof & Scientific Services	-	-	418	650	650	650	1,750	250	400	250	650	750	250	-	-	418	6,668	15,000	3%	44%
406	Outside Services	33	-	965	300	250	300	250	300	250	300	250	300	250	-	-	998	3,748	3,300	30%	114%
408	Advertising & Publicity	-	-	48	50	-	-	-	-	-	50	-	-	-	-	-	48	148	100	48%	148%
409	Outside Repairs/Service	-	-	-	500	1,000	500	500	500	500	500	500	500	500	-	-	-	5,500	6,000	0%	92%
414	Reimbursements To Other Agency	-	5,550	5,865	6,600	69,000	69,000	6,600	6,600	6,600	6,600	6,600	6,600	6,600	-	-	11,415	202,215	204,000	6%	99%
416	ITD Reimbursements	-	6,970	6,793	14,925	14,975	14,975	14,925	14,975	14,975	14,925	14,975	14,975	14,925	-	-	13,763	163,313	175,000	8%	93%
418	IT Outside Services	-	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	-	-	2,950	17,703	-	0%	0%
432	Attorney General Reimbursement	-	-	6,688	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	-	-	6,688	44,188	45,000	15%	98%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	-	400	-	-	400	-	-	-	800	800	0%	100%
434	Gov Transfer Other Agencies	-	18,519	-	50,000	25,000	25,000	25,000	25,000	30,000	25,000	25,000	25,000	25,000	-	-	18,519	298,519	300,000	6%	100%
501	Equipment	-	-	-	-	-	36,372	-	-	-	-	-	-	-	-	-	-	36,372	10,000	0%	364%
502	Office Equipment	-	-	-	-	6,000	6,500	500	-	-	-	-	-	-	-	-	-	13,000	13,000	0%	100%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	-	-	-	500	-	-	-	500	500	0%	100%
510	IT Equipment & Software	-	7,920	-	2,000	2,500	2,500	-	2,000	2,500	-	-	10,000	2,500	-	-	7,920	31,920	62,500	13%	51%
602	Other Expenses & Obligations	-	-	3,573	5,500	3,000	3,500	3,000	2,500	3,500	3,000	3,000	3,000	5,500	-	-	3,573	39,073	40,000	9%	98%
702	Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	-	50	-	-	-	50	-	100	80	-	-	-	-	-	280	280	0%	100%
Total Expenditures:		112,590	146,715	142,748	213,587	289,839	310,515	183,267	184,267	188,417	188,917	182,197	248,965	67,545	-	-	402,054	2,459,566	2,496,113	16%	99%
Current Month Operations		196,728	826,758	12,036	(5,084)	(125,981)	(174,795)	30,287	(14,871)	(8,081)	24,201	45,041	23,539	(164,995)	(664,783)	-	1,035,523	(0)	(0)		
Cash Balance		196,728	1,023,487	1,035,523	1,030,439	904,458	729,662	759,949	745,078	736,998	761,198	806,239	829,778	664,783	(0)	(0)			(0)		

FOOTNOTES

Expenditures

- 101** Personal Services - July, December & June have 3 payroll warrants written.
- 202** In State Travel - Employee travel and Board Meeting expense.
- 301** Office Supplies - July expense is for the FY20 PESBA dues. August expense includes the FY20 NASDTEC membership fees.
- 401** Communication - Cell phone and ICN Voice usage.
- 402** Rentals - Exhibit booths for the trade events.
- 405** Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
- 406** Outside Services - Includes cost for contractor to temporarily fill vacant Clerk position.
- 414** Reimbursements to Other Agencies - Association fee & DAS services. Forecast includes moving costs & facility lease.
- 416** ITD Reimbursements - I/3 Admin & OCIO Services. Aug expense includes the annual Google E-Mail & Productivity license fees. September expense includes prior year charges totaling \$4,853.
- 418** IT Outside Services - WebSpec Design costs (budgeted in 405 Prof & Scientific Services), & Insight desktop support (budgeted in 416 ITD Reimbursements).
- 434** Gov Transfer Other Agencies - DCI criminal history & background checks.
- 501** Equipment - Forecasted cost is for office equipment for new location.
- 502** Office Equipment - Forecasted cost is for office equipment for new location.
- 510** IT Equipment & Software - Aug expense includes the annual Livescan maintenance & support. Forecasted expense is for computer replacements for staff.
- 602** Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
14000-001	Larry Bice DOE
14000-002	Sara J Yedlik
14000-003	Anthony D Voss
14000-004	vacant
14000-005	Erin K Schoening
14000-006	vacant
14000-007	Floyd E Athay
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	David A Harper

Job Class

Job Class	Employee Name	9397
00018-002 Clerk-Specialist	Vacant (Sarah Robinson)	1.00
00018-003 Clerk-Specialist	Sharon S Jensen	1.00
00018-004 Clerk-Specialist	Danielle N Brookes	1.00
00121-001 Info Tech Specialist 4	Jeff S Debruin	1.00
00697-001 Investigator 4	James P McNellis	1.00
00705-801 Admin Intern	vacant	0.00
01071-001 Education Program Consultant	Steven C Mitchell	1.00
01071-005 Education Program Consultant	Michael D Cavin	1.00
01071-006 Education Program Consultant	Gregory S Horstman	1.00
01071-007 Education Program Consultant	Linda Hunt Espey	1.00
01071-008 Education Program Consultant	David D Wempfen	1.00
31038-002 Exec Dir/Ed Examiners Board	Ann E Lebo	1.00
31513-001 Admin Consultant	Joanne K Tubbs	1.00
90645-001 Attorney 3	Darcy K Hathaway	1.00
95002-001 Secretary 3	Kimberly K Cunningham	1.00

Total Budgeted FTEs 14.00

Fund: 0914 Teacher Certificates Clearing
 Unit: 2217
 Sub Unit: Blank
 Appropriation: Teacher Certificates Clearing

FY 2020

EDas Customer Number:
 Percent of Year Complete 25%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date	Forecasted EOY
	Appropriation	-																			
	BBF	-		-																	
	Revenue Collected																				
501	Refunds & Reimbursements	-	-	-	-	-	250	-	-	250	-	-	250	-	-	-	-	750	1,000	0%	75%
	Total Revenue Collected:	-	-	-	-	-	250	-	-	250	-	-	250	-	-	-	-	750	1,000	0%	75%
	Expenditures																				
705	Refunds-Other	-	-	-	-	-	250	-	-	250	-	-	250	-	-	-	-	750	1,000	0%	75%
	Total Expenditures:	-	-	-	-	-	250	-	-	250	-	-	250	-	-	-	-	750	1,000	0%	75%
	Current Month Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
	Cash Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				1%

Revenue
501

Expense
705

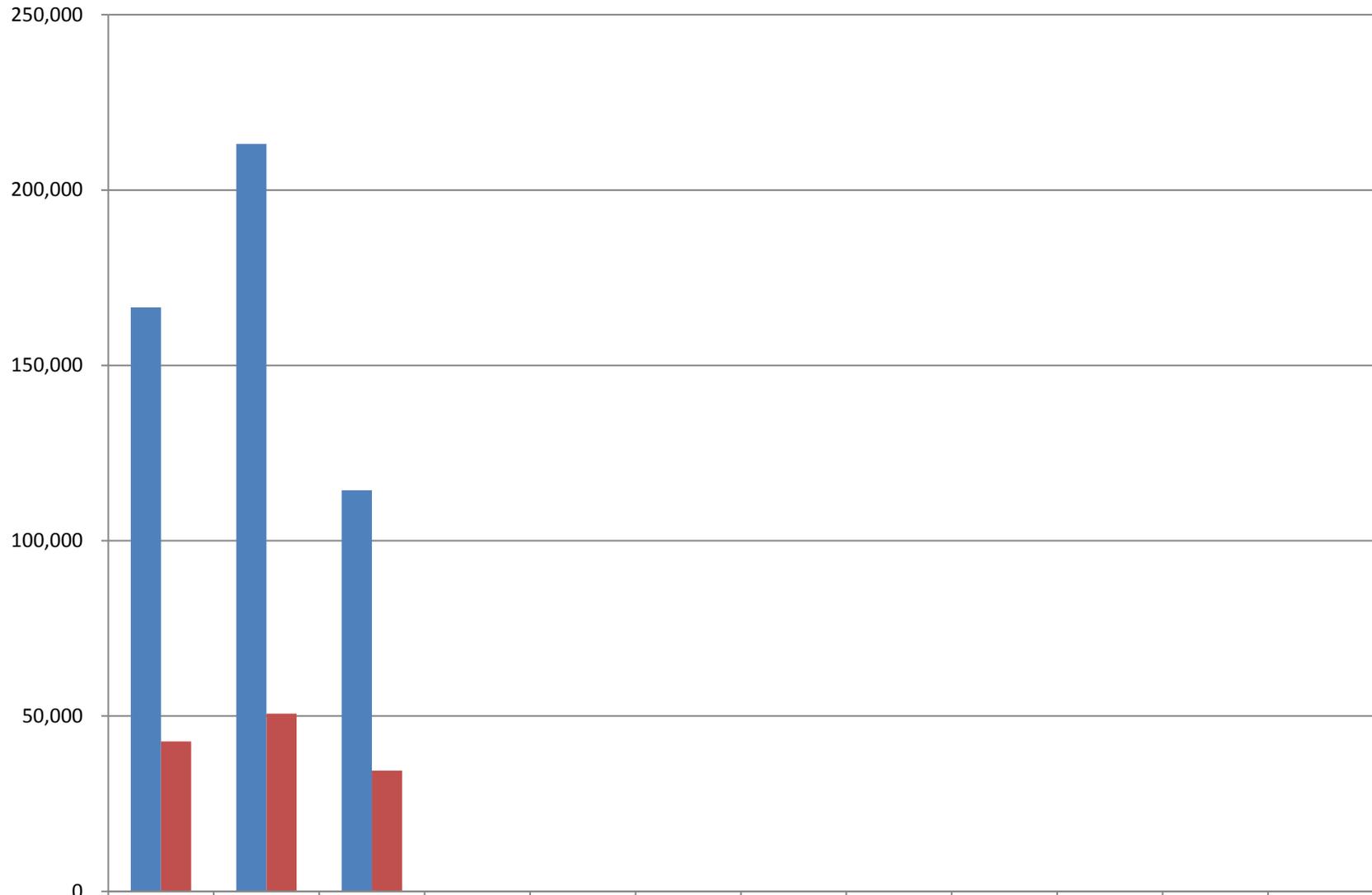
Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: WZ9

Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Forecast	Actual											
	Appropriation																
	BBF																
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
401	Licensure Fees	166,551	213,121	114,349	0	0	0	0	0	0	0	0	0	0	0	0	494,021
704	DCI Check Fees	42,768	50,710	34,485	0	0	0	0	0	0	0	0	0	0	0	0	127,963
Total Revenues:		209,319	263,831	148,834	-	-	-	-	-	-	-	-	-	-	-	-	621,984
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	0	0	0	0	0	0	0	0				0
401 Gen Fund	Licensure Fees	52,557	67,718	36,396	0	0	0	0	0	0	0	0	0				156,671
Total General Fund		52,557	67,718	36,396	0	156,671											
Total Receipts		261,876	331,549	185,230	-	-	-	-	-	-	-	-	-	-	-	-	778,655

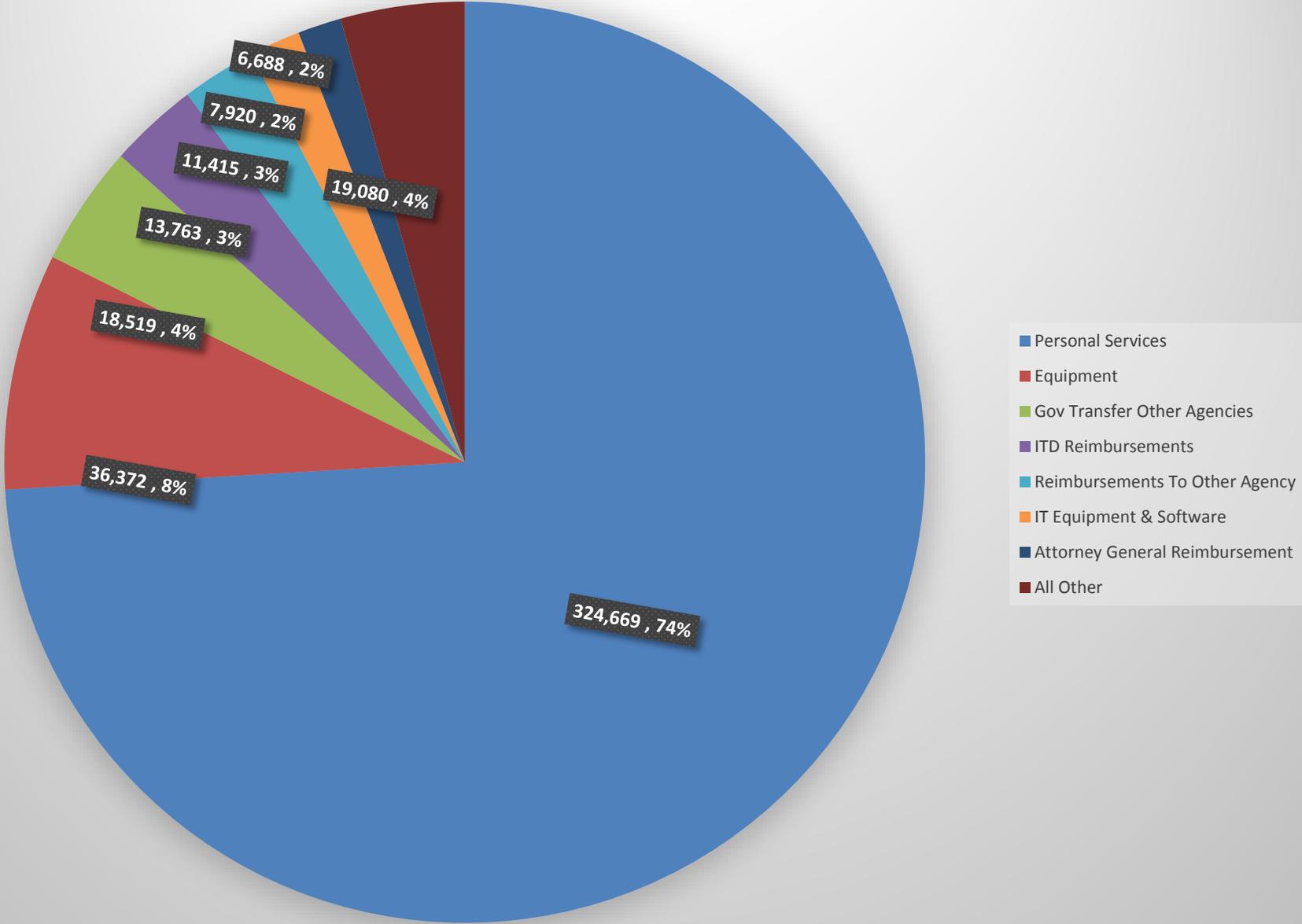
Note -
 General Fund 0001-996-2820

Receipts July 2019-June 2020



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Licensure Fees	166,551	213,121	114,349	0	0	0	0	0	0	0	0	0
DCI Check Fees	42,768	50,710	34,485	0	0	0	0	0	0	0	0	0

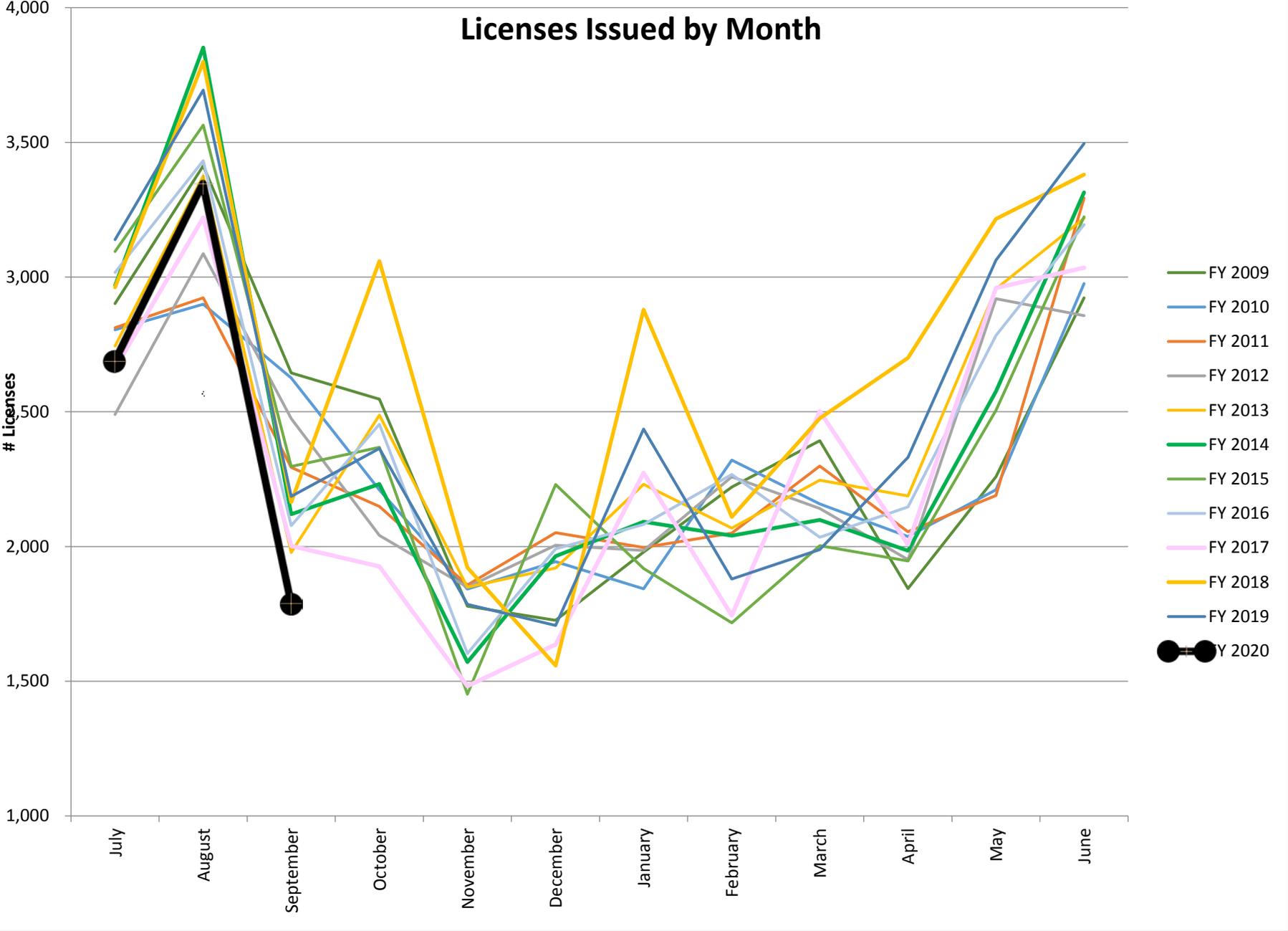
Expenditures July 2019-June 2020



Obligations vs. Budget Report
Budget Fiscal Year: 2020

	Actual To-Date	FY-Encumbered	Total Obligations FY-TO-Date	FY 20 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	815,593		815,593	779,722		
234 Gov Transfer In Other Agencies		0	0	300		
401 Fees, Licenses & Permits	494,021		494,021	1,900,000		
704 Other	127,963		127,963	585,000		
Total Resources	\$1,437,576	\$0	\$1,437,576	\$3,265,022		
(Total Revenues)	<u>\$621,984</u>	<u>\$0</u>	<u>\$621,984</u>	<u>\$2,485,300</u>	\$1,863,316	25%
Expenditures -						
101 Personal Services	324,669		324,669	1,524,852	1,200,183	21%
202 In State Travel	1,675		1,675	20,000	18,326	8%
203 State Vehicle Operation	0		0	1,000	1,000	0%
205 Out Of State Travel	0		0	20,000	20,000	0%
301 Office Supplies	5,641		5,641	12,000	6,359	47%
303 Equipment Maintenance Supplies	0		0	4,000	4,000	0%
308 Other Supplies	30		30	5,800	5,770	1%
309 Printing & Binding	25		25	1,000	975	2%
313 Postage	1,025		1,025	6,700	5,675	15%
401 Communications	2,378		2,378	15,250	12,872	16%
402 Rentals	320		320	10,000	9,680	3%
405 Prof & Scientific Services	418		418	15,000	14,582	3%
406 Outside Services	998		998	3,300	2,303	30%
408 Advertising & Publicity	48		48	100	52	48%
409 Outside Repairs/Service	0		0	6,000	6,000	0%
414 Reimbursements To Other Agency	11,415		11,415	204,000	192,585	6%
416 ITD Reimbursements	13,763		13,763	175,000	161,237	8%
418 IT Outside Services	2,950		2,950	0	(2,950)	100%
432 Attorney General Reimbursement	6,688		6,688	45,000	38,312	15%
433 Gov Transfer Auditor of State	0		0	800	800	0%
434 Gov Transfer Other Agencies	18,519		18,519	300,000	281,481	6%
501 Equipment	0	36,372	36,372	10,000	(26,372)	364%
502 Office Equipment	0		0	13,000	13,000	0%
503 Equipment-Non Inventory	0		0	500	500	0%
510 IT Equipment & Software	7,920		7,920	62,500	54,580	13%
602 Other Expenses & Obligations	3,573		3,573	40,000	36,427	9%
702 Fees	0		0	30	30	0%
705 Refunds-Other	0		0	280	280	0%
Total Expenditures	\$402,054	\$36,372	\$438,425	\$2,496,113	\$2,057,688	18%
CY Revenue Less Expenditures	<u>\$219,930</u>					

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2020	2,687	3,346	1,788										
Running Total	2,687	6,033	7,821	7,821	7,821	7,821	7,821	7,821	7,821	7,821	7,821	7,821	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
FY 2009 Actual	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
Running Total	2,902	6,315	8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	

DISCUSSION MEMO

Date: October 25, 2019

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapters 13, 15, 18, 22

These proposed changes represent reductions to endorsement credit hour requirements as a response to stakeholder input, as well as some clean-up language for some teaching endorsements. The proposed changes also move the orientation and mobility specialist to the authorizations chapter and update the administrator endorsements to align with national standards.

State	All Science	All Social Studies	All English	Can add via testing
Minnesota	no	24 (only option)	24 (only option)	Yes (portfolio)
Wisconsin	24	24	24	Yes
Illinois	no	no	24 (only option)	Yes
Missouri	no	no	no	Yes
Nebraska	48	60	48	No
South Dakota	27 (no AP)	27 (no AP)	27 (no AP)	Yes
North Dakota	24 plus 12 each	54	No	Yes
Iowa (proposed)	36 to 24	51 to 24	40 to 24	No

ITEM 1:

282—13.28(272) Minimum content requirements for teaching endorsements.

13.28(1)-(2) No change.

13.28(3) *Business—all.* 5-12. Completion of ~~30~~ 24 semester hours in business to include ~~6~~ 3 semester hours in accounting, 3 semester hours in business law to include contract law, 3 semester hours in computer and technical applications in business, ~~6~~ 3 semester hours in marketing to include consumer studies, 3 semester hours in management, 6 semester hours in economics, and 3 semester hours in business communications to include formatting, language usage, and oral presentation. Coursework in entrepreneurship and in financial literacy may be a part of, or in addition to, the coursework listed above.

13.28(4)-(5) No change.

13.28(6) *Language arts-English/language arts—all.* 5-12. Completion of ~~40~~ 24 semester hours in language arts to include coursework in the following areas:

a-d—No change.

e. *Creative voice and theater.*

(1) Understands the art of oral interpretation and how to provide opportunities for students to develop and apply oral interpretation skills in individual and group performances for a variety of audiences, purposes and occasions.

(2) Understands the basic skills of theatre production including acting, stage movement, and basic stage design.

f. Argumentation/debate.

~~—(1) Understands concepts and principles of classical and contemporary rhetoric and is able to plan, prepare, organize, deliver and evaluate speeches and presentations.~~

~~—(2) Understands argumentation and debate and how to provide students with opportunities to apply skills and strategies for argumentation and debate in a variety of formats and contexts.~~

g. Journalism.

(1) Understands ethical standards and major legal issues including First Amendment rights and responsibilities relevant to varied communication content. Utilizes strategies to teach students about the importance of freedom of speech in a democratic society and the rights and responsibilities of communicators.

(2) Understands the writing process as it relates to journalism (e.g., brainstorming, questioning, reporting, gathering and synthesizing information, writing, editing, and evaluating the final media product).

(3) Understands a variety of forms of journalistic writing (e.g., news, sports, features, opinion, Web-based) and the appropriate styles (e.g., Associated Press, multiple sources with attribution, punctuation) and additional forms unique to journalism (e.g., headlines, cutlines, and/or visual presentations).

~~*h. Mass media production.*~~

~~—(1) Understands the role of the media in a democracy and the importance of preserving that role.~~

~~—(2) Understands how to interpret and analyze various types of mass media messages in order for students to become critical consumers.~~

~~—(3) Develops the technological skills needed to package media products effectively using various forms of journalistic design with a range of visual and auditory methods.~~

ig. Reading strategies (if not completed as part of the professional education core requirements).

(1) Uses a variety of skills and strategies to comprehend and interpret complex fiction, nonfiction and informational text.

(2) Reads for a variety of purposes and across content areas.

13.28(7) *Foreign World language.* K-8 and 5-12. Completion of 24 semester hours in each foreign world language for which endorsement is sought.

13.28(8)-(16) No change.

13.28(17) *Science.*

a-d —No change.

e. Basic science. 5-12. Completion of 24 semester hours of credit in science to include the following:

~~—(1) Six semester hours of credit in earth and space science to include the following essential concepts and skills:~~

~~—1. Understand and apply knowledge of energy in the earth system.~~

~~—2. Understand and apply knowledge of geochemical cycles.~~

~~—(2) Six semester hours of credit in life science/biological science to include the following essential concepts and skills:~~

~~—1. Understand and apply knowledge of the cell.~~

~~—2. Understand and apply knowledge of the molecular basis of heredity.~~

~~—3. Understand and apply knowledge of the interdependence of organisms.~~

~~—4. Understand and apply knowledge of matter, energy, and organization in living systems.~~

~~—5. Understand and apply knowledge of the behavior of organisms.~~

~~— (3) Six semester hours of credit in physics/physical science to include the following essential concepts and skills:~~

- ~~— 1. Understand and apply knowledge of the structure of atoms.~~
- ~~— 2. Understand and apply knowledge of the structure and properties of matter.~~
- ~~— 3. Understand and apply knowledge of motions and forces.~~
- ~~— 4. Understand and apply knowledge of interactions of energy and matter.~~

~~— (4) Six semester hours of credit in chemistry to include the following essential concepts and skills:~~

- ~~— 1. Understand and apply knowledge of chemical reactions.~~
- ~~— 2. Be able to design and conduct scientific investigations. Rescinded.~~
fe. Physical science. Rescinded IAB 11/14/12, effective 12/19/12.
gf. Physics.

(1) 5-12. Completion of 24 semester hours in physics or 30 semester hours in the broad area of science to include 15 semester hours in physics.

(2) For holders of the mathematics 5-12 endorsement, completion of:

1. 12 credits of physics to include coursework in mechanics, electricity, and magnetism; and
2. A methods class that includes inquiry-based instruction, resource management, and laboratory safety.

(3) For holders of the chemistry 5-12 endorsement, completion of 12 credits of physics to include coursework in mechanics, electricity, and magnetism.

hg. All science I. Rescinded IAB 11/14/12, effective 12/19/12.

ih. All science. 5-12.

(1) Completion of ~~36~~ 24 semester hours of credit in science to include the following:

1. ~~Nine~~ Six semester hours of credit in earth and space science to include the following essential concepts and skills:

- Understand and apply knowledge of energy in the earth system.
- Understand and apply knowledge of geochemical cycles.
- Understand and apply knowledge of the origin and evolution of the earth system.
- Understand and apply knowledge of the origin and evolution of the universe.

2. ~~Nine~~ Six semester hours of credit in life science/biological science to include the following essential concepts and skills:

- Understand and apply knowledge of the cell.
- Understand and apply knowledge of the molecular basis of heredity.
- Understand and apply knowledge of the interdependence of organisms.
- Understand and apply knowledge of matter, energy, and organization in living systems.
- Understand and apply knowledge of the behavior of organisms.
- Understand and apply knowledge of biological evolution.

3. ~~Nine~~ Six semester hours of credit in physics/physical science to include the following essential concepts and skills:

- Understand and apply knowledge of the structure of atoms.
- Understand and apply knowledge of the structure and properties of matter.
- Understand and apply knowledge of motions and forces.
- Understand and apply knowledge of interactions of energy and matter.
- Understand and apply knowledge of conservation of energy and increase in disorder.

4. ~~Nine~~ Six semester hours of credit in chemistry to include the following essential concepts and skills:

- Understand and apply knowledge of chemical reactions.
- Be able to design and conduct scientific investigations.

(2) Pedagogy competencies.

1. Understand the nature of scientific inquiry, its central role in science, and how to use the skills and processes of scientific inquiry.

2. Understand the fundamental facts and concepts in major science disciplines.

3. Be able to make conceptual connections within and across science disciplines, as well as to

mathematics, technology, and other school subjects.

4. Be able to use scientific understanding when dealing with personal and societal issues.

13.28(18) Social sciences.

a-j—No change.

k. All social sciences. 5-12. Completion of ~~54~~ 24 semester hours in the social sciences to include ~~9~~ 6 semester hours in ~~each~~ of American ~~and world~~ history; and 3 semester hours each of world history, 9 semester hours in American government, ~~6 semester hours in~~ sociology, ~~6 semester hours in~~ psychology other than educational psychology, ~~6 semester hours in~~ geography, and ~~6 semester hours in~~ economics to include financial literacy.

13.28(19)-(20) No change.

13.28(21) Elementary school teacher librarian.

a. Authorization. The holder of this endorsement is authorized to serve as a teacher librarian in prekindergarten through grade eight.

b. Content. Completion of 24 semester hours in school library coursework to include the following:

(1) Literacy and reading. This requirement includes the following competencies:

1. Practitioners collaborate with other teachers to integrate developmentally appropriate literature in multiple formats to support literacy in children.

2. Practitioners demonstrate knowledge of resources and strategies to foster leisure reading and model personal enjoyment of reading among children, based on familiarity with selection tools and current trends in literature for children.

(2) Information and knowledge. This requirement includes the following competencies:

1. Practitioners teach multiple strategies to locate, analyze, evaluate, and ethically use information in the context of inquiry-based learning.

2. Practitioners advocate for flexible and open access to library resources, both physical and virtual.

3. Practitioners uphold and promote the legal and ethical codes of their profession, including privacy, confidentiality, freedom and equity of access to information.

4. Practitioners use skills and knowledge to assess reference sources, services, and tools in order to mediate between information needs and resources to assist learners in determining what they need.

5. Practitioners model and facilitate authentic learning with current and emerging digital tools for locating, analyzing, evaluating and ethically using information resources to support research, learning, creating, and communicating in a digital society.

6. Practitioners demonstrate knowledge of creative and innovative uses of technologies to engage students and facilitate higher-level thinking.

7. Practitioners develop an articulated information literacy curriculum grounded in research related to the information search process.

(3) Program administration and leadership. This requirement includes the following competencies:

1. Practitioners evaluate and select print, nonprint, and digital resources using professional selection tools and evaluation criteria to develop and manage a quality collection designed to meet the diverse curricular, personal, and professional needs of the educational community.

2. Practitioners demonstrate knowledge necessary to organize the library collections according to current standard library cataloging and classification principles.

3. Practitioners develop policies and procedures to support ethical use of information, intellectual freedom, selection and reconsideration of library materials, and the privacy of users.

4. Practitioners develop strategies for working with regular classroom teachers, support services personnel, paraprofessionals, and other individuals involved in the educational program.

(4) Practicum. This requirement includes the following competencies:

1. Practitioners apply knowledge of learning styles, stages of human growth and development, and cultural influences of learning at the elementary level.

2. Practitioners implement the principles of effective teaching and learning that contribute to an active, inquiry-based approach to learning in a digital environment at the elementary level.

3. Practitioners understand the teacher librarian role in curriculum development and the school improvement process at the elementary level.

4. Practitioners collaborate to integrate information literacy and emerging technologies into content area curricula at the elementary level.

c. K-8 Reading endorsement. Holders of the K-8 Reading endorsement must complete 12 semester hours to include the requirements in paragraphs (2) and (3) above.

13.28(22) Secondary school teacher librarian.

a. *Authorization.* The holder of this endorsement is authorized to serve as a teacher librarian in grades five through twelve.

b. *Content.* Completion of 24 semester hours in school library coursework to include the following:

(1) Literacy and reading. This requirement includes the following competencies:

1. Practitioners collaborate with other teachers to integrate developmentally appropriate literature in multiple formats to support literacy in young adults.

2. Practitioners demonstrate knowledge of resources and strategies to foster leisure reading and model personal enjoyment of reading among young adults, based on familiarity with selection tools and current trends in literature for young adults.

(2) Information and knowledge. This requirement includes the following competencies:

1. Practitioners teach multiple strategies to locate, analyze, evaluate, and ethically use information in the context of inquiry-based learning.

2. Practitioners advocate for flexible and open access to library resources, both physical and virtual.

3. Practitioners uphold and promote the legal and ethical codes of their profession, including privacy, confidentiality, freedom and equity of access to information.

4. Practitioners use skills and knowledge to assess reference sources, services, and tools in order to mediate between information needs and resources to assist learners in determining what they need.

5. Practitioners model and facilitate authentic learning with current and emerging digital tools for locating, analyzing, evaluating and ethically using information resources to support research, learning, creating, and communicating in a digital society.

6. Practitioners demonstrate knowledge of creative and innovative uses of technologies to engage students and facilitate higher-level thinking.

7. Practitioners develop an articulated information literacy curriculum grounded in research related to the information search process.

(3) Program administration and leadership. This requirement includes the following competencies:

1. Practitioners evaluate and select print, nonprint, and digital resources using professional selection tools and evaluation criteria to develop and manage a quality collection designed to meet the diverse curricular, personal, and professional needs of the educational community.

2. Practitioners demonstrate knowledge necessary to organize the library collections according to current standard library cataloging and classification principles.

3. Practitioners develop policies and procedures to support ethical use of information, intellectual freedom, selection and reconsideration of library materials, and the privacy of users.

4. Practitioners develop strategies for working with regular classroom teachers, support services personnel, paraprofessionals, and other individuals involved in the educational program.

(4) Practicum. This requirement includes the following competencies:

1. Practitioners apply knowledge of learning styles, stages of human growth and development, and cultural influences of learning at the secondary level.

2. Practitioners implement the principles of effective teaching and learning that contribute to an active, inquiry-based approach to learning in a digital environment at the secondary level.

3. Practitioners understand the teacher librarian role in curriculum development and the school improvement process at the secondary level.

4. Practitioners collaborate to integrate information literacy and emerging technologies into content area curricula at the secondary level.

c. 5-12 Reading endorsement. Holders of the 5-12 Reading endorsement must complete 12 semester hours to include the requirements in paragraphs (2) and (3) above..

13.28(23)-(24) No change.

13.28(25) American Sign Language endorsement.

a. Authorization. The holder of this endorsement is authorized to teach American Sign Language in kindergarten and grades one through twelve.

b. Content. Completion of 18 semester hours of coursework in American Sign Language to include the following:

- (1) Second language acquisition.
- (2) Sociology of the deaf community.
- (3) Linguistic structure of American Sign Language.
- (4) Language teaching methodology specific to American Sign Language.
- (5) Teaching the culture of deaf people.
- (6) Assessment of students in an American Sign Language program.

~~—c. Other. Be the holder of or be eligible for one other teaching endorsement.~~

13.28(26)-(29) No change.

13.28(30) Content specialist endorsement. The applicant must have met the requirements for the standard license and a teaching endorsement.

~~—a. Authorization. The holder of this endorsement is authorized to serve as a content specialist in kindergarten and grades one through twelve in the specific content listed on the authorization.~~

~~—b. Requirements:~~

~~—(1) Hold a master's degree in the content area or complete 30 semester hours of college course work in the content area.~~

~~—(2) Complete 15 semester hours of credit in professional development in three or more of the following areas:~~

- ~~—1. Using research based content teaching strategies;~~
- ~~—2. Integrating appropriate technology into the learning experiences for the specific content;~~
- ~~—3. Engaging the learner in the content through knowledge of learner needs and interests;~~
- ~~—4. Using reflective thinking to solve problems in the content area;~~
- ~~—5. Making data driven decisions in the content area;~~
- ~~—6. Utilizing project based learning in the content area;~~
- ~~—7. Developing critical thinking skills in the content area;~~
- ~~—8. Forming partnerships to collaborate with content experts within the community;~~
- ~~—9. Relating content with other content areas;~~
- ~~—10. Facilitating content learning in large and small teams;~~
- ~~—11. Implementing response to intervention (RTI) to close achievement gaps in the content area.~~

~~—(3) Complete an internship, externship, or professional experience for a minimum of 90 contact hours~~

~~in the content area. Rescinded.~~

13.28(31)-(35) No change.

ITEM 2:

282—15.7(272) Other special education practitioner endorsements

~~15.7(1) School psychologist. Rescinded IAB 7/29/09, effective 9/2/09.~~

~~15.7(2) School psychologist one-year Class A license. Rescinded IAB 7/29/09, effective 9/2/09.~~

~~15.7(3) Speech-language pathologist. Rescinded IAB 7/29/09, effective 9/2/09.~~

~~15.7(4) School audiologist. Rescinded IAB 7/29/09, effective 9/2/09.~~

~~15.7(5) School social worker. Rescinded IAB 7/29/09, effective 9/2/09.~~

~~15.7(6) Orientation and mobility specialist.~~

~~— a. Authorization. The holder of this license is authorized to teach pupils with a visual impairment (see Iowa Code section 256B.2), including those pupils who are deaf-blind.~~

~~— b. Provisional orientation and mobility license. The provisional license is valid for three years. An applicant must:~~

~~— (1) Hold a baccalaureate or master's degree from an approved state and regionally accredited program in orientation and mobility or equivalent coursework.~~

~~— (2) Have completed an approved human relations component.~~

~~— (3) Have completed the exceptional learner program, which must include preparation that contributes to the education of students with disabilities and students who are gifted and talented.~~

~~— (4) Have completed a minimum of 21 semester credit hours in the following areas:~~

~~— 1. Medical aspects of blindness and visual impairment, including sensory motor.~~

~~— 2. Psychosocial aspects of blindness and visual impairment.~~

~~— 3. Child development.~~

~~— 4. Concept development.~~

~~— 5. History of orientation and mobility.~~

~~— 6. Foundations of orientation and mobility.~~

~~— 7. Orientation and mobility instructional methods and assessments.~~

~~— 8. Techniques of orientation and mobility.~~

~~— 9. Research or evidence-based practices in orientation and mobility.~~

~~— 10. Professional issues in orientation and mobility, including legal issues.~~

~~— (5) Have completed at least 350 hours of fieldwork and training under the supervision of the university program.~~

~~— (6) Have completed the background check requirements set forth in rule 282—13.1(272).~~

~~— c. Standard orientation and mobility license. An applicant must:~~

~~— (1) Complete the requirements set forth in paragraph 15.7(6)“b.”~~

~~— (2) Verify successful completion of a three year probationary period.~~

~~— d. Renewal of orientation and mobility license. An applicant must:~~

~~— (1) Complete six units earned in any combination listed below.~~

~~— 1. One unit may be earned for each semester hour of graduate credit, completed through a regionally~~

~~accredited institution, which leads toward the completion of a planned master's, specialist's, or doctor's degree program.~~

~~— 2. One unit may be earned for each semester hour of graduate or undergraduate credit, completed through a regionally accredited institution, which may not lead to a degree but which adds greater depth and breadth to present endorsements held.~~

~~— 3. One unit may be earned for each semester hour of credit, completed through a regionally accredited institution, which may not lead to a degree but which leads to completion of requirements for an endorsement not currently held.~~

~~— 4. One unit may be earned upon completion of each licensure renewal course or activity approved through guidelines established by the board of educational examiners.~~

~~— (2) Submit documentation of completion of the child and dependent adult abuse trainings pursuant to 282—subrule 20.3(4).~~

~~— e. *Exception.* An orientation and mobility specialist is not eligible for any administrator license in either general education or special education. Rescinded.~~

ITEM 3:

282—18.6(1)

282—18.9(1) *PK-12 principal and PK-12 supervisor of special education.*

a. *No change.*

b. *Program requirements.*

(1) Degree—master's.

(2) Content: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements. Candidates who successfully complete a building-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to:

1. ~~Knowledge of early childhood, elementary, early adolescent and secondary level administration, supervision, and evaluation. Collaboratively lead, design, and implement a school mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, equity, diversity, digital citizenship, and community.~~

2. ~~Knowledge and skill related to early childhood, elementary, early adolescent and secondary level curriculum development. Understand and demonstrate the capacity to advocate for ethical decisions and cultivate and enact professional norms.~~

3. ~~Knowledge of child growth and development from birth through adolescence and developmentally appropriate strategies and practices of early childhood, elementary, and adolescence, to include an observation practicum. Develop and maintain a safe, supportive, equitable, culturally responsive, and inclusive school culture.~~

4. ~~Knowledge of family support systems, factors which place families at risk, child care issues, and home school community relationships and interactions designed to promote parent education, family involvement, and interagency collaboration. Evaluate, develop, and implement coherent systems of curriculum, instruction, data systems, supports, and assessment, including special education administration.~~

5. ~~Knowledge of school law and legislative and public policy issues affecting children and families. Engage families, community, and school personnel in order to strengthen student learning, support school improvement, and advocate for the needs of their school and community.~~

6. ~~Completion of evaluator training component. Improve management, communication, technology, school-level governance, and operation systems to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations, including a dedicated course in current issues of special education administration.~~

7. ~~Knowledge of current issues in special education administration. Build the school's~~

professional capacity, engage staff in the development of a collaborative professional culture, and improve systems of staff supervision, evaluation, support, and professional learning, including the completion of Iowa evaluator training.

8. ~~Planned field experiences in elementary and secondary school administration, including special education administration.~~ Candidates successfully complete an internship under the supervision of knowledgeable, expert practitioners that engages candidates in multiple and diverse school settings and provides candidates with coherent, authentic, and sustained opportunities to synthesize and apply the knowledge and skills identified in NELP standards 1–7 in ways that approximate the full range of responsibilities required of building-level leaders and enable them to promote the current and future success and well-being of each student and adult in their school, including planned experiences in elementary and secondary administration with special education administration.

9. ~~Competencies: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements. A school administrator is an educational leader who promotes the success of all students by accomplishing the following competencies:~~

~~• Facilitates the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.~~

~~• Advocates, nurtures, and sustains a school culture and instructional program conducive to student learning and staff professional growth.~~

~~• Ensures management of the organization, operations, and resources for a safe, efficient, and effective learning environment.~~

~~• Collaborates with families and community members, responds to diverse community interests and needs, and mobilizes community resources.~~

~~• Acts with integrity, fairness, and in an ethical manner.~~

~~• Understands, responds to, and influences the larger political, social, economic, legal, and cultural context.~~

c. *No change.*

282—18.10(2) Program requirements.

a. *No change.*

b. ~~Content. Through completion of a sequence of courses and experiences which may have been part of, or in addition to, the degree requirements, the administrator has knowledge and understanding of candidates who successfully complete a district-level educational leadership preparation program understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to:~~

~~(1) Models, theories, and practices that provide the basis for leading educational systems toward improving student performance. Collaboratively lead, design, and implement a district mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, values, equity, diversity, digital citizenship, and community.~~

~~(2) Federal, state and local fiscal policies related to education. Understand and demonstrate the capacity to advocate for ethical decisions and cultivate professional norms and culture.~~

~~(3) Human resources management, including recruitment, personnel assistance and development, evaluation and negotiations. Develop and maintain a safe, supportive, equitable, culturally responsive, and inclusive district culture.~~

~~(4) Current legal issues in general and special education. Evaluate, design, cultivate, and implement coherent systems of curriculum, instruction, data systems, supports, assessment, and instructional leadership.~~

~~(5) Noninstructional support services management including but not limited to transportation, nutrition and facilities. Understand and engage families, communities, and other constituents in the work of schools and the district and to advocate for district, student, and community needs.~~

~~(6) Practicum in PK-12 school administration. In the coursework and the practicum, the administrator facilitates processes and engages in activities for:~~

- ~~1. Developing a shared vision of learning through articulation, implementation, and stewardship.~~
- ~~2. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.~~
- ~~3. Ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.~~
- ~~4. Collaborating with school staff, families, community members and boards of directors; responding to diverse community interests and needs; and mobilizing community resources.~~
- ~~5. Acting with integrity, fairness, and in an ethical manner.~~
- ~~6. Understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context. Develop, monitor, evaluate, and manage data-informed and equitable district systems for operations, resources, technology, current legal issues in general education and special education, and human capital management, including instructional and non-instructional district support services.~~

(7) Cultivate relationships, lead collaborative decision making and governance, and represent and advocate for district needs in broader policy conversations.

(8) Candidates successfully complete an internship under the supervision of knowledgeable, expert practitioners that engages candidates in multiple and diverse district settings and provides candidates with coherent, authentic, and sustained opportunities to synthesize and apply the knowledge and skills identified in NELP Standards 1–7 in ways that approximate the full range of responsibilities required of district-level leaders and enable them to promote the current and future success and well-being of each student and adult in their district.

282—18.11 (272) Director of special education of an area education agency.

18.11(1) No change.

18.11(2) *Program requirements.*

a. Degree—specialist or its equivalent master’s degree. ~~An applicant must hold a master’s degree plus at least 32 semester hours of planned graduate study in administration or special education beyond the master’s degree.~~

b. Endorsement. An applicant must hold or meet the requirements for one of the following:

- (1) PK-12 principal and PK-12 supervisor of special education (see rule 282—18.9(272));
- (2) Supervisor of special education—instructional (see rule 282—15.5(272));
- (3) Professional service administrator (see 282—subrule 27.3(5)); or
- (4) A letter of authorization for special education supervisor issued prior to October 1, 1988.

c. Content. An applicant must have completed a sequence of courses and experiences of at least 24 additional semester hours, which may have been part of, or in addition to, the degree requirements to include the following:

(1) Knowledge of federal, state and local fiscal policies related to education. Understand and demonstrate the capacity to advocate for ethical decisions and cultivate professional norms and culture.

(2) Knowledge of school plant/facility planning.

(3) (2) Knowledge of human resources management, including recruitment, personnel assistance and development, evaluations and negotiations. Develop and maintain a safe, supportive, equitable, culturally responsive, and inclusive district culture.

(4) (3) Knowledge of models, theories and philosophies that provide the basis for educational systems. Collaboratively lead, design, and implement a district mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, values, equity, diversity, digital citizenship, and community.

(5) (4) Knowledge of current issues in special education and special education administration.

~~(6)~~ (5) Knowledge of special education school law and legislative and public policy issues affecting children and families.

~~(7)~~ (6) Knowledge of the powers and duties of the director of special education of an area education agency as delineated in Iowa Code section 273.5.

~~(8)~~ (7) Practicum in administration and supervision of special education programs.

d. Experience. An applicant must meet the experience requirement set forth in 18.10(3).

e. Competencies. ~~Through completion of a sequence of courses and experiences which may have been part of, or in addition to, the degree requirements, the director of special education accomplishes the following:~~

~~(1) Facilitates the development, articulation, implementation and stewardship of a vision of learning that is shared and supported by the school community.~~

~~(2) Advocates, nurtures and sustains a school culture and instructional program conducive to student learning and staff professional growth.~~

~~(3) Ensures management of the organization, operations and resources for a safe, efficient and effective learning environment.~~

~~(4) Collaborates with educational staff, families and community members; responds to diverse community interests and needs; and mobilizes community resources.~~

~~(5) Acts with integrity and fairness and in an ethical manner.~~

~~(6) Understands, responds to, and influences the larger political, social, economic, legal, and cultural context.~~

~~(7) Collaborates and assists in supporting integrated work of the entire agency.~~

18.11(3) No change.

ITEM 4:

Orientation and mobility authorization.

22.12(1) Authorization. The holder of this authorization may teach pupils with a visual impairment (see Iowa Code section 256B.2), including those pupils who are deaf-blind.

22.12(2) Initial orientation and mobility authorization. The initial authorization is valid for three years. An applicant must:

(1) Hold a baccalaureate or master's degree from an approved state and regionally accredited program in orientation and mobility or equivalent coursework.

(2) Have completed an approved human relations component.

(3) Have completed the exceptional learner program, which must include preparation that contributes to the education of students with disabilities and students who are gifted and talented.

(4) Have completed a minimum of 21 semester credit hours in the following areas:

1. Medical aspects of blindness and visual impairment, including sensory motor.

2. Psychosocial aspects of blindness and visual impairment.

3. Child development.

4. Concept development.

5. History of orientation and mobility.

6. Foundations of orientation and mobility.

7. Orientation and mobility instructional methods and assessments.

8. Techniques of orientation and mobility.

9. Research or evidence-based practices in orientation and mobility.

10. Professional issues in orientation and mobility, including legal issues.

(5) Have completed at least 350 hours of fieldwork and training under the supervision of the university program.

(6) Have completed the background check requirements set forth in rule 282—13.1(272).

22.12(3) *Standard orientation and mobility license.* An applicant must:

- (1) Complete the requirements set forth in paragraph 22.12(b).
- (2) Verify successful completion of a three-year probationary period.

22.12(4) *Renewal of orientation and mobility license.*

(1) Renewal requirements for the career and technical secondary authorization. Applicants must meet the renewal requirements set forth in rule 282—20.3(272) and 282—subrule 20.5(2).

22.12(5) *Exception.* An orientation and mobility specialist is not eligible for any administrator license in either general education or special education.

July 2019
 Teacher Program Completers by Endorsement
 Iowa Department of Education

This table represents the number of endorsements issued, NOT the number of people licensed. Numbers include endorsements issued to currently licensed teachers.

<i>End. #</i>	<i>Grade</i>	<i>Endorsement Name</i>	2013-14	2014-15	2015-16	2016-17	2017-18
100	Pre K-3	Tchr. Birth-3 Incl. Spec. Ed	169	168	166	139	133
101	K - 12	Athletic Coach	201	222	178	190	194
102	K - 8	Teacher Elem. Classroom	1236	1138	1086	1159	1079
103	PK - K	Teacher, PK - K Classroom	61	60	51	59	56
104	K - 12	ESL Teacher	202	225	174	225	150
106	PK - 3	P K -3 Classroom Teacher	42	24	45	36	33
107	K - 12	Talented and Gifted	57	101	95	101	53
108	K-8	School Media Specialist	4	3	1	3	0
109	5-12	School Media Specialist	3	3	0	4	0
112	5-12	Agriculture	19	19	17	21	19
113	K-8	Art	46	57	28	49	42
114	5-12	Art	47	56	31	45	37
118	5-12	Driver and Safety Ed	16	32	22	18	31
119	K-8	English/Language Arts	239	183	220	254	246
120	5-12	English/Language Arts	130	157	143	143	145
121	K-8	Chinese	0	2	4	0	0
122	5-12	Chinese	0	2	4	0	1
123	K-8	French	2	3	1	1	0
124	5-12	French	9	6	5	2	4
125	K-8	German	5	0	1	1	0
126	5-12	German	5	3	2	3	1
127	K-8	Japanese	1	2	1	0	1
128	5-12	Japanese	1	2	3	0	1
129	K-8	Latin	0	0	1	0	0
130	5-12	Latin	1	0	1	0	0

<i>End. #</i>	<i>Grade</i>	<i>Endorsement Name</i>	2013-14	2014-15	2015-16	2016-17	2017-18
131	K-8	Russian	0	0	0	0	0
132	5-12	Russian	0	0	0	0	1
133	K-8	Spanish	26	34	26	29	16
134	5-12	Spanish	44	49	41	41	32
135	K-8	Language (Other)	0	0	0	0	0
136	5-12	Language (Other)	0	2	1	0	0
137	K-8	Health	33	25	40	32	28
138	5-12	Health	65	60	74	71	76
139	5-12	Family & Consumer Science	10	24	23	21	11
140	5-12	Industrial Technology	7	8	7	7	9
141	5-12	Journalism	3	6	4	5	2
142	K-8	Mathematics	126	132	95	123	133
143	5-12	Mathematics	108	118	190	103	78
144	K-8	Music	113	123	144	97	122
145	5-12	Music	111	120	145	103	120
146	K-8	Physical Education	97	99	111	94	103
147	5-12	Physical Education	97	104	107	106	105
148	K-8	Reading	816	815	785	868	856
149	5-12	Reading	66	71	51	59	49
150	K-8	Science - Basic	28	23	19	14	24
151	5-12	Biology	95	105	75	89	83
152	5-12	Chemistry	40	56	39	41	45
153	5-12	Earth Science	9	18	13	13	23
156	5-12	Physics	32	18	11	16	20
157	5-12	American Government	65	36	49	42	38
158	5-12	American History	131	102	106	109	99
159	5-12	Anthropology	4	0	2	2	2
160	5-12	Economics	5	4	2	5	2

<i>End. #</i>	<i>Grade</i>	<i>Endorsement Name</i>	2013-14	2014-15	2015-16	2016-17	2017-18
161	5-12	Geography	5	3	1	1	2
162	K-8	History	4	8	2	1	0
163	5-12	Psychology	27	16	10	18	10
164	K-8	Social Studies	130	105	78	109	109
165	5-12	Sociology	10	9	7	16	4
166	5-12	World History	108	106	103	95	90
167	K-8	Speech Comm/Theatre	4	1	0	0	3
168	5-12	Speech Comm/Theatre	10	9	17	7	6
171	PK - 12	Superintendent	29	25	24	14	20
172	K-8	Counselor	39	51	59	42	81
173	5-12	Counselor	43	55	63	47	80
174	K - 12	School Media Specialist	14	19	33	18	14
175	PK - 12	School Nurse	0	0	0	0	0
176	K - 12	Reading Specialist	4	25	15	39	33
180	5 - 12	Italian	0	0	0	0	0
185	5-12	All Science	13	25	5	24	16
186	5-12	All Social Studies	48	56	59	62	45
188	5 - 12	Portuguese	0	0	0	0	0
189	PK-12	Principal	120	127	106	137	105
234	5-12	Work Exp. Coordinator	22	13	8	22	43
235	B - 21	School Audiologist	0	0	0	0	0
236	B - 21	School Psychologist	6	10	11	13	7
237	B - 21	Speech - Language Pathologist	16	11	0	3	3
239	B-21	Director of Special Education	0	0	0	0	0
240	B - 21	School Social Worker	1	4	6	4	3
250	5-21	Special Ed Consultant	22	41	53	72	72
260	K – 8	Instructional Strategist I: Mild and Moderate	305	330	296	245	225
261	5 – 12	Instructional Strategist I: Mild and Moderate	112	116	108	134	152

<i>End. #</i>	<i>Grade</i>	<i>Endorsement Name</i>	2013-14	2014-15	2015-16	2016-17	2017-18
262	Pk - K	PK-K and Special Education	47	38	38	2	0
263	K - 12	Instructional Strategist II: LD/BD	88	149	131	126	174
264	K - 12	Instructional Strategist II: ID	36	71	133	137	107
266	B-21	Hearing Impaired				0	0
267	B-21	Visually Impaired	5	0	0	0	0
279	5-12	CTE Info Technology				0	0
974	5-12	Engineering				2	7
975	K-8	K-8 STEM	0	1	0	3	6
976	5-8	5-8 STEM	0	0	0	1	5
977	K-12	K-12 STEM Specialist	0	1	1	1	0
1171	5 - 12	Business All	20	28	24	26	24
1201	5-12	Language Arts All	2	1	1	1	3
1421	5-8	Algebra for HS credit	1	0	0	5	0
1541	5-12	Basic Science	11	24	16	19	21
1821	5 - 8	Middle School Language Arts	58	63	67	52	71
1822	5 - 8	Middle School Mathematics	78	81	92	83	95
1823	5 - 8	Middle School Science	85	95	113	99	90
1824	5 - 8	Middle School Social Studies	82	83	89	79	79

Program Completers (for initial licensure) from Iowa Educator Preparation Programs

July 2019 report using 2017-2018 data

Iowa Department of Education, Bureau of Educator Quality

Note: Numbers represent people completing programs, not number of endorsements

	Early Childhood Only	Elementary Only	Secondary Only	K-12* (Art, Music, PE and ESL)	TOTAL Completers (Teacher)	Change from last year
Briar Cliff U		11	2	1	14	-
Buena Vista U	11	64	31	9	115	+
Central C		26	15	5	46	-
Clarke U		13	4	1	18	-
Coe C		14	7	7	28	+
Cornell C		6	7	3	16	-
Dordt C		24	14	7	45	-
Drake U	0	32	28	7	67	+
Emmaus C		2	0	0	2	-
Faith C		4	0	3	7	-
Graceland U	0	33	2	4	39	-
Grand View U		20	5	3	28	-
Grinnell C		0	6	0	6	NC
ISU	22	191	100	26	339	+
Iowa Wesleyan U		9	1	1	11	-
Loras C		26	11	5	42	+
Luther C		19	27	28	74	+
Morningside U		24	17	6	47	-
Morningside Intern			10		10	+
Mt Mercy U	0	14	12	0	26	-
Northwestern C		34	22	12	68	+
RAPIL Intern			27		27	+
St Ambrose U	15	25	3	9	52	-
Simpson C		16	19	20	55	-
U of Dubuque	0	16	6	5	27	+
U of Iowa		79	51	23	153	-

	Early Childhood Only	Elementary Only	Secondary Only	K-12* (Art, Music, PE and ESL)	TOTAL Completers (Teacher)	Change from last year
UNI	22	256	1102	84	464	-
Upper Iowa U	10	38	13	6	67	+
Waldorf U		3	1	2	6	NC
Wartburg C		27	11	22	60	+
Wm Penn U		25	5	3	33	+
TOTAL	80(-)	1059(-)	531(-)	295(+)	1903(-)	

* Art, Music, PE include people who earned both elementary and secondary endorsements
+/- indicates direction of change since previous year

Educational Leadership Program Completers
2017-2018

	Principal PK-12	Superintendent
Dordt C	7	
Drake U	18	4
ISU	15	1
IPLA	0	
Northwestern C		
SAU	0	
UI	10	2
UNI	2	13
Viterbo	53	
TOTAL	105(-)	20(-)

Endorsement Type ID	Description	Count Of Practitioner License ID *
100	PK-3 Teacher, Regular Education/Special Education	69
106	PK-3 Teacher, PK-3 Classroom	27
107	PK-12 Talented and Gifted	8
108	K-8 Elementary School Teacher Librarian	1
113	K-8 Art	48
114	5-12 Art	44
124	5-12 French	1
133	K-8 Spanish	25
138	5-12 Health	74
139	5-12 Family and Consumer Sciences - General	16
140	5-12 Industrial Technology	7
141	5-12 Journalism	1
142	K-8 Mathematics	120
147	5-12 Physical Education	99
148	K-8 Reading	758
149	5-12 Reading	27
150	K-8 Science-Basic	20
156	5-12 Physics	22
157	5-12 American Government	34
158	5-12 American History	82
163	5-12 Psychology	7
164	K-8 Social Studies	109
165	5-12 Sociology	5
166	5-12 World History	82
167	K-8 Speech Communications/Theatre	2
172	Professional School Counselor K-8	2
173	Professional School Counselor 5-12	2
174	K-12 School Teacher Librarian	1
182	5-8 Middle School Generalist	1
240	B-21 School Social Worker	5
264	K-12 Instructional Strategist II: ID	38
266	Birth-21 Deaf or Hard of Hearing	1
307	5-12 Trade and Industrial	1
974	5-12 Engineering	3
975	K-8 STEM	3
1001	PK-3 Birth through grade three, Inclusive Settings	7
1011	Athletic Coach	1
1201	5 - 12 Language Arts - All	1
1821	5 - 8 Middle School Language Arts	52
101	K-12 Athletic Coach	199
102	K-6 Teacher Elementary Classroom	1184
103	PK-K Teacher, PreKindergarten-Kindergarten Classroom	39
104	K-12 English as a Second Language	103
109	5-12 Secondary School Teacher Librarian	1

Endorsement Type ID	Description	Count Of Practitioner License ID *
112	5-12 Agriculture	28
119	K-8 English/Language Arts	232
120	5-12 English/Language Arts	147
126	5-12 German	1
128	5-12 Japanese	1
134	5-12 Spanish	39
137	K-8 Health	34
143	5-12 Mathematics	79
144	K-8 Music	130
145	5-12 Music	131
146	K-8 Physical Education	103
151	5-12 Biological Science	84
152	5-12 Chemistry	40
153	5-12 Earth Science	19
159	5-12 Anthropology	1
160	5-12 Economics	1
161	5-12 Geography	1
162	K-8 History	2
168	5-12 Speech Communications/Theatre	1
185	5-12 All Science	25
186	5-12 All Social Sciences	62
234	5-12 Work Experience Coordinator	1
260	K-8 Instructional Strategist I: Mild/Moderate	262
261	5-12 Instructional Strategist I: Mild/Moderate	46
262	PK-K Early Childhood Special Education	19
263	K-12 Instructional Strategist II: BD/LD	39
305	5-12 Multioccupations	1
1171	5 - 12 Business - All	10
1421	5-8 Algebra for H.S. Credit	3
1541	5-12 Basic Science	23
1822	5 - 8 Middle School Mathematics	62
1823	5 - 8 Middle School Science	69
1824	5 - 8 Middle School Social Studies	57

*Numbers might be slightly skewed due to licensure system changes.