

**STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS**

701 E. Court Ave., Suite A
Des Moines, IA 50309

2019-2020 BoEE Goals

- Goal 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based, and provide flexibility in attainment in all credential types, especially in shortage areas.
- Goal 2: The Board will promote the Model Code of Ethics for Educators.
- Goal 3: The Board will promote pathways to licensure in response to teacher shortages.

BOARD MEETING AGENDA
TIMES ARE APPROXIMATE

April 17, 2020

8:00 a.m.

Call Meeting to Order

Welcome Diane Dennis, BoEE Investigator

Approve the Agenda

Tab A

Consent Agenda

- a. Minutes from February 21, 2020 meeting
- b. Minutes from March 18, 2020 telephonic meeting

Tab B

Tab C

**Professional Practices - Licensee Discipline – Closed Session –
Board Members Only (roll call)**

Open Session

- a. Results of closed session announced
- b. Approve closed session minutes from February 21, 2020 and March 18, 2020
- c. Reinstatement(s)
 - 1. Case No. 18-188 Joanne Jacobs
 - 2. Case No. 18-08 Scott Teater

Communication from the Public

(If you wish to address the board, please contact Joanne Tubbs at joanne.tubbs@iowa.gov)

Board Communications

- a. Board Member Reports
- b. Executive Director's Report
 - 1. Legislative Update
 - 2. Agency Update
 - 3. Financial Update
 - 4. Licensure Update
 - 5. NASDTEC Annual Conference June 14-16, 2020 (Boston)
 - 6. Board Meeting and Retreat June 25-26, 2020(Waterloo/Cedar Falls)

Tab D

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. Adopt
 - 1. None
- b. ARRC Review Pending
 - 1. None
- c. Notice
 - 1. None
- d. Items for Discussion
 - 1. None

Waivers

- 1. None

Reports/Approvals

- 1. Career and Technical Education Report (Dave Wempen)
- 2. Teach CTE: National Teacher Recruitment and Retention Summit (Dave Wempen)
- 3. Board Meeting Calendar (Draft of FY 21)
- 4. Presentation of Certificate of Service - David Schipper

Tab E

Tab F

Tab G

1:00 p.m.

Adjournment

UPCOMING MEETINGS:

May 15, 2020

**June 25-26, 2020 (Board Retreat and Meeting in
Waterloo/Cedar Falls)**

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-152**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(4), and order this
4 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 Larry Bice moved, with a second by David Schipper, that in **case number 19-156** the
7 Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(c), 25.3(1)(d),
9 25.3(1)(e)(3) and (4), and 25.3(6)(c), and order this case set for hearing. **MOTION**
10 **CARRIED UNANIMOUSLY.**

11
12 Larry Bice moved, with a second by David Schipper, that in **case number 19-165**, the
13 Board find that, although one or more of the allegations in the complaint may be
14 substantiated by the witnesses interviewed in the course of the investigation [and/or]
15 the documents gathered in the course of the investigation, and the allegations may
16 constitute a technical violation of the board's statute or administrative rules; the
17 evidence before the board indicates that adequate steps have been taken to remedy
18 the violation and to ensure that incidents of a similar nature do not occur in the
19 future. The Board will not pursue formal disciplinary action in this matter. Roll call
20 vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; McRina – yes; Overholtzer –
21 no; Rickey – yes; Schipper – yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik
22 – yes. **MOTION CARRIED.**

23
24 David Schipper moved, with a second by Sara Yedlik, that in **case number 19-168**,
25 the Board find probable cause to establish a violation of the following provisions of the
26 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(4), and order this
27 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

28
29 Larry Bice, with a second by Ryan Williamson, that in **case number 19-169**, the
30 Board find probable cause to establish a violation of the following provisions of the
31 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(b), and order this case
32 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-173**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)(b), and order this case
4 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 David Schipper moved, with a second by Ryan Williamson, that in **case number 19-**
7 **175**, the Board find probable cause to establish a violation of the following provisions
8 of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(b) and (e), and
9 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-176**,
12 the Board find that the evidence gathered in the investigation, including witness
13 statements and the documentary evidence, does not substantiate the allegations in the
14 complaint, and that the Board therefore lacks probable cause to proceed with this
15 matter. Roll call vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; McRina –
16 yes; Overholtzer – yes; Rickey – yes; Schipper – yes; Schoening – yes; Voss – yes;
17 Williamson – yes; Yedlik – recused. **MOTION CARRIED.**

18
19 David Schipper moved, with a second by Sara Yedlik, that in **case number 19-178**,
20 the Board find probable cause to establish a violation of the following provisions of the
21 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(b), and order this case
22 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

23
24 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-179**,
25 the Board find probable cause to establish a violation of the following provisions of the
26 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(a), and order this case
27 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

28
29 David Schipper moved, with a second by Sara Yedlik, that in **case number 19-186**,
30 the Board find probable cause to establish a violation of the following provisions of the
31 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(4)(c) and (e), and order
32 this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Sara Yedlik moved, with a second by Larry Bice, that in **case number 19-163**, the
2 Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(4) and (5), and order
4 this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

5
6 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-177**,
7 the Board find that the evidence gathered in the investigation, including witness
8 statements and the documentary evidence, does not substantiate the allegations in the
9 complaint, and that the Board therefore lacks probable cause to proceed with this
10 matter. Roll call vote: Behrens – no; Bice – yes; Bower – yes; Harper – yes; McRina –
11 yes; Overholtzer – no; Rickey – yes; Schipper – recused; Schoening – yes; Voss – no;
12 Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

13
14 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-174**,
15 the Board find probable cause to establish a violation of the following provisions of the
16 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(a). **MOTION CARRIED**
17 **UNANIMOUSLY.**

18
19 Larry Bice moved, with a second by Ryan Williamson, that in **case number 19-180**,
20 the Board find probable cause to establish a violation of the following provisions of the
21 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(6)(c), and order this case
22 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

23
24 Sara Yedlik moved, with a second by Ryan Williamson, that the Board accept the
25 respondent's waiver of hearing and voluntary surrender in **case number 19-95**, and
26 that the Board issue an order permanently revoking the license with no possibility of
27 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

28
29 David Schipper moved, with a second by Larry Bice, that the Board accept the
30 respondent's waiver of hearing and voluntary surrender in **case number 19-122**, and
31 that the Board issue an order permanently revoking the license with no possibility of
32 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-67**,
2 the Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement of the parties and imposing the agreed upon sanction.
4 **MOTION CARRIED UNANIMOUSLY.**

5
6 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-111**,
7 the Board accept the agreement submitted by the parties, and issue an Order
8 incorporating the agreement of the parties and imposing the agreed upon sanction.
9 **MOTION CARRIED UNANIMOUSLY.**

10
11 Sara Yedlik moved, with a second by David Schipper, that in **case number 19-135**,
12 the Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement of the parties and imposing the agreed upon sanction.
14 **MOTION CARRIED UNANIMOUSLY.**

15
16 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-85**, the
17 Board accept the agreement submitted by the parties, and issue an Order
18 incorporating the agreement of the parties and imposing the agreed upon sanction.
19 **MOTION CARRIED UNANIMOUSLY.** (Darcy Hathaway left the room during the
20 discussion of this case in closed session.)

21
22 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-56, In the**
23 **Matter of Sean Farmer**, the Board deny the respondent's request for oral argument,
24 accept the proposed decision as the final decision of the board, and deny the
25 respondent's request for a stay. **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez
26 left the room during the discussion of this case in closed session.)

27
28 David Schipper moved, with a second by Sara Yedlik, that the Board extend the 180-
29 day deadline for issuance of the final decision in **case number 19-120**, based upon
30 the amount of time needed to complete the investigation. **MOTION CARRIED**
31 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
32 closed session.)

1 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
2 day deadline for issuance of the final decision in **case number 19-124**, based upon
3 the need to conduct the hearing and the need to review the proposed decision. Roll
4 call vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; McRina – yes;
5 Overholtzer – yes; Rickey – yes; Schipper – recused; Schoening – yes; Voss – yes;
6 Williamson – yes; Yedlik – yes. **MOTION CARRIED.** (Jesse Ramirez left the room
7 during the discussion of this case in closed session.)

8
9 Larry Bice moved, with a second by David Schipper, that the Board extend the 180-
10 day deadline for issuance of the final decision in **case number 19-125**, based upon
11 the need to conduct the hearing and the need to review the proposed decision.
12 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the
13 discussion of this case in closed session.)

14
15 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
16 day deadline for issuance of the final decision in **case number 19-136**, based upon
17 the amount of time needed to complete the investigation. **MOTION CARRIED**
18 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
19 closed session.)

20
21 David Schipper moved, with a second by Larry Bice, that the Board extend the 180-
22 day deadline for issuance of the final decision in **case number 19-137**, based upon
23 the need to conduct the hearing and the need to review the proposed decision.
24 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the
25 discussion of this case in closed session.)

26
27 Ryan Williamson moved, with a second by Sara Yedlik, that the Board extend the 180-
28 day deadline for issuance of the final decision in **case number 19-144**, based upon
29 the need to conduct the hearing and the need to review the proposed decision.
30 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the
31 discussion of this case in closed session.)

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1 Larry Bice moved, with a second by David Schipper, that the Board extend the 180-
2 day deadline for issuance of the final decision in **case number 19-148**, based upon
3 the need to conduct the hearing and the need to review the proposed decision. Roll
4 call vote: Behrens – yes; Bice – yes; Bower – yes; Harper – recused; McRina – yes;
5 Overholtzer – yes; Rickey – yes; Schipper – yes; Schoening – yes; Voss – yes;
6 Williamson – yes; Yedlik – yes. **MOTION CARRIED.** (Jesse Ramirez left the room
7 during the discussion of this case in closed session.)

8
9 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
10 day deadline for issuance of the final decision in **case number 19-149**, based upon
11 the amount of time needed to complete the investigation. **MOTION CARRIED**
12 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
13 closed session.)

14
15 David Schipper moved, with a second by Larry Bice, that the Board extend the 180-
16 day deadline for issuance of the final decision in **case number 19-150**, based upon
17 the need to conduct the hearing and the need to review the proposed decision.
18 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the
19 discussion of this case in closed session.)

20
21 Ryan Williamson moved, with a second by David Schipper, that the Board extend the
22 180-day deadline for issuance of the final decision in **case number 19-151**, based
23 upon the need to conduct the hearing and the need to review the proposed decision.
24 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the
25 discussion of this case in closed session.)

26
27 Sara Yedlik moved, with a second by Larry Bice, that the Board extend the 180-day
28 deadline for issuance of the final decision in **case number 19-152**, based upon the
29 need to set the hearing and the need to review the proposed decision. **MOTION**
30 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
31 case in closed session.)

32

1 David Schipper moved, with a second by Larry Bice, that the Board extend the 180-
2 day deadline for issuance of the final decision in **case number 19-156**, based upon
3 the need to set the hearing and the need to review the proposed decision. **MOTION**
4 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
5 case in closed session.)

6
7 **DISCUSSED IN OPEN SESSION**

8 Case No. 18-123: The respondent in this case was the subject of a board order that
9 required the ethics course. The respondent requests additional time to complete the
10 course due to the fact that he was registered for a scheduled course that had been
11 cancelled shortly before it was to happen. Sarah Yedlik moved, with a second by Larry
12 Bice, that the board amend the final order in **case number 18-123**, to allow an
13 additional six months for the respondent to submit proof of completion of the required
14 ethics course. **MOTION CARRIED UNANIMOUSLY.**

15
16 Case No 18-176: The respondent in this case was the subject of a board order that
17 required the ethics course. The respondent requests additional time to complete the
18 course due to the fact that he was registered for a scheduled course that had been
19 cancelled shortly before it was to happen. David Schipper moved, with a second by
20 Sara Yedlik, that the board amend the final order in **case number 18-176**, to allow an
21 additional six months for the respondent to submit proof of completion of the required
22 ethics course. **MOTION CARRIED UNANIMOUSLY.**

23
24 Sara Yedlik moved, with a second by Larry Bice, that the Board approve the closed
25 session minutes for January 16, 2020. **MOTION CARRIED UNANIMOUSLY.**

26
27 Communication from the Public

28 None.

29
30 Board Member Reports

31 Kristen Rickey announced that she has been selected by the Fulbright Leaders for
32 Global Schools Program for a 10-day trip to Finland in March. She is one of ten
33 administrators to travel to Finland. The program sends cohorts of K-12 school and

1 district administrators to Finland and Singapore for an intensive program to learn
2 about best educational practices to enhance students' learning and prepare them for
3 careers and citizenship in a global economy. The cohort to Singapore will be selected
4 for travel in spring 2021. The program is sponsored by the U.S. Department of State.
5

6 Executive Director's Report – Dr. Lebo

7 Legislative Update: Reviewed bills that made it through the funnel. A bill tracker is
8 maintained by Joanne for staff and board members to follow current legislation that
9 may affect the BoEE.
10

11 Agency Update: We are finalizing work on the investigator position. An
12 announcement regarding the selected candidate will be coming soon.
13

14 We recently updated our website when we transitioned to the new licensure system.
15 We will again need to update our website based on a mandatory update for the Drupal
16 (web content management software) program that runs beneath all the state agencies.
17 The cost should not be substantial. We are slated to have this go into effect in March
18 of 2021 and the process will begin in January 2021.
19

20 Financial Update: Dr. Lebo reviewed the financial report.

21 There is still some additional cost from the move to our new location from the ICN
22 installation, phones, and wiring. Bills are coming in from the other agencies that
23 provided service for us to get things connected. Total cost is at approximately \$60,000.
24

25 We will need to purchase new computers due to the Microsoft update (to Windows 10)
26 based on a recommendation from OCIO.
27

28 Licensure Update: Mike and Jeff are working with Salesforce to finalize the project.
29 They met with BoEE staff to prioritize remaining clean-up and desired changes to the
30 system.
31
32

1 NASDTEC Annual Conference on June 14-16, 2020, will be held in Boston. Dr. Lebo
2 has not yet registered – currently on hold.

3

4 Board Meeting and Retreat – June 25-26, 2020. This is tentatively set to be held in
5 Waterloo at Hawkeye Community College to see and learn about their programs. The
6 board also expressed an interest in touring the recently renovated Schindler
7 Education Center at UNI. Rhonda McRina will assist in facilitating.

8

9 Board Operating Guidelines: Board members Harper, Rickey, McRina and Bower are
10 on the Board Operating Guidelines Committee. Dr. Lebo will send the guidelines to
11 the committee members for their review, initial updates, and it will return as an
12 agenda item at an upcoming meeting for the entire board to review.

13

14 Stakeholder Presentation – “Life of a Teacher Prep Student”

15 Representatives from Drake, Simpson, Iowa State University and Grand View
16 University, along with a couple of their students, addressed the board regarding their
17 life thus far as a teacher prep student. The questions that the students were asked to
18 address:

19 *What stage are you in your prep program?*

20 *What do you know now that you didn't know before?*

21 *What are some important things you are being told?*

22 *What have you been taught thus far?*

23 *Why did you enter the program?*

24 *What do you know about licensure?*

25 *What do you know about professional ethics?*

26 *What has been the most meaningful experience so far and why?*

27 *Anything else you would like to share with the board?*

28

29 Rules

30 Adopt:

31 None.

32

33

1 ARRC Review Pending:

2 IAC 282 Chapter 13 Reductions to endorsement credit hour requirements. This rule
3 would modify secondary "all" endorsements and teacher librarian requirements. In
4 response to feedback offered by the ARRC, the BoEE will reach out to key
5 stakeholders/partners to participate in a work group to discuss the context of this
6 proposed change and request stakeholder input in addition to possible next steps. A
7 meeting will be held in the very near future. This will return to the board for future
8 consideration at the April board meeting.

9
10 Notice:

11 None.

12
13 Items for Discussion:

14 None.

15
16 Petition for Waiver

17 None.

18
19 Reports/Approvals

20 The Board reviewed a draft of the board meeting calendar for FY 21. They were asked
21 to review it and provide input regarding any possible changes and/or conflicts. The
22 calendar will be approved at an upcoming meeting. The board determined that they
23 do not want less meetings; change one of the telephonic meetings to an in-person
24 meeting; have Zoom meetings in place of telephonic meetings; keep the in-person
25 meetings on Friday; have the entire board meet instead of a separate professional
26 practices committee meeting and then begin the board meeting at 8 a.m.

27
28 There being no further business, Tony Voss moved, with a second by David Schipper,
29 to adjourn the meeting at 2:40 p.m.

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-10**,
2 the Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement of the parties and imposing the agreed upon sanction.

4 **MOTION CARRIED UNANIMOUSLY.**

5
6 Larry Bice moved, with a second by Tony Voss, that the Board not initiate review of
7 the proposed decision in **case number 19-75, In the Matter of Richard Wortmann**,
8 and allow the proposed decision to become the final decision of the Board unless an
9 appeal is taken by one of the parties within the time allowed by rule. Roll call vote:
10 Behrens – yes; Bice – yes; Bower – yes; Harper – yes; McRina – yes; Overholtzer –
11 recused; Rickey – yes; Schipper – yes; Schoening – recused; Voss – yes; Williamson –
12 yes; Yedlik – recused. **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez left the
13 room during the discussion of this case in closed session.)

14
15 Communication from the Public

16 None.

17
18 Executive Director's Report

19 Mike Cavin was appointed as Interim Executive Director due to Dr. Lebo's
20 appointment as the Director of the Department of Education.

21
22 The Board expressed their thanks to Dr. Lebo for her service on the BoEE and also
23 congratulated her on her recent appointment.

24
25 Due to COVID-19, the April 17th board meeting may be held telephonically or via
26 Zoom.

27
28 A work group was scheduled for March 16th to discuss our pending rule regarding
29 reductions to endorsement credit hour requirements. The meeting was cancelled due
30 to COVID-19 and will be rescheduled at a later date.

1 There being no further business, Rhonda McRina moved, with a second by Larry Bice,
2 to adjourn the meeting at 4:20 p.m.

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To: BoEE - Interim Executive Director, Mike Cavin
cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: April 1, 2020

Re: **FY 2020 FINANCIAL ANALYSIS**
Period 09 - March 2020

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$859,738	\$918,847
2217 - Teachers Cert Clrg	0	0
	<u>\$859,738</u>	<u>\$918,847</u>

Areas to Monitor:

RED:

YELLOW:

GREEN: Office move to 701 E. Court Ave completed October 30.
BoEE 30th Anniversary Celebration Event held December 13.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2020, July, December & June are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2020

EDas Customer Number: 1100
Percent of Year Complete 75%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date	Forecasted EOY
	Balance Brought Forward from Prior Year	100,000	709,643	5,950													815,593	815,593	779,722		
	Balance Carried Forward to Next Year													(100,000)	(818,847)		-	(918,847)	(768,909)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	-	3,400	-	-	2,150	-	-	-	3,250	-	-	5,550	8,800	300	1850%	2933%
401	Fees, Licenses & Permits	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	150,673	181,042	223,378	-	-	-	1,210,242	1,765,335	1,900,000	64%	93%
704	Other	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	59,894	46,196	49,088	-	-	-	388,574	543,751	585,000	66%	93%
Total Revenues:		309,319	973,473	154,784	147,873	172,484	177,724	190,270	146,594	147,438	210,567	227,237	272,466	(96,750)	(818,847)	-	2,419,959	2,214,632	2,496,113	97%	89%
Expenditures																					
101	Personal Services	111,528	99,621	113,519	113,465	117,203	179,734	96,653	111,653	106,136	101,974	118,195	177,292	5,910	-	-	1,049,512	1,452,883	1,524,852	69%	95%
202	In State Travel	-	223	1,452	819	2,000	1,953	2,550	1,547	1,821	1,850	2,000	2,000	1,500	-	-	12,365	19,715	20,000	62%	99%
203	State Vehicle Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
205	Out Of State Travel	-	-	-	1,983	1,170	-	-	468	458	3,000	2,000	3,000	2,000	-	-	4,079	14,079	20,000	20%	70%
301	Office Supplies	1,000	4,641	-	260	55	826	106	910	595	6,600	600	600	(4,500)	-	-	8,393	11,693	12,000	70%	97%
302	Facility Maintenance Supplies	-	-	-	-	1,130	647	282	25	21	100	200	250	100	-	-	2,105	2,755	3,000	70%	92%
303	Equipment Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	-	1,000	4,000	0%	25%
308	Other Supplies	30	-	-	-	568	-	261	950	-	2,400	-	900	-	-	-	1,809	5,109	5,800	31%	88%
309	Printing & Binding	-	25	-	-	632	1,545	20	1	1,051	100	-	100	-	-	-	3,273	3,473	1,000	327%	347%
311	Food	-	-	-	-	-	280	-	-	-	-	-	-	-	-	-	280	280	-	0%	0%
313	Postage	-	508	517	476	359	725	408	710	748	550	550	600	650	-	-	4,451	6,801	6,700	66%	102%
401	Communications	-	1,189	1,189	1,218	19,799	907	9,897	1,710	894	2,380	1,640	1,640	1,640	-	-	36,803	44,103	43,250	85%	102%
402	Rentals	-	75	245	-	-	9,908	4,917	4,917	4,917	4,920	4,920	9,920	5,000	-	-	24,978	49,738	57,000	44%	87%
403	Utilities	-	-	-	-	-	317	307	264	236	250	250	250	250	-	-	1,123	2,123	3,000	37%	71%
405	Prof & Scientific Services	-	-	418	50	368	238	940	-	585	1,000	1,000	1,000	1,000	-	-	2,599	6,599	15,000	17%	44%
406	Outside Services	33	-	965	-	1,748	622	3,949	1,075	393	400	400	400	400	-	-	8,786	10,386	9,300	94%	112%
408	Advertising & Publicity	-	-	48	-	-	-	-	-	-	50	-	-	-	-	-	48	98	100	48%	98%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	500	500	1,000	500	-	-	-	2,500	6,000	0%	42%
414	Reimbursements To Other Agency	-	5,550	5,865	5,443	6,335	4,183	244	2,065	1,949	2,000	2,000	2,000	-	-	-	31,634	39,634	104,000	30%	38%
416	ITD Reimbursements	-	6,970	6,793	1,950	67,814	12,219	2,058	4,459	2,133	9,300	9,300	9,300	-	-	-	104,397	141,597	157,000	66%	90%
418	IT Outside Services	-	1,475	1,475	850	1,475	2,100	1,275	1,275	1,402	1,475	1,475	1,475	-	-	-	11,329	17,230	18,000	63%	96%
432	Attorney General Reimbursement	-	-	6,688	-	6,669	3,335	3,436	3,336	3,346	3,750	3,750	3,750	3,750	-	-	26,810	41,810	45,000	60%	93%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	-	400	-	-	400	-	-	-	800	800	0%	100%
434	Gov Transfer Other Agencies	-	18,519	-	24,712	19,035	22,154	1,191	51,393	18,423	25,000	25,000	25,000	25,000	-	-	155,427	255,427	300,000	52%	85%
501	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	0%	0%
502	Office Equipment	-	-	-	-	-	1,128	-	-	-	-	-	-	-	-	-	1,128	1,128	1,500	75%	75%
503	Equipment-Non Inventory	-	-	-	-	38,296	11	-	-	-	-	-	-	-	-	-	38,307	38,307	79,500	48%	48%
510	IT Equipment & Software	-	7,920	-	-	-	-	-	-	-	-	-	-	-	-	-	7,920	7,920	8,000	99%	99%
602	Other Expenses & Obligations	-	-	3,573	4,671	2,452	2,632	2,850	2,800	3,274	3,000	3,000	3,000	5,500	-	-	22,252	36,752	40,000	56%	92%
702	Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	-	85	-	-	85	85	160	100	80	100	-	-	-	415	695	280	148%	248%
Total Expenditures:		112,590	146,715	142,748	155,982	287,109	245,183	131,708	189,643	148,541	171,099	176,860	244,578	61,875	-	-	1,560,221	2,214,633	2,496,113	63%	89%
Current Month Operations		196,728	826,758	12,036	(8,109)	(114,625)	(67,459)	58,562	(43,049)	(1,104)	39,468	50,377	27,888	(158,625)	(818,847)	-	859,738	(0)	0	0	0
Cash Balance		196,728	1,023,487	1,035,523	1,027,413	912,788	845,329	903,891	860,842	859,738	899,206	949,583	977,472	818,847	(0)	(0)	859,738	(0)	0	0	0

FOOTNOTES

Revenues

234 Gov Transfer In Other Agencies - includes WebSpec reimbursement.

Expenditures

- 101 Personal Services** - July, December & June have 3 payroll warrants written.
- 202 In State Travel** - Employee travel and Board Meeting expense.
- 205 Out of State Travel** - February & March expense includes registration & airfare for the TeachCTE Summit 2020.
- 301 Office Supplies** - February expense includes 3 office chairs.
- 308 Other Supplies** - February expense is for a 75" LED Smart TV for the conference room.
- 309 Printing & Binding** - March expense includes 10x13 catalog envelopes with latex seals.
- 401 Communication** - Cell phone and ICN Voice usage. January expense includes a phone moving charge of \$7,524.
- 402 Rentals** - Facility lease & exhibit booths for trade events.
- 405 Prof & Scientific Services** - payments to school districts for Board Member per diem & substitute reimbursements.
- 406 Outside Services** - Includes the office cleaning service. Expense of \$3,240 in January is for the office move. February expense includes an August charge for a contractor to fill the vacant Clerk-Specialist position.
- 414 Reimbursements to Other Agencies** - DAS services. December Association fee charge was credited in January.
- 416 ITD Reimbursements** - I/3 Admin & OCIO Services. February expense includes VOD Support for Oct & Nov.
- 418 IT Outside Services** - WebSpec Design costs, & Insight desktop support.
- 434 Gov Transfer Other Agencies** - DCI criminal history & background checks.
- 503 Equipment-Non Inventory** - Budgeted expense includes computer replacements for staff, which will be delayed to FY21.
- 602 Other Expenses & Obligations** - TOS credit card processing fees.

Job Class	Board Members
14000-001	Kristen M Rickey
14000-002	Sara J Yedlik
14000-003	Anthony D Voss
14000-004	Timothy W Bower
14000-005	Erin K Schoening
14000-006	Larry Bice DOE
14000-007	Rhonda McRina
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	David A Harper

Job Class

00018-002	Clerk-Specialist	Zenta Klavins	1.00
00018-003	Clerk-Specialist	Sharon S Jensen	1.00
00018-004	Clerk-Specialist	Danielle N Brookes	1.00
00121-001	Info Tech Specialist 4	Jeff S Debruin	1.00
00697-001	Investigator 3	vacant (McNellis)	1.00
00705-801	Admin Intern	vacant	0.00
01071-001	Education Program Consultant	Steven C Mitchell	1.00
01071-005	Education Program Consultant	vacant (Cavin)	1.00
01071-006	Education Program Consultant	Gregory S Horstman	1.00
01071-007	Education Program Consultant	Linda Hunt Espy	1.00
01071-008	Education Program Consultant	David D Wempen	1.00
31038-002	Interim Exec Dir/BOEE	Michael D Cavin	1.00
31513-001	Admin Consultant	Joanne K Tubbs	1.00
90645-001	Attorney 3	Darcy K Hathaway	1.00
95002-001	Secretary 3	Kimberly K Cunningham	1.00
Total Budgeted FTEs			14.00

Fund: 0001 General Fund

Unit: 9397

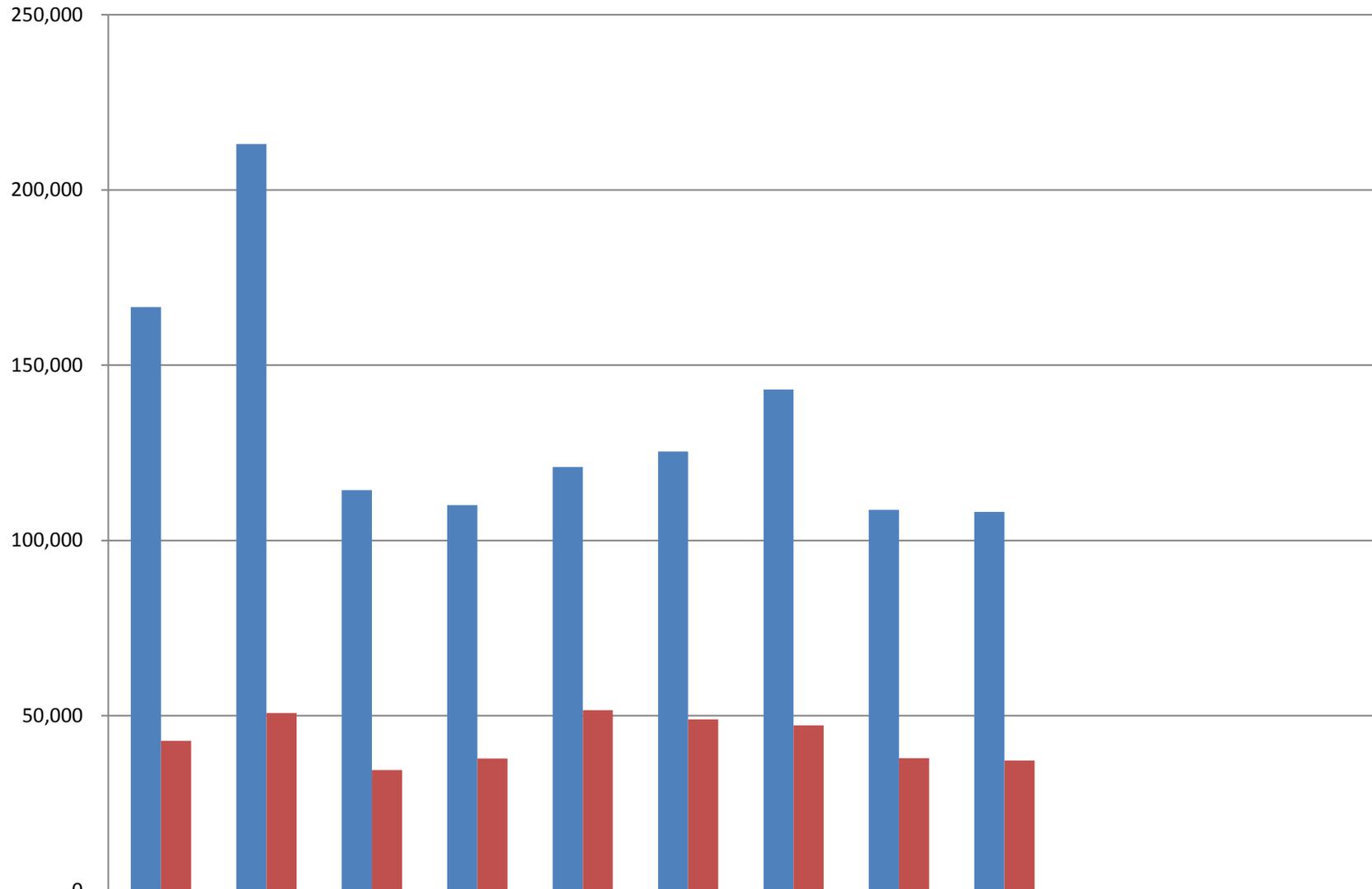
Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual								
	Appropriation																
	BBF																
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	0	3,400	0	0	2,150	0	0	0	0	0	0	5,550
401	Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	0	0	0	0	0	0	1,210,242
704	DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	0	0	0	0	0	0	388,574
Total Revenues:		209,319	263,831	148,834	147,873	172,484	177,724	190,270	146,594	147,438	-	-	-	-	-	-	1,604,366
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	0	0	0	0	0	0	0	0				0
401 Gen Fund	Licensure Fees	52,557	67,718	36,396	34,993	38,464	39,957	45,350	34,561	34,335	0	0	0				384,332
Total General Fund		52,557	67,718	36,396	34,993	38,464	39,957	45,350	34,561	34,335	0	0	0	0	0	0	384,332
Total Receipts		261,876	331,549	185,230	182,866	210,948	217,681	235,620	181,155	181,773	-	-	-	-	-	-	1,988,698

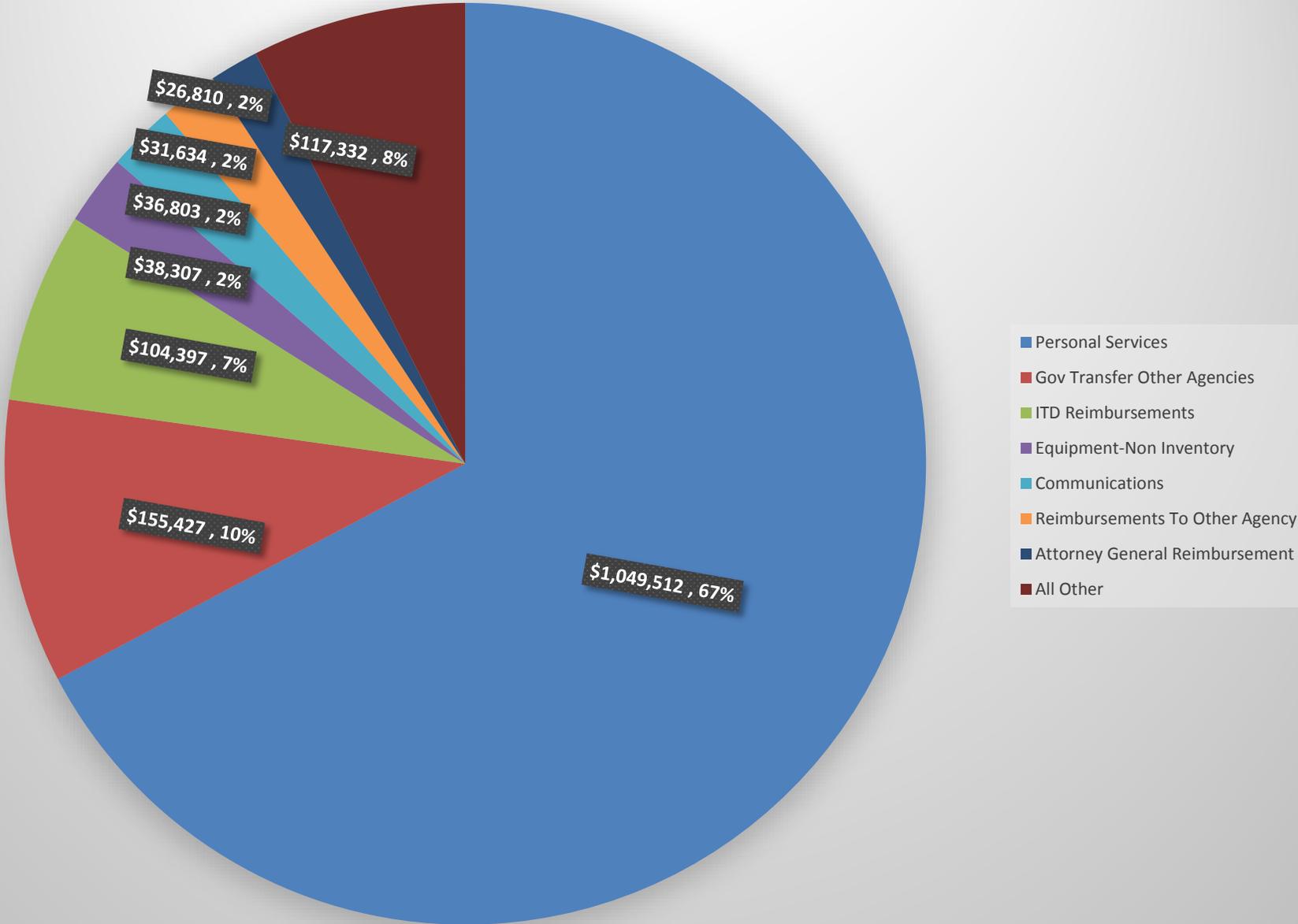
Note -
General Fund 0001-996-2820

Receipts July 2019-June 2020



■ Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	0	0	0
■ DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	0	0	0

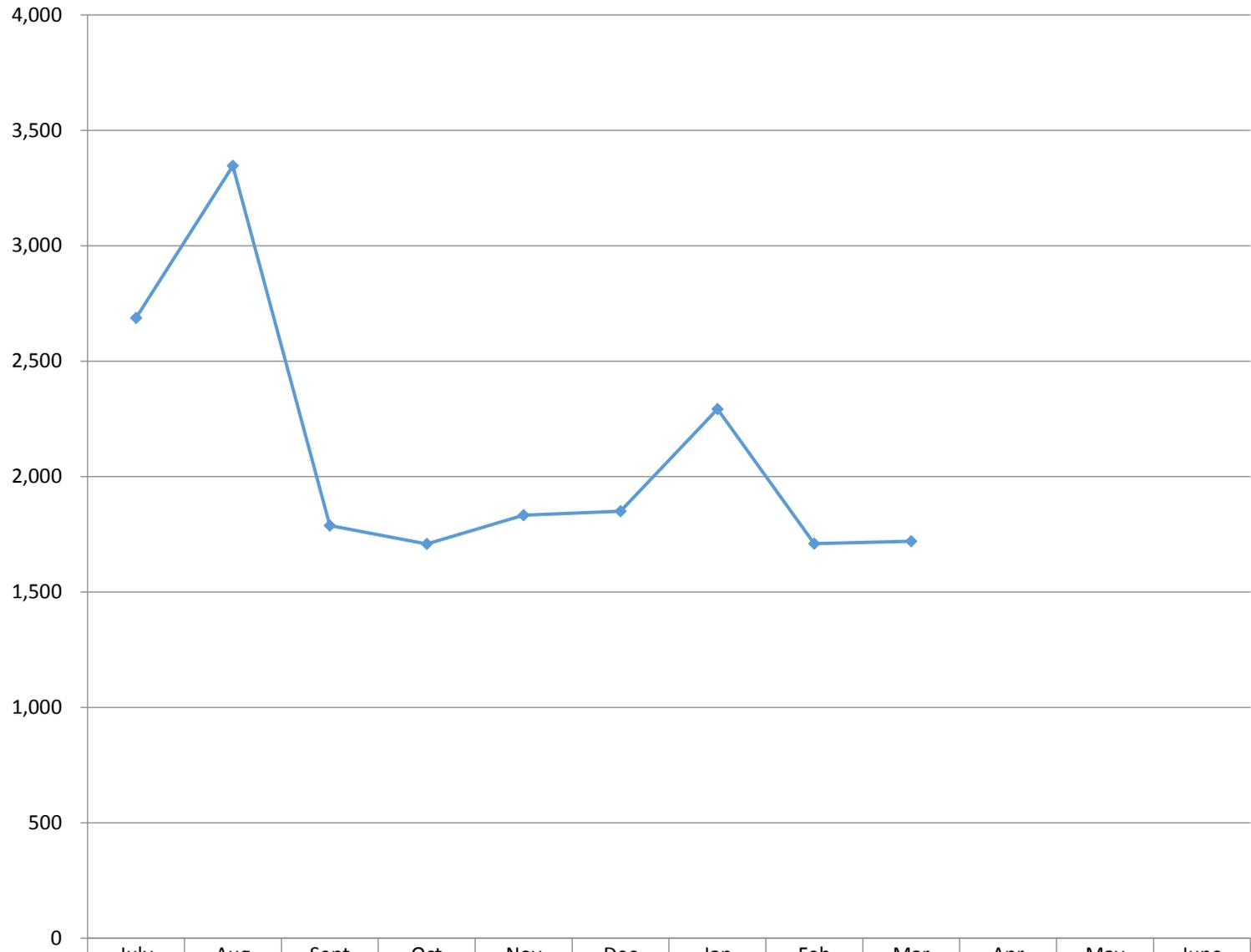
Expenditures July 2019-June 2020



Obligations vs. Budget Report
Budget Fiscal Year: 2020

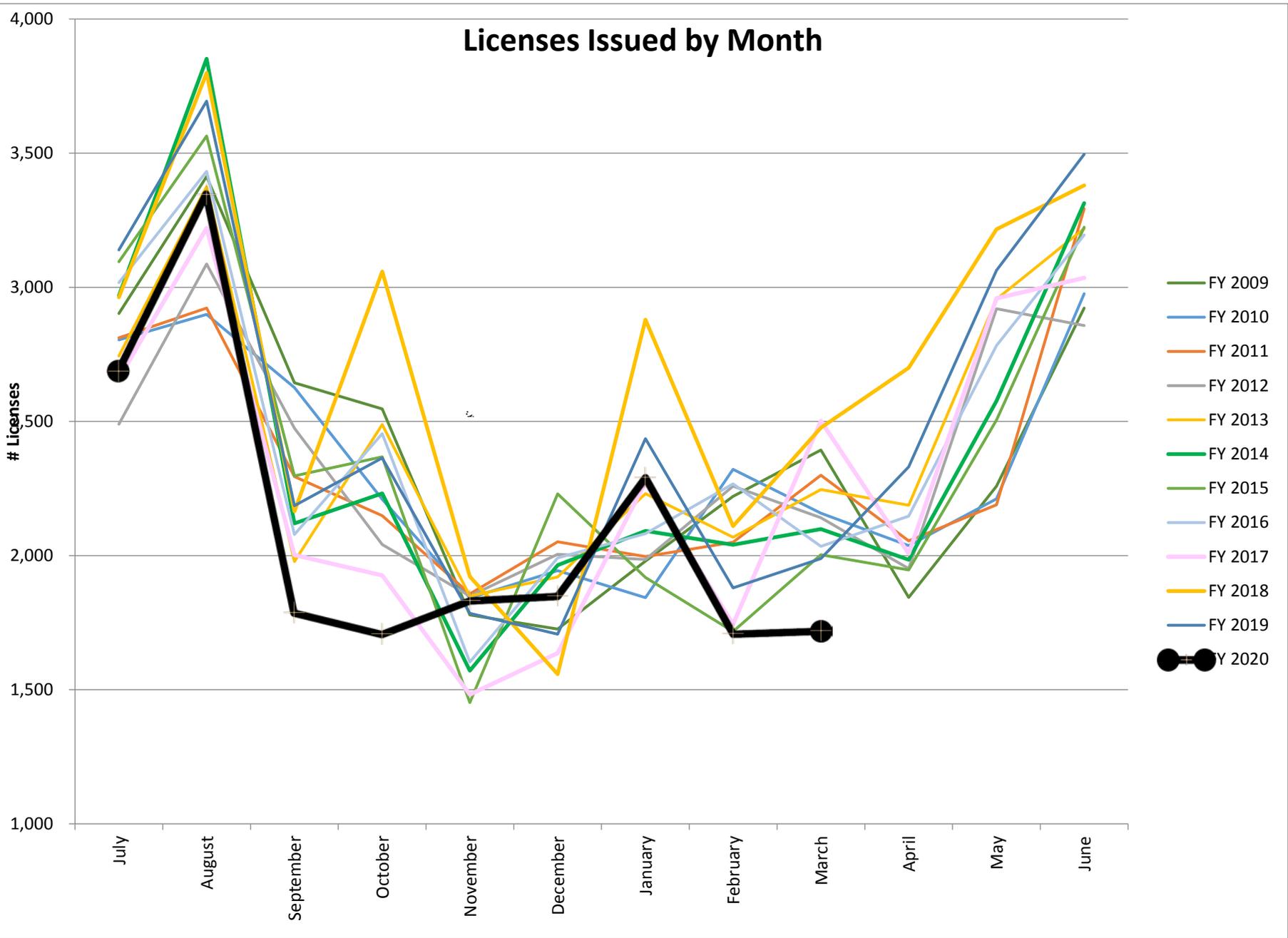
	Actual To-Date	FY-Encumbered	Total Obligations FY-TO-Date	FY 20 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	815,593		815,593	779,722		
234 Gov Transfer In Other Agencies	5,550		5,550	300		
401 Fees, Licenses & Permits	1,210,242		1,210,242	1,900,000		
704 Other	388,574		388,574	585,000		
Total Resources	\$2,419,959	\$0	\$2,419,959	\$3,265,022		
(Total Revenues)	<u>\$1,604,366</u>	<u>\$0</u>	<u>\$1,604,366</u>	<u>\$2,485,300</u>	\$880,934	65%
Expenditures -						
101 Personal Services	1,049,512		1,049,512	1,524,852	475,340	69%
202 In State Travel	12,365		12,365	20,000	7,635	62%
203 State Vehicle Operation	0		0	1,000	1,000	0%
205 Out Of State Travel	4,079		4,079	20,000	15,921	20%
301 Office Supplies	8,393		8,393	12,000	3,607	70%
302 Facility Maintenance Supplies	2,105		2,105	3,000	0	70%
303 Equipment Maintenance Supplies	0		0	4,000	4,000	0%
308 Other Supplies	1,809		1,809	5,800	3,991	31%
309 Printing & Binding	3,273		3,273	1,000	(2,273)	327%
311 Food	280		280	0	(280)	100%
313 Postage	4,451		4,451	6,700	2,249	66%
401 Communications	36,803		36,803	43,250	6,447	85%
402 Rentals	24,978		24,978	57,000	32,022	44%
403 Utilities	1,123		1,123	3,000	1,877	37%
405 Prof & Scientific Services	2,599		2,599	15,000	12,401	17%
406 Outside Services	8,786		8,786	9,300	514	94%
408 Advertising & Publicity	48		48	100	52	48%
409 Outside Repairs/Service	0		0	6,000	6,000	0%
414 Reimbursements To Other Agency	31,634		31,634	104,000	72,366	30%
416 ITD Reimbursements	104,397		104,397	157,000	52,603	66%
418 IT Outside Services	11,329		11,329	18,000	6,671	63%
432 Attorney General Reimbursement	26,810		26,810	45,000	18,190	60%
433 Gov Transfer Auditor of State	0		0	800	800	0%
434 Gov Transfer Other Agencies	155,427		155,427	300,000	144,574	52%
501 Equipment	0		0	10,000	10,000	0%
502 Office Equipment	1,128		1,128	1,500	372	75%
503 Equipment-Non Inventory	38,307		38,307	79,500	41,193	48%
510 IT Equipment & Software	7,920		7,920	8,000	80	99%
602 Other Expenses & Obligations	22,252		22,252	40,000	17,749	56%
702 Fees	0		0	30	30	0%
705 Refunds-Other	415		415	280	(135)	148%
Total Expenditures	\$1,560,221	\$0	\$1,560,221	\$2,496,113	\$934,997	63%
CY Revenue Less Expenditures	<u>\$44,145</u>					
Estimated Carry Forward	<u>\$859,738</u>					

Total # Licenses Issued FY20



Total # Transactions Processed	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720			

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720				
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	18,933	18,933	18,933	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
FY 2009 Actual	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
Running Total	2,902	6,315	8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	

FY2020 Actual Number of Transactions Processed per Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Issued
Add - Add Administrator Endorsement (Iowa Institution)	1	4	2		3	4	7	1	1				23
Add - Add Administrator Endorsement (Out of State Institution)	1	1			2		2	1	2				9
Add - Add Concentration Para	8	6	1		2	4	6	1	3				35
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	76	130	42	33	25	104	88	41	51				590
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	38	53	37	16	14	13	16	19	30				236
Convert - Exchange to a Full License	20	37	13	10	14	26	31	10	17				178
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	2			2	1		2		1				8
Convert - Initial School Administrative Manager to Full SAM		1						1					2
Convert - Standard to Master Educator	110	125	85	80	83	80	108	85	84				840
Convert - Temporary or Initial School Business Official to next SBO level		1	1	1		1	4						8
Convert Initial Administrator to Professional Administrator	14	6	9	6	2	6	5	5	3				56
Convert Initial Teacher/PSL to Standard/PSL	193	139	63	44	47	46	52	42	76				702
Extension - Extension of Class A Class B or Admin Exchange License	29	53	16	11	14	10	9	14	9				165
Extension - Extension of Coaching Authorization	34	90	39	45	61	28	32	27	18				374
Extension - Extension of Full Authorization (not coaching)	1	2							1				4
Extension - Extension of Initial Teacher/Admin (experience met within one year)	23	26	14	13	7	15	11	12	10				131
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	76	113	61	78	64	44	68	61	51				616
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	3	4	2			3			2				14
New - Conditional License: Class B - Administrator	11	7	2			1	2		1				24
New - Conditional License: Class B - Teacher General Education	59	122	33	6	21	36	10	8	9				304
New - Conditional License: Class B - Teacher Special Education	78	132	27	10	10	25	10	4	11				307
New - Conditional License: Executive Director Design - Special Education	30	51	4	3	4	8	5	2	2				109
New - Executive Director Decision License	21	43	1	2	9	5	7	1	1				90
New - First Activities Administrator Authorization	1				2		3		2				8
New - First Administrator License (Out of State Preparation)	6	10	4	2	7	3	6	8	11				57
New - First Behind the Wheel Driving Instructor Authorization	7	2	5	2	3	2	4	8	2				35
New - First Career and Technical Authorization	6	5	1	2	4	3	1	1	2				25
New - First Class G License (counseling internship needed - Out of State only)	14	6					1	3	1				25
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	165	173	92	134	120	92	127	136	135				1,174
New - First Evaluator License (do not use if applying for/hold admin. license)	2			5	1	2	2	1					13
New - First iJAG Authorization	9	6				1	1	2					19
New - First Intern School Psychologist	3								2				5
New - First Iowa Administrator License (Iowa Institution)	16	46	16	12	5	14	38	17	8				172
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	74	84	64	50	30	18	60	47	26				453
New - First Iowa Substitute License (Out of State is not seeking teaching license)	6	16	9	6	7	6	9	4	2				65
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	63	97	143	120	341	291	259	153	174				1,641
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	2	1		1	2	2	2	2	2				14
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	1	3		2	1	2			1				10
New - First Iowa Teaching License (Out of State Institution)	70	65	24	26	16	35	58	50	48				392
New - First Native Language Speaker Authorization		2	2	2									6
New - First Orientation and Mobility License		1		1			1						3
New - First Paraeducator Certificate	24	53	14	4	28	16	14	12	28				193
New - First Prof Svc License: Counsel (Out of State Institution)	5	2		3			2						12
New - First Professional Service Counseling SLP School Psy etc (Out of State)	7	3	1	1	0	1	1	3					17
New - First SAM Authorization	1					1		2	4				8
New - First School Business Official Authorization: Temporary or Initial SBO	3	5	2	2	2	2	3	2	4				25
New - First Statement of Professional Recognition - Other	30	20	7	10	3	6	3		6				85
New - First Statement of Professional Recognition - School Nurse	4	2	4	5	2	2		4					23
New - First Substitute Authorization (have not completed teacher prep program)	75	108	95	123	91	69	81	72	28				742
New - First Teacher Intern License (Iowa Preparation Only)	7	4	1		1	1			2				16
New - International Exchange Teaching License: Teachers from Spain		18											18
New - Preservice Substitute Authorization				2	36	91	39	21	37				226
New - Temporary Initial license (Iowa grad only)		14	6	15	4	20	7	1	2				69
New - Transitional Coaching Authorization (has not completed coaching auth)	21	22	9	21	14	9	6	9	3				114
Renew - Behind the Wheel	4	5	2	3	5	30	38	9	10				106
Renew Activities Administrator Authorization						1		1					2
Renew - Administrator/Evaluator License	62	41	26	33	41	36	60	27	36				362
Renew - Coaching Authorization	179	217	156	133	148	70	104	126	137				1,270
Renew - iJAG Authorization			1										1
Renew - Initial Admin	12	4	3	2	2	2	3	10	9				47
Renew - Initial Teacher Initial Admin or Initial Professional Service License	47	67	35	21	19	22	21	19	20				271
Renew - Para Certification	57	41	16	21	8	16	24	20	16				219
Renew - School Administrator Manager (Initial or Full SAM)	3				2		1						6
Renew - School Business Authorization (Full SBO)	2	1	1	1	1		2		1				9
Renew - Standard Master Professional Service Career and Technical or OM	643	755	453	443	397	405	641	419	420				4,576
Renew - Statement of Professional Recognition	7	17	7	8	8	8	21	14	13				103
Renew - Substitute Authorization	9	15	15	16	7	7	3	3	4				79
Renew - Substitute License or Substitute Authorization	57	83	59	53	35	39	51	56	27				460
Transcript Analysis Fee	155	186	63	59	57	66	120	112	114				932
Other Printed Copy of License	18	17	16	2	7	12	22	19	19				132
Misc Fee/Overpayment	10	7	2	4	6	7	6	3	2				47
Late Fee (Endorsed/Expired)	14	46	22	20	43	57	22	8	8				240
Late Fee (No License)		1	3	1			2		1				8
Military Discount													0
Convenience Fee	2,647	3,305	1,792	1,714	1,863	1,894	2,287	1,684	1,695				18,881
Background Renewal	1,429	1,558	949	882	821	797	1,170	847	876				9,329
Background	393	484	337	398	581	480	487	389	390				3,939
Total # Transactions Processed	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	0	0	0	18,933

FY2020 Actual Revenue for each Transaction Processed

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Rev
Add - Add Administrator Endorsement (Iowa Institution)	\$ 50	\$ 200	\$ 100		\$ 150	\$ 200	\$ 350	\$ 50	\$ 50				\$ 1,150
Add - Add Administrator Endorsement (Out of State Institution)	\$ 60	\$ 60			\$ 120		\$ 100	\$ 60	\$ 100				\$ 500
Add - Add Concentration Para	\$ 200	\$ 150	\$ 25	\$ 100	\$ 50	\$ 100	\$ 150	\$ 25	\$ 75				\$ 875
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	\$ 3,800	\$ 6,500	\$ 2,100	\$ 1,650	\$ 1,250	\$ 5,200	\$ 4,400	\$ 2,050	\$ 2,550				\$ 29,500
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	\$ 1,900	\$ 2,650	\$ 1,850	\$ 800	\$ 700	\$ 650	\$ 800	\$ 950	\$ 1,500				\$ 11,800
Convert - Exchange to a Full License	\$ 1,700	\$ 3,145	\$ 1,105	\$ 850	\$ 1,190	\$ 2,210	\$ 2,635	\$ 850	\$ 1,445				\$ 15,130
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	\$ 170			\$ 170	\$ 85		\$ 170		\$ 85				\$ 680
Convert - Initial School Administrative Manager to Full SAM		\$ 85						\$ 85					\$ 170
Convert - Standard to Master Educator	\$ 9,350	\$ 10,625	\$ 7,225	\$ 6,800	\$ 7,055	\$ 6,800	\$ 9,180	\$ 7,225	\$ 7,140				\$ 71,400
Convert - Temporary or Initial School Business Official to next SBO level		\$ 85	\$ 85	\$ 85		\$ 85	\$ 340						\$ 680
Convert Initial Administrator to Professional Administrator	\$ 1,190	\$ 510	\$ 765	\$ 510	\$ 170	\$ 510	\$ 425	\$ 425	\$ 255				\$ 4,760
Convert Initial Teacher/PSL to Standard/PSL	\$ 16,405	\$ 11,815	\$ 5,355	\$ 3,740	\$ 3,995	\$ 3,910	\$ 4,420	\$ 3,570	\$ 6,460				\$ 59,760
Extension - Extension of Class A Class B or Admin Exchange License	\$ 4,350	\$ 7,950	\$ 2,400	\$ 1,650	\$ 2,100	\$ 1,500	\$ 1,350	\$ 2,100	\$ 1,350				\$ 24,750
Extension - Extension of Coaching Authorization	\$ 1,360	\$ 3,600	\$ 1,560	\$ 1,800	\$ 2,440	\$ 1,120	\$ 1,280	\$ 1,080	\$ 720				\$ 14,960
Extension - Extension of Full Authorization (not coaching)	\$ 85	\$ 170							\$ 85				\$ 340
Extension - Extension of Initial Teacher/Admin (experience met within one year)	\$ 525	\$ 650	\$ 350	\$ 325	\$ 175	\$ 375	\$ 275	\$ 300	\$ 250				\$ 3,225
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	\$ 6,460	\$ 9,605	\$ 5,185	\$ 6,630	\$ 5,440	\$ 3,740	\$ 5,780	\$ 5,185	\$ 4,335				\$ 52,360
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	\$ 255	\$ 340	\$ 170			\$ 255			\$ 170				\$ 1,190
New - Conditional License: Class B - Administrator	\$ 935	\$ 595	\$ 170			\$ 85	\$ 170		\$ 85				\$ 2,040
New - Conditional License: Class B - Teacher General Education	\$ 5,015	\$ 10,370	\$ 2,805	\$ 510	\$ 1,785	\$ 3,060	\$ 850	\$ 680	\$ 765				\$ 25,840
New - Conditional License: Class B - Teacher Special Education	\$ 6,630	\$ 11,220	\$ 2,295	\$ 850	\$ 850	\$ 2,125	\$ 850	\$ 340	\$ 935				\$ 26,095
New - Conditional License: Executive Director Design - Special Education	\$ 2,550	\$ 4,335	\$ 340	\$ 255	\$ 340	\$ 680	\$ 425	\$ 170	\$ 170				\$ 9,265
New - Executive Director Decision License	\$ 1,785	\$ 3,655	\$ 85	\$ 170	\$ 765	\$ 425	\$ 595	\$ 85	\$ 85				\$ 7,650
New - First Activities Administrator Authorization	\$ 85				\$ 170		\$ 255		\$ 170				\$ 680
New - First Administrator License (Out of State Preparation)	\$ 510	\$ 850	\$ 340	\$ 170	\$ 595	\$ 255	\$ 510	\$ 680	\$ 935				\$ 4,845
New - First Behind the Wheel Driving Instructor Authorization	\$ 280	\$ 80	\$ 200	\$ 80	\$ 120	\$ 80	\$ 160	\$ 320	\$ 80				\$ 1,400
New - First Career and Technical Authorization	\$ 510	\$ 425	\$ 85	\$ 170	\$ 340	\$ 255	\$ 85	\$ 85	\$ 170				\$ 2,125
New - First Class G License (counseling internship needed - Out of State only)	\$ 1,190	\$ 510					\$ 85	\$ 255	\$ 85				\$ 2,125
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	\$ 14,025	\$ 14,705	\$ 7,820	\$ 11,390	\$ 10,200	\$ 7,820	\$ 10,795	\$ 11,560	\$ 11,475				\$ 99,790
New - First Evaluator License (do not use if applying for/hold admin. license)	\$ 170			\$ 425	\$ 85	\$ 170	\$ 170	\$ 85					\$ 1,105
New - First IJAG Authorization	\$ 765	\$ 510				\$ 85	\$ 85	\$ 170					\$ 1,615
New - First Intern School Psychologist	\$ 255								\$ 170				\$ 425
New - First Iowa Administrator License (Iowa Institution)	\$ 1,360	\$ 3,910	\$ 1,360	\$ 1,020	\$ 425	\$ 1,190	\$ 3,230	\$ 1,445	\$ 680				\$ 14,620
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	\$ 6,290	\$ 7,140	\$ 5,440	\$ 4,250	\$ 2,550	\$ 1,530	\$ 5,100	\$ 3,995	\$ 2,210				\$ 38,505
New - First Iowa Substitute License (Out of State is not seeking teaching license)	\$ 510	\$ 1,360	\$ 765	\$ 510	\$ 595	\$ 510	\$ 765	\$ 340	\$ 170				\$ 5,525
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	\$ 5,355	\$ 8,245	\$ 12,155	\$ 10,200	\$ 28,985	\$ 24,735	\$ 22,015	\$ 13,005	\$ 14,790				\$ 139,485
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	\$ 120	\$ 60		\$ 60	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120				\$ 840
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	\$ 85	\$ 255		\$ 170	\$ 85	\$ 170			\$ 85				\$ 850
New - First Iowa Teaching License (Out of State Institution)	\$ 5,950	\$ 5,525	\$ 2,040	\$ 2,210	\$ 1,360	\$ 2,975	\$ 4,930	\$ 4,250	\$ 4,080				\$ 33,320
New - First Native Language Speaker Authorization		\$ 170	\$ 170	\$ 170									\$ 510
New - First Orientation and Mobility License		\$ 85		\$ 85			\$ 85						\$ 255
New - First Paraeducator Certificate	\$ 960	\$ 2,120	\$ 560	\$ 160	\$ 1,120	\$ 640	\$ 560	\$ 480	\$ 1,120				\$ 7,720
New - First Prof Svc License: Counsel (Out of State Institution)	\$ 425	\$ 170		\$ 255			\$ 170						\$ 1,020
New - First Professional Service Counseling SLP School Psy etc (Out of State)	\$ 595	\$ 255	\$ 85	\$ 85	\$ -	\$ 85	\$ 85	\$ 255					\$ 1,445
New - First SAM Authorization	\$ 85					\$ 85		\$ 170	\$ 340				\$ 680
New - First School Business Official Authorization: Temporary or Initial SBO	\$ 255	\$ 425	\$ 170	\$ 170	\$ 170	\$ 170	\$ 255	\$ 170	\$ 340				\$ 2,125
New - First Statement of Professional Recognition - Other	\$ 2,550	\$ 1,700	\$ 595	\$ 850	\$ 255	\$ 510	\$ 255		\$ 510				\$ 7,225
New - First Statement of Professional Recognition - School Nurse	\$ 340	\$ 170	\$ 340	\$ 425	\$ 170	\$ 170		\$ 340					\$ 1,955
New - First Substitute Authorization (have not completed teacher prep program)	\$ 6,375	\$ 9,180	\$ 8,075	\$ 10,455	\$ 7,735	\$ 5,865	\$ 6,885	\$ 6,120	\$ 2,380				\$ 63,070
New - First Teacher Intern License (Iowa Preparation Only)	\$ 595	\$ 340	\$ 85		\$ 85	\$ 85			\$ 170				\$ 1,360
New - International Exchange Teaching License: Teachers from Spain		\$ 1,530											\$ 1,530
New - Preservice Substitute Authorization				\$ 170	\$ 3,060	\$ 7,735	\$ 3,315	\$ 1,785	\$ 3,145				\$ 19,210
New - Temporary Initial license (Iowa grad only)		\$ 1,190	\$ 510	\$ 1,275	\$ 340	\$ 1,700	\$ 595	\$ 85	\$ 170				\$ 5,865
New - Transitional Coaching Authorization (has not completed coaching auth)	\$ 1,785	\$ 1,870	\$ 765	\$ 1,785	\$ 1,190	\$ 765	\$ 510	\$ 765	\$ 255				\$ 9,690
Renew - Behind the Wheel	\$ 160	\$ 200	\$ 80	\$ 120	\$ 200	\$ 1,200	\$ 1,520	\$ 360	\$ 400				\$ 4,240
Renew Activities Administrator Authorization						\$ 85		\$ 85					\$ 170
Renew - Administrator/Evaluator License	\$ 5,270	\$ 3,485	\$ 2,210	\$ 2,805	\$ 3,485	\$ 3,060	\$ 5,100	\$ 2,295	\$ 3,060				\$ 30,770
Renew - Coaching Authorization	\$ 15,215	\$ 18,445	\$ 13,260	\$ 11,305	\$ 12,580	\$ 5,950	\$ 8,840	\$ 10,710	\$ 11,645				\$ 107,950
Renew - IJAG Authorization			\$ 85										\$ 85
Renew - Initial Admin	\$ 1,020	\$ 340	\$ 255	\$ 170	\$ 170	\$ 170	\$ 255	\$ 850	\$ 765				\$ 3,995
Renew - Initial Teacher Initial Admin or Initial Professional Service License	\$ 3,995	\$ 5,695	\$ 2,975	\$ 1,785	\$ 1,615	\$ 1,870	\$ 1,785	\$ 1,615	\$ 1,700				\$ 23,035
Renew - Para Certification	\$ 2,280	\$ 1,640	\$ 640	\$ 840	\$ 320	\$ 640	\$ 960	\$ 800	\$ 640				\$ 8,760
Renew - School Administrator Manager (Initial or Full SAM)	\$ 255			\$ 170			\$ 85						\$ 510
Renew - School Business Authorization (Full SBO)	\$ 170	\$ 85	\$ 85	\$ 85	\$ 85		\$ 170		\$ 85				\$ 765
Renew - Standard Master Professional Service Career and Technical or OM	\$ 54,655	\$ 64,175	\$ 38,505	\$ 37,655	\$ 33,745	\$ 34,425	\$ 54,485	\$ 35,615	\$ 35,700				\$ 386,960
Renew - Statement of Professional Recognition	\$ 595	\$ 1,445	\$ 595	\$ 680	\$ 680	\$ 680	\$ 1,785	\$ 1,190	\$ 1,105				\$ 8,755
Renew - Substitute Authorization	\$ 765	\$ 1,275	\$ 1,275	\$ 1,360	\$ 595	\$ 595	\$ 255	\$ 255	\$ 340				\$ 6,715
Renew - Substitute License or Substitute Authorization	\$ 4,845	\$ 7,055	\$ 5,015	\$ 4,505	\$ 2,975	\$ 3,315	\$ 4,335	\$ 4,760	\$ 2,295				\$ 39,100
Transcript Analysis Fee	\$ 9,300	\$ 11,160	\$ 3,780	\$ 3,540	\$ 3,420	\$ 3,960	\$ 7,200	\$ 6,720	\$ 6,840				\$ 55,920
Other Printed Copy of License	\$ 270	\$ 255	\$ 240	\$ 30	\$ 105	\$ 180	\$ 330	\$ 285	\$ 285				\$ 1,980
Misc Fee/Overpayment	\$ 400	\$ 345	\$ 130	\$ 288	\$ 280	\$ 268	\$ 403	\$ 200	\$ 70				\$ 2,384
Late Fee (Endorsed/Expired)	\$ 875	\$ 2,025	\$ 925	\$ 1,175	\$ 3,775	\$ 4,375	\$ 1,050	\$ 375	\$ 400				\$ 14,975
Late Fee (No License)		\$ 100	\$ 300	\$ 100			\$ 200		\$ 100				\$ 800
Military Discount													\$ -
Convenience Fee	\$ 7,816	\$ 9,897	\$ 5,376	\$ 5,142	\$ 5,595	\$ 5,657	\$ 6,861	\$ 5,052	\$ 5,085				\$ 56,481
Background Renewal	\$ 14,290	\$ 15,580	\$ 9,490	\$ 8,820	\$ 8,210	\$ 7,970	\$ 11,700	\$ 8,470	\$ 8,760				\$ 93,290
Background	\$ 29,475	\$ 36,300	\$ 25,275	\$ 29,850	\$ 43,575	\$ 36,000	\$ 36,525	\$ 29,175	\$ 29,250				\$ 295,425
Grand Total	\$ 267,851	\$ 330,597	\$ 186,026	\$ 183,690	\$ 209,995	\$ 201,135	\$ 239,409	\$ 180,522	\$ 180,785	\$ -	\$ -	\$ -	\$ 1,980,010
Background Total	\$ 43,765	\$ 51,880	\$ 34,765	\$ 38,670	\$ 51,785	\$ 43,970	\$ 48,225	\$ 37,645	\$ 38,010	\$ -	\$ -	\$ -	\$ 388,715
BoEE Total	\$ 162,203	\$ 201,615	\$ 109,414	\$ 104,909	\$ 114,461	\$ 113,631	\$ 138,242	\$ 103,369	\$ 103,268	\$ -	\$ -	\$ -	\$ 1,151,111
Gen Fund Total	\$ 54,068	\$ 67,205	\$ 36,471	\$ 34,970	\$ 38,154	\$ 37,877	\$ 46,081	\$ 34,456	\$ 34,423	\$ -	\$ -	\$ -	\$ 383,704
BoEE + GEN	\$ 216,270	\$ 268,820	\$ 145,885	\$ 139,878	\$ 152,615	\$ 151,508	\$ 184,323	\$ 137,825	\$ 137,690	\$ -	\$ -	\$ -	\$ 1,534,814

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
Agriculture: Food and Natural Resources	Agribusiness	5-12 Agri-business	Agribusiness, Crop Management, ag marketing, livestock buying/selling, agricultural sales	#300			
	Power Structure-Ag. Mechanics	5-12 Small Engine Repair, 5-12 Welding	Ag welding, tractor repair, GPS Technician	#387 or 368			
	Plant Systems	5-12 Horticulture	Horticulture, Crop Management, plant genetics, greenhouse management, golf course horticulture, forestry	#384			
	Crop and Animal Production	5-12 Production Ag		#383			
	Animal Systems	5-12 Animal Systems	aqua culture, livestock production, animal genetics, aquarium science	#341 or 347			
	Veterinarian Occupations	5-12 Veterinarian Technology	Veterinarian Occupations	#347			
	Food Products & Processing	5- 12 Aquarium Science	Aquaculture	#341			
	Natural Resource/Environmental Systems	5-12 Environmental Systems	Wind power, water quality monitoring, fisheries, intro to fish & game enforcement, health & safety, solid waste disposal, environmental engineering	#330		330	
Architecture, Construction	Building Trades	5-12 Building Trades, 5-12 Carpentry	Carpentry, Framing, Drywall, Concrete, roofing	#370, 372 Carpentry			
Architecture, Construction	Drywalling/Painting	5-12 Drywalling/Painting	Wall Finishings Construction Career Exploration	#321			
Architecture, Construction	Masonry	5-12 Masonry	masonry	#351			
Architecture, Construction, Manufacturing	Cabinet making	5-12 Cabinet Making	cabinet making, wood work finishing	#379			
Architecture, Construction, Manufacturing	Electrical	5-12 Electricity	Electricity, Wiring, AC/DC,	#377			

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
Construction, Architecture	HVAC	5-12 Building Trades, 5-12 Refrigeration/Air Conditioning	Power systems, refrigeration, air conditioning, heating systems, cooling systems, renewable energy installation, energy efficiency	#370, 362 Refrig & AC		.	
Construction, Architecture	Plumbing	5-12 Building Trades, 5-12 Refrigeration/Air Conditioning, 5-12 Plumbing	Plumbing, Plumbing & Heating, AC Plumbing & Heating	#370, 362, Plumbing		.	
Construction, Architecture	maintenance	5-12 Building and Home Maintenance	Hazardous Materials, Building and home maintenance	#342		.	
Architecture, Construction, Manufacturing	Drafting	5-12 Drafting - Architectural, 5-12 Drafting - Machine, 5-12 Drafting	Graphic Arts, CAD/machining, architectural drafting	#356 (Arch), 355 (Machine), 354 (Drafting)		.	
Architecture, Construction, Manufacturing	Metals	5-12 Machine Shop, 5-12 Welding	Sheet Metal, welding	#371 & 368 Welding		.	
Manufacturing	Tool and Die	5-12 Machine Shop	intro to tool & die making, machine shop	#371		.	
Construction, Manufacturing	Computer Aided Drafting	5-12 Drafting - Machine	CAD	#355		.	
Construction, Manufacturing	CAD	5-12 Drafting - Architectural, 5-12 Drafting - Machine, 5-12 Drafting	CAD Design & Software	#356 (Arch), 355 (Machine), 354 (Drafting)		.	
Architecture, Construction, Manufacturing	Logistics & Inventory Control	5-12 Logistics & Inventory Control	warehouse management, logistics, inventory control	#329		.	
Architecture, Construction, Manufacturing	Chemical, Industrial, Electrical, Mechanical Engineering	5-12 Chemical Engineering, 5-12 Mechanical Engineering, 5-12 Electrical Engineering	pipng, sprinkler, mechanical	#356 (Arch), 355 (Machine), 354 (Drafting)		.	
Architecture, Construction, Manufacturing	Electronics	5-12 Electronics	Electronics, data board assembly	#350		.	
Architecture, Construction	Architecture	5-12 Drafting - Architectural	Building Design	#356		.	

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
Transportation	Automotive Repair	5-12 Electronics, 5-12 Auto Mechanics	auto mechanics, auto parts specialist, mechanic technology, electric/hybrid technology	#350, 373 Auto Mechanics			
	Auto body repair	5-12 Auto Body Repair	auto body, parts specialist	#366			
	Diesel Repair	5-12 Diesel Mechanics	Diesel Mechanics	#357			
	Boat, motorcycle, snowmobile, lawn mower & ATV repair	5-12 Small Engine Repair	Small engine repair	#387			
Arts, AV, Technology & Communication	Journalism	5-12 Graphic Arts, 5-12 Printing/Publishing	Media layout, print finishing, Layout & Editing	#369, 343 Printing Publishing			
	Photography	5-12 Photography	Intro to Photography, Digital Photography, Layout & Editing	#333			
	Software systems	5-12 Computer Servicing Technology	Computer Programming, Gaming Systems	#348			
	Hardware (IT) development and maintenance	5-12 Computer Servicing Technology, 5-12 Electricity	Cisco	#348, 377 Electricity			
	Computer Programming	5-12 Computer Servicing Technology, 5-12 Data Programming, 5-12 Data Processing	Computer Programming, Gaming Systems	#348, 352- Programming, 353-Processing			
	Information Management	5-12 Data Programming, 5-12 Data Processing	Computer Programming	#352, 353			
	Web page design	5-12 Computer Servicing Technology	Commercial graphic design, communication technology	#348			
	Multimedia presentation	5-12 Graphic Arts	Commercial graphic design, communication technology	#369			
	Printing Press Operation/Graphic Design	5-12 Graphic Arts, 5-12 Printing/Publishing	Publishing, Layout & Editing, printing technology	#369, 343-Printing/Publishing			
	Radio & TV	5-12 Radio & TV	Broadcasting, Producing	#380			

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
	Telecommunications	5-12 Radio & TV	Broadcasting Technology	#380			
Health Care Occupations	Certified Nursing Assistant (CNA)	5-12 Practical Nursing, 5-12 Health Occupations, nurses aide	Medical Terminology, Health care for the elderly (gerontology), dental terminology, surgical terminology, vision care	#385, 382- nurses aide (CNA)		.	
	Health Occupations	5-12 General Health Occupations, 5-12 Health Occupations, nurses aide	optometrist assistant, dental assistant, CNA	#299, 382- nurses aide (CNA)		.	
	Health care management	5-12 General Health Occupations	Hospital administration, Nursing center administration	#299		.	
	Pharmacy	5-12 Pharmacy	Pharmacy tech,	#334		.	
	Emergency Medical Services	5-12 Emergency Medical Services	Emergency Medical Services, Intro to Medical Services	#386		.	
	Hair care	5-12 Cosmetology	Hairstyling, Barber	#378		.	
	Medical terminology	5-12 General Health Occupations	for CNA, all medical professions	#299		.	
Education/Human Services	Elementary/Secondary Ed	any teaching license	Intro to Education				
	Early Childhood, Pre-school, day care	5-12 Career FCS - Child Care	Care of young children, child development	#388		.	
	Family & Community Services	5-12 Family & Community Services	Careers in Human Services, Human Services-Other, Family Services, Group Home services.	#322			
Business, Management, Finance & Banking	Careers	5-1 2 Multi-Occupations, 5-12 Business All	Careers, School-to-work	#305, 1171 Bus. All		.	
	Business office	5-12 Business Office	office services, business careers	#116			
	Accounting	5-12 Accounting	accounting	create an Accounting endorsement for CTE authorization			
	Actuarial	5-12 Actuarial Science	actuary	#332			

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
Finance	Finance	5-12 Banking and Investment Occupations	Investing, Personal finance, loan officer, mortgage broker, financial planner, credit analyst	#325			
	Insurance occupations	5-12 Insurance Occupations	basics of insurance, insurance broker, agent underwriter, appraiser	#324			
	Entrepreneur	5-12 Entrepreneurship	business start ups, entrepreneurial services	#331 or 336		.	
Marketing	Marketing	5-12 Marketing/Distributive Ed.	Sales, advertising, branding, market research, sales, product planner, merchandising,	#301			
Science, Technology, Engineering & Math	Engineering	5-12 Engineering	Intro to Engineering	#974		.	
	Engineering	5-12 Mechanical Engineering	Intro to Engineering	#327		.	
	Robotics	5-12 Drafting - Machine	Robotics	#355		.	
		5-12 Chemical Engineering	Intro to Engineering	#328		.	
	Engineering	5-12 Electrical Engineering		#326 or 338		.	
Aviation	Aviation Technology	5-12 Aviation Technology,	Flight training	#345			
	Aviation Mechanic	5-12 Airframe Mechanic	airplane mechanics, aircraft airframe	#365			
Law & Public Safety	Protective Services	5-12 Law Enforcement	Law enforcement, military science	#360			
	Wildlife & Game enforcement	5-12 Law Enforcement	Wildlife Enforcement	#360			
	Corrections	5-12 Law Enforcement	Corrections	#360			
	ROTC	5-12 Military Science	Intro to Military Science, ROTC drill, Military Leadership	#374			
	Careers in Fire response services	5-12 Emergency Medical Services	Fire fighting, EMT	#386		.	
	Careers in Legal Services	5-12 Legal Services	Attorney, Paralegal, court reporter, clerk of court	#323		.	

CTE Clusters	Areas	Corresponding authorization #	can teach=	endorsement numbers	THIS LIST IS NOT FOR PUBLIC DISTRIBUTION	new authorization #	http://www.careertech.org/c
Hospitality & Tourism	Lodging/Hospitality	5-12 Hospitality and Tourism	tourism, topics in lodging, Facilities management	#339			
	Restaurant, food and Beverage	5-12 Career FCS - Food Service	Hospitality	#389			
	Food Service	5-12 Career FCS - Food Service	Intro to food and beverage, management,	#389			
	Food Preparation & presentation	5-12 Culinary Arts	Food preparation, catering, baking,	#363			
	Travel & Tourism	5-12 Hospitality & Tourism	Travel & tourism, other	#339			
	Recreation, amusement and travel	5-12 Hospitality & Tourism	recreation & amusement, other	#339			
	Clothing	5-12 Career FCS - Fashion Merch	Fashion Merchandising	#390			

Dave Wempen, BoEE CTE consultant

Report to the Board of Educational Examiners April 2020 meeting

Re: Summary of ACTE conference at Ft. Lauderdale Florida, March 26-28 2020

The Association for Career and Technical Education is a national organization structured with providing support for states and agencies to continue the implementation and success of CTE programs in Secondary Schools and Community College across the nation. The Mid-west region of this organization was tasked several years ago with organizing an event to focus on the recruitment and retention of CTE teachers. This has been a continual challenge for several decades, but became especially critical as the number of nationwide openings and unfilled positions increase.

Sessions attended:

2/26 Evening Welcome & reception: Nancy Trivette: ACTE President

2/27 Session 1: Recruitment and retention and pipeline issues. Where do we start?

2/27 Session 2: The Role of Data in assessing the pipeline shortages

2/27 Session 3: Data table talk, sharing with other states/agencies

2/27 Session 4 Table break-outs sharing models & strategies from other states. Breakouts attended included: NE, Mo. and South Carolina's programs for alternatively certified CTE teachers.

2/27 Session 5: National "Teach Ag." presentation. A model for retention and recruitment

2/27 Session 6: Working lunch- Table talk with other states

2/27 Session 7: Organization and Economic cooperation with foreign countries and their CTE teachers

2/27 Session 8: The Future of Teacher Preparation- changes from Penn. Ohio, and Missouri

2/27 Session 9: Teacher Preparation; Table conversations sharing ideas with other states

2/27 Session 10: Panel discussion- High School teacher pathways. Using Perkins dollars to support HS programs, FL, NJ, TN, Oregon & Kansas

2/27 Session 11: Closing for the day, questions and posting of main ideas and learning

2/28 Session 12: Shaping plans to move forward- each table prioritized ideas to keep the agenda items moving forward.

As you can see, it was an information-packed conference, where-in I also made many contacts with representatives from other states' Department of Education, colleges, or agencies.

Here are the actions steps I would like to take on behalf of the BoEE in support of CTE programs to assist Iowa teachers.

- Create a help document for all new CTE authorized teachers linked to a page on our website to FAQs and documents to assist new CTE applicants with understanding the process and continuing education needed during the 3 year term of their initial authorization

- Continue collaborating with Iowa DE, CTE staff in their efforts to recruit and retain Iowa CTE educators
- Work with Iowa college(s) to encourage them to offer the CTE pedagogy courses providing more options and possibly a packaging of the courses.
- Attend other state ACTE or Mid-west regional conferences, if the content is applicable to licensure

IOWA BOARD OF EDUCATIONAL EXAMINERS

Board Meeting Calendar Fiscal Year 2021

Day(s) of week Date	Location	Other Information
July 2020 NO MEETING		
Wednesday, August 5, 2020	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, September 11, 2020	BoEE Office	
Friday, October 23, 2020	BoEE Office	
Wednesday, November 18, 2020	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, December 11, 2020	BoEE Office	
Thursday, January 14, 2021	Capitol Rotunda & BoEE Office	Legislative Reception Board Meeting
Friday, February 19, 2021	BoEE Office	
Wednesday, March 17, 2021	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, April 23, 2021	BoEE Office	
Friday, May 21, 2021	BoEE Office	
Thursday & Friday, June 24-25, 2021	TBD	Board Retreat Board Meeting
July 2021 NO MEETING		
Wednesday, August 4, 2021	BoEE Office	Zoom Meeting at 4 p.m. (if needed)