

**STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS**

701 E. Court Ave., Suite A
Des Moines, IA 50309

2019-2020 BoEE Goals

- Goal 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based, and provide flexibility in attainment in all credential types, especially in shortage areas.
- Goal 2: The Board will promote the Model Code of Ethics for Educators.
- Goal 3: The Board will promote pathways to licensure in response to teacher shortages.

BOARD MEETING AND BOARD RETREAT AGENDA
TIMES ARE APPROXIMATE

June 26, 2020
(amended 06/22/20)

This meeting will be conducted electronically.

To access the meeting visit: [Iowa Board of Educational Examiners - Facebook Live Stream](#)

8:00 a.m.

Call Meeting to Order

Board Officer Election - Nominations for Vice Chair

Approve the Agenda

Tab A

Consent Agenda

- a. Minutes from May 15, 2020 meeting

Tab B

Professional Practices - Licensee Discipline – Closed Session – Board Members Only (roll call)

Open Session

- a. Results of closed session announced
- b. Approve closed session minutes from May 15, 2020
- c. Reinstatement(s)
1. Case No. 18-97 Amy Skinner
 2. Case No. 13-104 Andrea Eades-Hogrefe
 3. Case No. 15-23 Chris Eckrich
 4. Case No. 19-178 Joel Eddleman

Communication from the Public

(If you wish to address the board, please contact Joanne Tubbs by 8:30 a.m. at joanne.tubbs@iowa.gov)

Board Communications

- a. Board Member Reports
- b. Executive Director's Report
1. Legislative Update
 2. Agency Update
 3. Financial Update
 4. FY 21 Budget

Tab C

Tab D

5. Licensure Update
6. NASDTEC Professional Practices Institute (PPI) - October 14-16, 2020 (Oklahoma City, OK)

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. Adopt
 1. None
- b. ARRC Review Pending
 1. None
- c. Notice
 1. None
- d. Items for Discussion
 1. IAC 282 Chapters 12 and 13 - Military Exchange License Fee **Tab E**

Waivers

1. None

Reports/Approvals

1. FY 20 Accomplishments **Tab F**
2. FY 20 Consultant Presentations **Tab G**

12:00 p.m. Recess for Lunch

1:00 p.m. Board Retreat - Discussion/Work Session

1. Board Operating Guidelines-Process for Revisions (Darcy Hathaway)
2. FY 21 Board Committee Assignments
 - a. Executive Committee
 - b. Professional Practices Committee
 - c. Board Operating Guidelines Committee
3. FY 21 Goals and Legislative Priorities
4. FY 21 Board Presentations

2:00 p.m. Adjournment

UPCOMING MEETINGS:

July - No Meeting

**Wednesday, August 5, 2020, 4 p.m.
(Via Zoom)**

Friday, September 11, 2020

1 Roll call vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes;
2 McRina – yes; Overholtzer – yes; Rickey – yes; Schoening – yes; Voss – yes; Williamson
3 – yes; Yedlik – yes. **MOTION CARRIED UNANIMOUSLY.**

4

5 Larry Bice moved, with a second by Sara Yedlik, that in **case number 20-01**, the
6 Board find that, although one or more of the allegations in the complaint may be
7 substantiated by the witnesses interviewed in the course of the investigation [and/or]
8 the documents gathered in the course of the investigation, and the allegations may
9 constitute a technical violation of the board’s statute or administrative rules; the
10 evidence before the board indicates that adequate steps have been taken to remedy
11 the violation and to ensure that incidents of a similar nature do not occur in the
12 future. The Board will not pursue formal disciplinary action in this matter. Roll call
13 vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes; McRina – yes;
14 Overholtzer – yes; Rickey – yes; Schoening – yes; Voss – yes; Williamson – recused;
15 Yedlik – yes. **MOTION CARRIED.**

16

17 Sara Yedlik moved, with a second by Larry Bice, that in **case number 20-02**, the
18 Board find probable cause to establish a violation of the following provisions of the
19 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)(a)(2), and order this
20 case set for hearing. Roll call vote: Behrens – yes; Bice – yes; Bower – yes; Harper –
21 yes; Janzen – yes; McRina – yes; Overholtzer – yes; Rickey – yes; Schoening – yes; Voss
22 – yes; Williamson – recused; Yedlik – yes. **MOTION CARRIED.**

23

24 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 20-08**,
25 the Board find probable cause to establish a violation of the following provisions of the
26 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(4), and order this
27 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

28

29 Larry Bice moved, with a second by Sara Yedlik, that in **case number 20-11**, the
30 Board find probable cause to establish a violation of the following provisions of the
31 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6)(m) and 25.3(8)(a), and
32 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

33

1 Ryan Williamson moved, with a second by Larry Bice, that in **case number 20-23**, the
2 Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(4) and 25.3(6)(c) and
4 (d), and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.** (Darcy
5 Hathaway left the room during the discussion of this case in closed session.)

6
7 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 20-57**,
8 the Board find that, although one or more of the allegations in the complaint may be
9 substantiated by the witnesses interviewed in the course of the investigation [and/or]
10 the documents gathered in the course of the investigation, and the allegations may
11 constitute a technical violation of the board’s statute or administrative rules; the
12 evidence before the board indicates that the alleged violation was an isolated incident,
13 and adequate steps have been taken to remedy the violation and to ensure that
14 incidents of a similar nature do not occur in the future. The Board will not pursue
15 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

16
17 Larry Bice moved, with a second by Tony Voss, that in **case number 19-182**, the
18 Board find probable cause to establish a violation of the following provisions of the
19 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)(a)(2), and order this
20 case set for hearing. Roll call vote: Behrens – yes; Bice – no; Bower – no; Harper – yes;
21 Janzen – yes; McRina – no; Overholtzer – no; Rickey – yes; Schoening – yes; Voss – yes;
22 Williamson – no; Yedlik – no. **MOTION FAILED.**

23
24 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-151**,
25 the Board accept the agreement submitted by the parties, and issue an Order
26 incorporating the agreement of the parties and imposing the agreed upon sanction.
27 **MOTION CARRIED UNANIMOUSLY.**

28
29 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-173**, the
30 Board accept the agreement submitted by the parties, and issue an Order
31 incorporating the agreement of the parties and imposing the agreed upon sanction.
32 **MOTION CARRIED UNANIMOUSLY.**

33

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-125**,
2 the Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement of the parties and imposing the agreed upon sanction.
4 **MOTION CARRIED UNANIMOUSLY.**

5
6 Sara Yedlik moved, with a second by Larry Bice, that in **case number 19-163**, the
7 Board accept the agreement submitted by the parties, and issue an Order
8 incorporating the agreement of the parties and imposing the agreed upon sanction.
9 **MOTION CARRIED UNANIMOUSLY.**

10
11 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-186**, the
12 Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement of the parties and imposing the agreed upon sanction.
14 **MOTION CARRIED UNANIMOUSLY.**

15
16 Larry Bice moved, with a second by Sara Yedlik, that the Board not initiate review of
17 the proposed decision in **case number APP 20-01, In the Matter of Geoffrey**
18 **Maurer**, and allow the proposed decision to become the final decision of the Board
19 unless an appeal is taken by one of the parties within the time allowed by rule.
20 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez and Darcy Hathaway left the
21 room during the discussion of this case in closed session.)

22
23 Sara Yedlik moved, with a second by Ryan Williamson, that the Board not initiate
24 review of the proposed decision in **case number APP 20-02, In the Matter of Mark**
25 **LeMaster**, and allow the proposed decision to become the final decision of the Board
26 unless an appeal is taken by one of the parties within the time allowed by rule.
27 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez and Darcy Hathaway left the
28 room during the discussion of this case in closed session.)

29
30 Sara Yedlik moved, with a second by Larry Bice, to extend the 180-day deadline for
31 issuance of the final decision in **case number 19-174**, based upon the need to
32 conduct the hearing and the need to review the proposed decision. **MOTION**

1 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
2 case in closed session.)

3
4 Ryan Williamson moved, with a second by Sara Yedlik, to extend the 180-day deadline
5 for issuance of the final decision in **case number 19-180**, based upon the need to
6 conduct the hearing and the need to review the proposed decision. **MOTION**

7 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
8 case in closed session.)

9
10 Sara Yedlik moved, with a second by Larry Bice, to extend the 180-day deadline for
11 issuance of the final decision in **case number 19-182**, based upon the need for the
12 board to review the investigative report at a future meeting. **MOTION CARRIED**

13 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
14 closed session.)

15
16 Ryan Williamson moved, with a second by Larry Bice, to extend the 180-day deadline
17 for issuance of the final decision in **case number 19-184**, based upon the need to set
18 the hearing and the need to review the proposed decision. **MOTION CARRIED**

19 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
20 closed session.)

21
22 Larry Bice moved, with a second by Ryan Williamson, to extend the 180-day deadline
23 for issuance of the final decision in **case number 19-185**, based upon the amount of
24 time needed to complete the investigation. **MOTION CARRIED UNANIMOUSLY.**

25 (Jesse Ramirez left the room during the discussion of this case in closed session.)

26
27 Sara Yedlik moved, with a second by Rhonda McRina, to approve the closed session
28 minutes for April 17, 2020. **MOTION CARRIED UNANIMOUSLY.**

29
30 The following request for reinstatement was discussed in open session:

31 Case number 16-40, Doug Wilkinson – The final order, issued 4/7/17, imposed a
32 reprimand and a minimum three-year suspension, with a requirement to complete an
33 ethics course and substance abuse evaluation prior to seeking reinstatement. Mr.

1 Wilkinson has met these requirements. Sara Yedlik moved, with a second by Larry
2 Bice, that the Board grant the respondent's request for reinstatement in **case number**
3 **16-40**, and issue an order stating that the basis for the suspension no longer exists
4 and it will be in the public interest for the license to be reinstated. **MOTION**
5 **CARRIED UNANIMOUSLY.**

6
7 Communication from the Public

8 James Brook addressed the Board regarding his request for a waiver.
9

10 Board Member Reports

11 Kristen Rickey serves on the Iowa Professional Standards Committee. She provided
12 the board with an update on where the committee is in the process regarding the
13 revisions and timelines which have been delayed due to COVID-19.
14

15 Executive Director's Report

16 Legislative Update: The Legislature will resume in June. We have a waiver regarding
17 the diligent search rules and issuance of a temporary initial.
18

19 Agency Update: The majority of the BoEE staff is working from home with limited staff
20 working in the office. There has been an increase in workflow and applications. We
21 are still not doing fingerprinting in the office and continuing to issue licensure without
22 a federal background check for those receiving their first Iowa license.
23

24 Financial Update: Mike Cavin reviewed the financial report.
25

26 Licensure Update: Per the Governor's Proclamation (due to COVID-19):

- 27 • Recent graduates may not have had the opportunity to complete the required
28 assessments for program completion (such as Praxis testing). Although test
29 centers have started to open and there are some tests available through at-
30 home platforms, we still anticipate testing delays.
- 31 • Applicants may apply for a one-year temporary initial teaching license if they
32 have a position offer in a district and have completed all requirements except
33 for these assessments. (The one-year temporary initial license cannot be

1 renewed or extended. Testing requirements must be met to be eligible for the
2 full initial license.)

- 3 • We will not be required to enforce any diligent search rules. These candidates
4 will also be eligible to apply for conditional licensure if they need to teach
5 outside of their endorsement area(s).
- 6 • Extensions will be issued for all licenses at no cost (upon request of the
7 applicant) per the Governor's extension of the proclamation through June 2020.

8
9 Board Meeting and Retreat: Due to COVID-19 and the need for social distancing, the
10 board meeting and retreat will now be held on one day, Friday, June 26, and will take
11 place via Zoom. The board meeting will be held in the morning followed by the
12 retreat/work session in the afternoon.

13
14 Rules

15 Adopt:

16 None.

17
18 ARRC Review Pending:

19 None.

20
21 Notice:

22 None.

23
24 Items for Discussion:

25 None.

26
27 Petition for Waiver

28 Tony Voss moved, with a second by Chad Janzen, that the board approve **PFW 20-02,**
29 **James Brook. MOTION CARRIED UNANIMOUSLY.** Reasons for approving: Mr.
30 Brook requests a waiver of the provision requiring verification of a passing score on
31 the Iowa-mandated assessment. Mr. Brook holds teaching licenses in England and
32 the State of Illinois, and has over eight years of teaching experience. He has been
33 offered a teaching position at an Iowa school district. Due to the COVID-19

1 pandemic, offerings of the required assessment for out-of-country teaching license
2 applicants are currently uncertain. The assessment is not presently being offered at
3 physical testing locations due to social distancing protocols. The assessment will likely
4 be offered online in the near future, but availability is uncertain, as is the timeline for
5 receiving results. The Board finds application of the assessment requirement under
6 the unique circumstances presented in the petition would constitute an undue
7 hardship. The Board finds granting the petition would not prejudice the substantial
8 legal rights of any person. Mr. Brook holds a teaching license in two jurisdictions, and
9 has a significant amount of successful teaching experience. He meets all other
10 requirements for Iowa licensure. The Board finds public health, safety, and welfare
11 would not be compromised by granting the requested waiver. (Mr. Brook was present
12 via Zoom during the discussion of his waiver.)

13

14 Reports/Approvals

15 Mary Stevens reported to the board and shared the ideas that were generated from
16 focus groups on special education endorsements which were: New Endorsement
17 Structure; Content Knowledge Requirements; Requirements for Administrators;
18 Alternative Endorsement Options; Other Recommendations and Suggestions (increase
19 flexibility in general; give more credibility to the AEAs in providing training; expedite
20 process for adding an endorsement; provide reciprocity with other states; financial
21 support, loan forgiveness, grants, etc.) Next steps that the board recommended:
22 Present the information gathered by the focus groups to higher ed. and the DE;
23 diversity/multicultural training; becoming aware of disparities between various school
24 districts; work with legislators regarding funding for recruiting and retaining special
25 education teachers; review cases regarding ethical violations pertaining to progress
26 monitoring, etc., caseloads of special education teachers.

27

28 Mike Cavin presented Mary K. Overholtzer with a certificate of service for her eight
29 years of service as a BoEE board member. She was also presented with an honorary
30 gavel plaque for serving one year as board chair. This was Mary K.'s last meeting due
31 to her retirement after 34 years as an Iowa educator. She has accepted a position in
32 Missouri. Staff and board members thanked Mary K. for her years of service and
33 dedication.

1 There being no further business, Tony Voss moved, with a second by Chad Janzen, to
2 adjourn the meeting at 11:20 a.m. **MOTION CARRIED UNANIMOUSLY.**

3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33

To: BoEE - Interim Executive Director, Mike Cavin
cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: June 1, 2020

Re: **FY 2020 FINANCIAL ANALYSIS**
Period 11 - May 2020

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$895,896	\$887,698
2217 - Teachers Cert Clrg	0	0
	<u>\$895,896</u>	<u>\$887,698</u>

Areas to Monitor:

RED:

YELLOW:

GREEN: Office move to 701 E. Court Ave completed October 30.
BoEE 30th Anniversary Celebration Event held December 13.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2020, July, December & June are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2020

EDas Customer Number: 1100
Percent of Year Complete 92%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	709,643	5,950													815,593	815,593	779,722		
	Balance Carried Forward to Next Year													(100,000)	(787,698)		-	(887,698)	(768,909)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	-	3,400	-	-	2,150	777	650	-	1,300	-	-	6,977	8,277	300	2326%	2759%
401	Fees, Licenses & Permits	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	107,131	161,963	223,378	-	-	-	1,479,336	1,702,714	1,900,000	78%	90%
704	Other	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	27,600	39,800	49,088	-	-	-	455,974	505,062	585,000	78%	86%
Total Revenues:		309,319	973,473	154,784	147,873	172,484	177,724	190,270	146,594	147,438	135,508	202,413	272,466	(98,700)	(787,698)	-	2,757,880	2,143,948	2,496,113	110%	86%
Expenditures																					
101	Personal Services	111,528	99,621	113,519	113,465	117,203	179,734	96,653	111,653	106,136	101,611	105,397	157,460	5,249	-	-	1,256,520	1,419,228	1,524,852	82%	93%
202	In State Travel	-	223	1,452	819	2,000	1,953	2,550	1,547	1,821	-	-	-	1,000	-	-	12,365	13,365	20,000	62%	67%
203	State Vehicle Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
205	Out Of State Travel	-	-	-	1,983	1,170	-	-	468	458	236	-	-	-	-	-	4,315	4,315	20,000	22%	22%
301	Office Supplies	1,000	4,641	-	260	55	826	106	910	595	336	4,809	600	(4,500)	-	-	13,538	9,638	12,000	113%	80%
302	Facility Maintenance Supplies	-	-	-	-	1,130	647	282	25	21	96	30	250	100	-	-	2,230	2,580	3,000	74%	86%
303	Equipment Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	-	1,000	4,000	0%	25%
308	Other Supplies	30	-	-	-	568	-	261	950	-	-	167	-	-	-	-	1,976	2,876	5,800	34%	50%
309	Printing & Binding	-	25	-	-	632	1,545	20	1	1,051	38	-	100	-	-	-	3,311	3,411	1,000	331%	341%
311	Food	-	-	-	-	-	280	-	-	-	-	-	-	-	-	-	280	280	-	0%	0%
313	Postage	-	508	517	476	359	725	408	710	748	720	673	750	650	-	-	5,844	7,244	6,700	87%	108%
401	Communications	-	1,189	1,189	1,218	19,799	907	9,897	1,710	894	2,394	1,655	1,640	1,640	-	-	40,853	44,133	43,250	94%	102%
402	Rentals	-	75	245	-	-	9,908	4,917	4,917	4,917	6,482	-	14,840	3,435	-	-	31,460	49,735	57,000	55%	87%
403	Utilities	-	-	-	-	-	317	307	264	236	166	134	250	-	-	-	1,423	1,923	3,000	47%	64%
405	Prof & Scientific Services	-	-	418	50	368	238	940	-	585	450	400	1,000	1,000	-	-	3,449	5,449	15,000	23%	36%
406	Outside Services	33	-	965	-	1,748	622	3,949	1,075	393	358	399	400	400	-	-	9,542	10,342	9,300	103%	111%
408	Advertising & Publicity	-	-	48	-	-	-	-	-	-	62	-	-	-	-	-	110	110	100	110%	110%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	-	-	1,000	500	-	-	-	1,500	6,000	0%	25%
414	Reimbursements To Other Agency	-	5,550	5,865	5,443	6,335	4,183	244	2,065	1,949	2,302	1,927	2,000	2,000	-	-	35,862	39,862	104,000	34%	38%
416	ITD Reimbursements	-	6,970	6,793	1,950	67,814	12,219	2,058	4,459	2,133	2,066	2,761	9,300	9,300	-	-	109,224	127,824	157,000	70%	81%
418	IT Outside Services	-	1,475	850	1,475	2,100	1,275	1,275	1,275	1,402	1,275	1,275	1,475	1,475	-	-	13,879	16,830	18,000	77%	93%
432	Attorney General Reimbursement	-	-	6,688	-	6,669	3,335	3,436	3,336	3,346	3,333	3,333	3,750	3,750	-	-	33,476	40,976	45,000	74%	91%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	-	-	-	-	400	-	-	-	400	800	0%	50%
434	Gov Transfer Other Agencies	-	18,519	-	24,712	19,035	22,154	1,191	51,393	18,423	16,494	29,051	25,000	25,000	-	-	200,972	250,972	300,000	67%	84%
501	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	0%	0%
502	Office Equipment	-	-	-	-	1,128	-	-	-	-	-	-	-	-	-	-	1,128	1,128	1,500	75%	75%
503	Equipment-Non Inventory	-	-	-	-	38,296	11	-	-	-	278	-	-	-	-	-	38,585	38,585	79,500	49%	49%
510	IT Equipment & Software	-	7,920	-	-	-	-	-	-	-	899	5,036	-	-	-	-	13,855	13,855	8,000	173%	173%
602	Other Expenses & Obligations	-	-	3,573	4,671	2,452	2,632	2,850	2,800	3,274	2,564	2,384	3,000	5,500	-	-	27,199	35,699	40,000	68%	89%
702	Fees	-	-	-	85	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	-	85	-	-	85	85	160	75	95	100	-	-	-	585	685	280	209%	245%
Total Expenditures:		112,590	146,715	142,748	155,982	287,109	245,183	131,708	189,643	148,541	142,236	159,527	224,815	57,149	-	-	1,861,983	2,143,947	2,496,113	75%	86%
Current Month Operations		196,728	826,758	12,036	(8,109)	(114,625)	(67,459)	58,562	(43,049)	(1,104)	(6,728)	42,886	47,651	(155,849)	(787,698)	-	895,896	0	0	0	0
Cash Balance		196,728	1,023,487	1,035,523	1,027,413	912,788	845,329	903,891	860,842	859,738	853,010	895,896	943,547	787,698	0	0	895,896	0	0	0	0

FOOTNOTES

Revenues

234 **Gov Transfer In Other Agencies** - includes WebSpec reimbursement.

Expenditures

- 101 **Personal Services** - July, December & June have 3 payroll warrants written.
- 202 **In State Travel** - Employee travel and Board Meeting expense.
- 205 **Out of State Travel** - February & March expense includes registration & airfare for the TeachCTE Summit 2020.
- 301 **Office Supplies** - May expense includes the FY21 NASDTEC membership fee. This expense will be moved to FY21 in HO13.
- 309 **Printing & Binding** - March expense includes 10x13 catalog envelopes with latex seals.
- 401 **Communication** - Cell phone and ICN Voice usage.
- 402 **Rentals** - Facility lease & exhibit booths for trade events. April expense includes booth rentals for the SAI & IASB events.
- 405 **Prof & Scientific Services** - payments to school districts for Board Member per diem & substitute reimbursements.
- 406 **Outside Services** - Includes the office cleaning service.
- 414 **Reimbursements to Other Agencies** - DAS services.
- 416 **ITD Reimbursements** - 1/3 Admin & OCIO Services. May expense includes the Chrome Management Console annual license fee.
- 418 **IT Outside Services** - WebSpec Design costs, & Insight desktop support.
- 434 **Gov Transfer Other Agencies** - DCI criminal history & background checks. May expense includes an unpaid charge from October.
- 503 **Equipment-Non Inventory** - Budgeted expense includes computer replacements for staff, which will be delayed to FY21.
- 510 **IT Equipment & Software** - April expense is for the annual Zoom subscription fee. May expense is for the IBM Content Manager annual subscription & support renewal.
- 602 **Other Expenses & Obligations** - TOS credit card processing fees.

Job Class	Board Members
14000-001	Kristen M Rickey
14000-002	Sara J Yedlik
14000-003	Anthony D Voss
14000-004	Timothy W Bower
14000-005	Erin K Schoening
14000-006	Larry Bice DOE
14000-007	Rhonda McRina
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	David A Harper

Job Class

00018-002	Clerk-Specialist	Zenta Klavins	1.00
00018-003	Clerk-Specialist	Sharon S Jensen	1.00
00018-004	Clerk-Specialist	Danielle N Brookes	1.00
00121-001	Info Tech Specialist 4	Jeff S Debruin	1.00
00697-001	Investigator 3	Cynthia D Dennis	1.00
00705-801	Admin Intern	vacant	0.00
01071-001	Education Program Consultant	Steven C Mitchell	1.00
01071-005	Education Program Consultant	vacant (Cavin)	1.00
01071-006	Education Program Consultant	Gregory S Horstman	1.00
01071-007	Education Program Consultant	Linda Hunt Espy	1.00
01071-008	Education Program Consultant	David D Wempen	1.00
31038-002	Interim Exec Dir/BOEE	Michael D Cavin	1.00
31513-001	Admin Consultant	Joanne K Tubbs	1.00
90645-001	Attorney 3	Darcy K Hathaway	1.00
95002-001	Secretary 3	Kimberly K Cunningham	1.00
Total Budgeted FTEs			14.00

Fund: 0001 General Fund

Unit: 9397

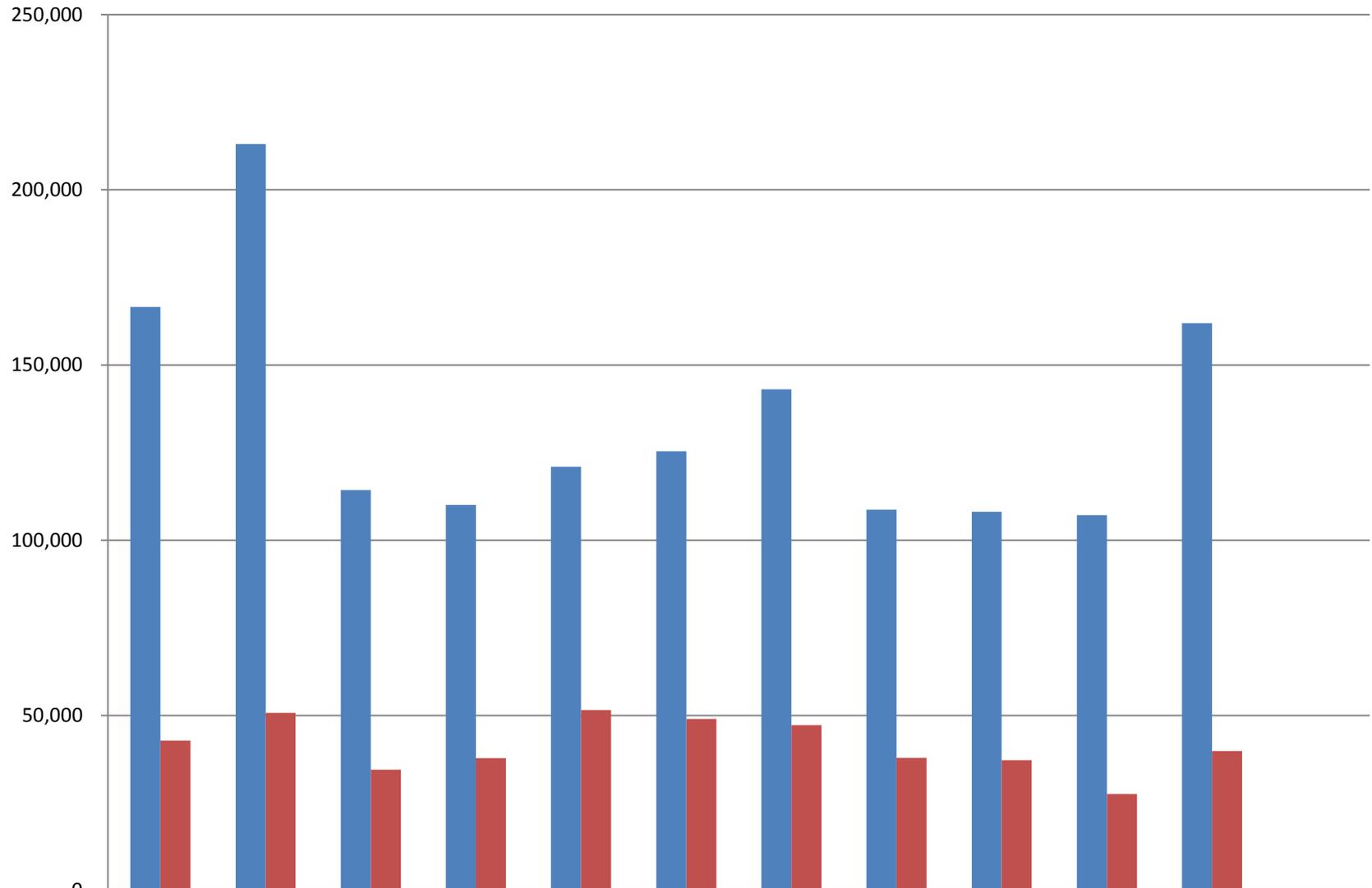
Sub Unit: Blank

Appropriation: WZ9 Board of Eduational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Forecast	Forecast	Forecast	Forecast	Actual										
	Appropriation																
	BBF																
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	0	3,400	0	0	2,150	777	650	0	0	0	0	6,977
401	Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	107,131	161,963	0	0	0	0	1,479,336
704	DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	27,600	39,800	0	0	0	0	455,974
Total Revenues:		209,319	263,831	148,834	147,873	172,484	177,724	190,270	146,594	147,438	135,508	202,413	-	-	-	-	1,942,287
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	0	0	0	0	0	0	0	0				0
401 Gen Fund	Licensure Fees	52,557	67,718	36,396	34,993	38,464	39,957	45,350	34,561	34,335	34,066	51,449	0				469,847
Total General Fund		52,557	67,718	36,396	34,993	38,464	39,957	45,350	34,561	34,335	34,066	51,449	0	0	0	0	469,847
Total Receipts		261,876	331,549	185,230	182,866	210,948	217,681	235,620	181,155	181,773	169,574	253,862	-	-	-	-	2,412,134

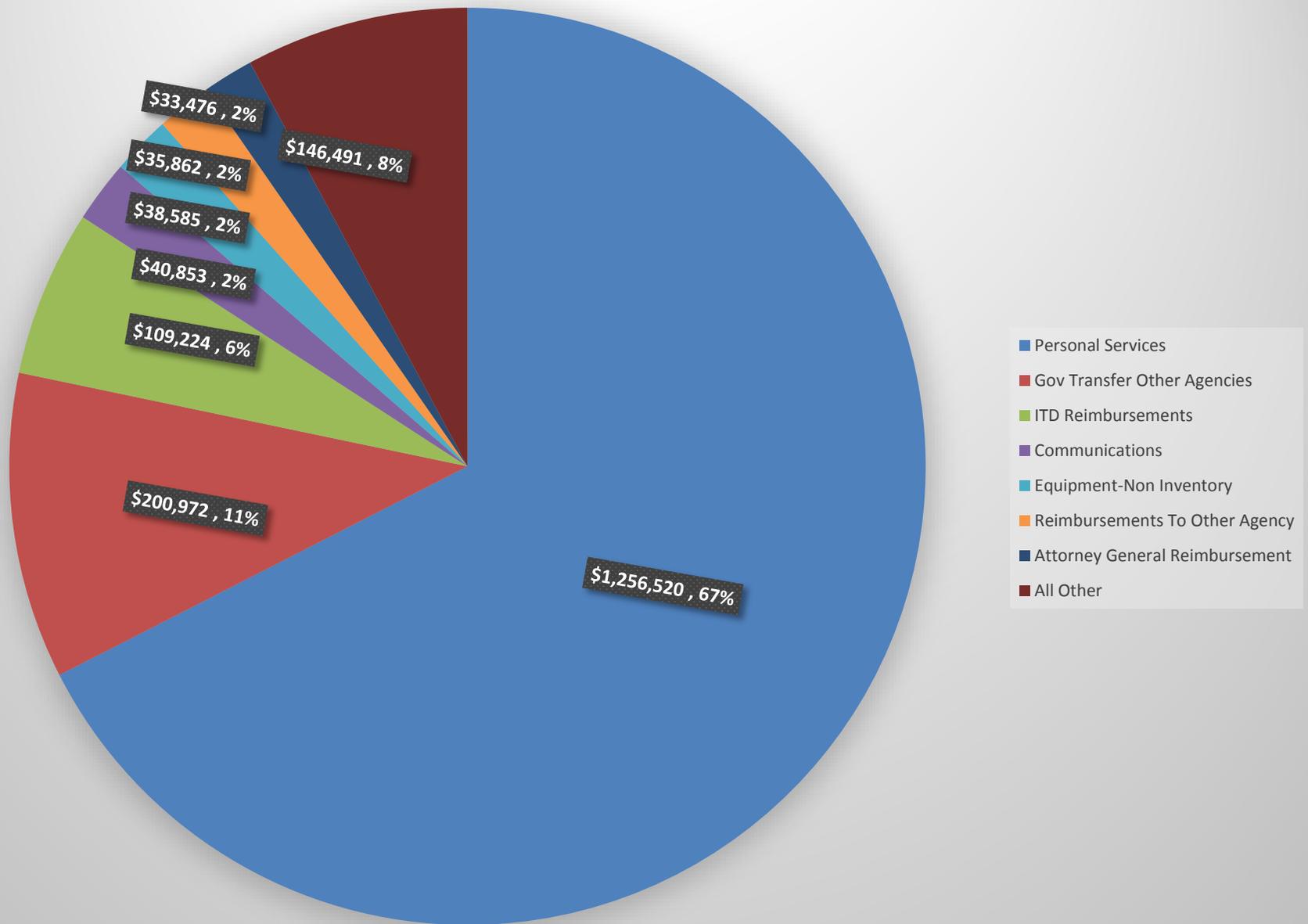
Note -
General Fund 0001-996-2820

Receipts July 2019-June 2020



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	143,035	108,719	108,103	107,131	161,963	0
DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	47,235	37,875	37,185	27,600	39,800	0

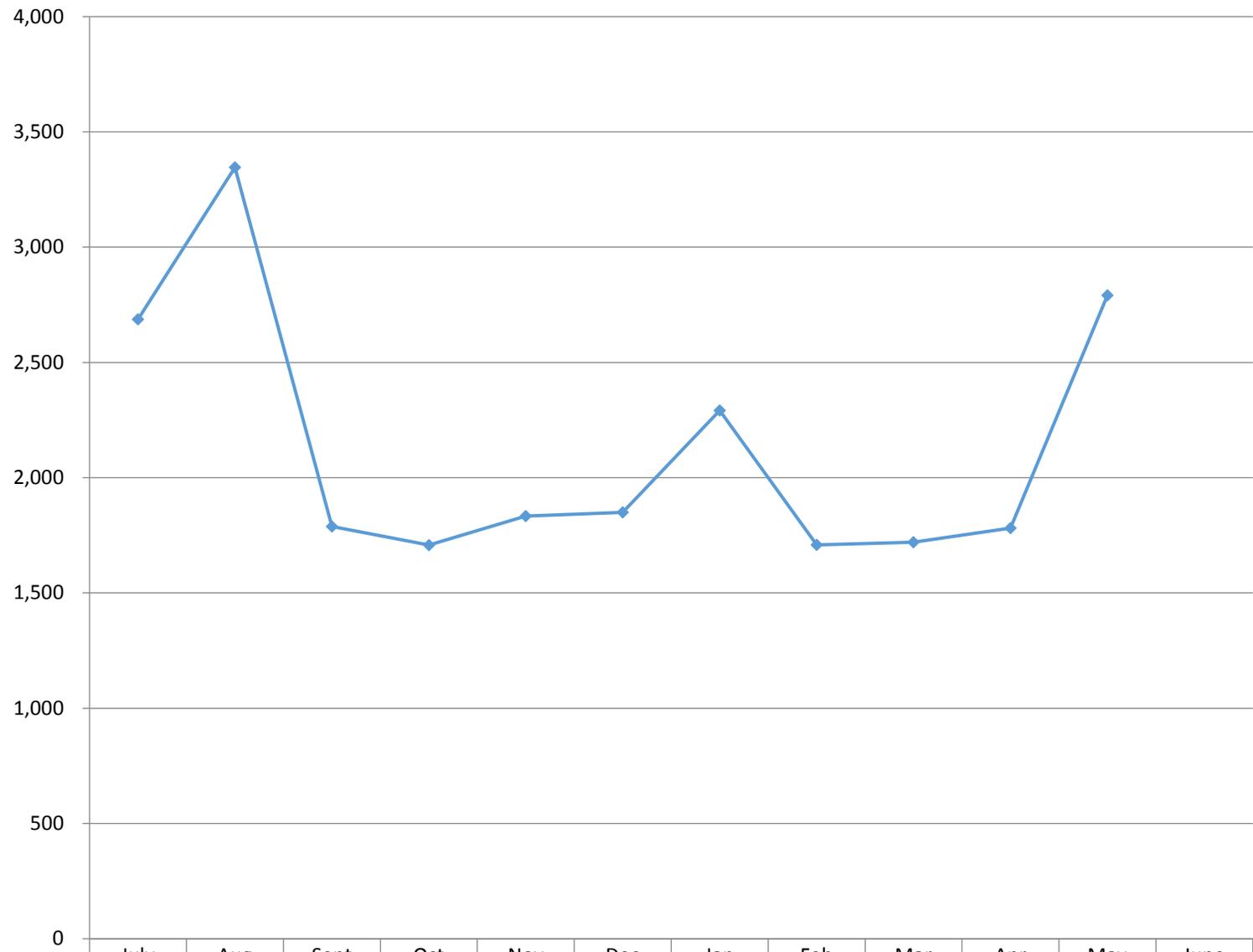
Expenditures July 2019-June 2020



Obligations vs. Budget Report
Budget Fiscal Year: 2020

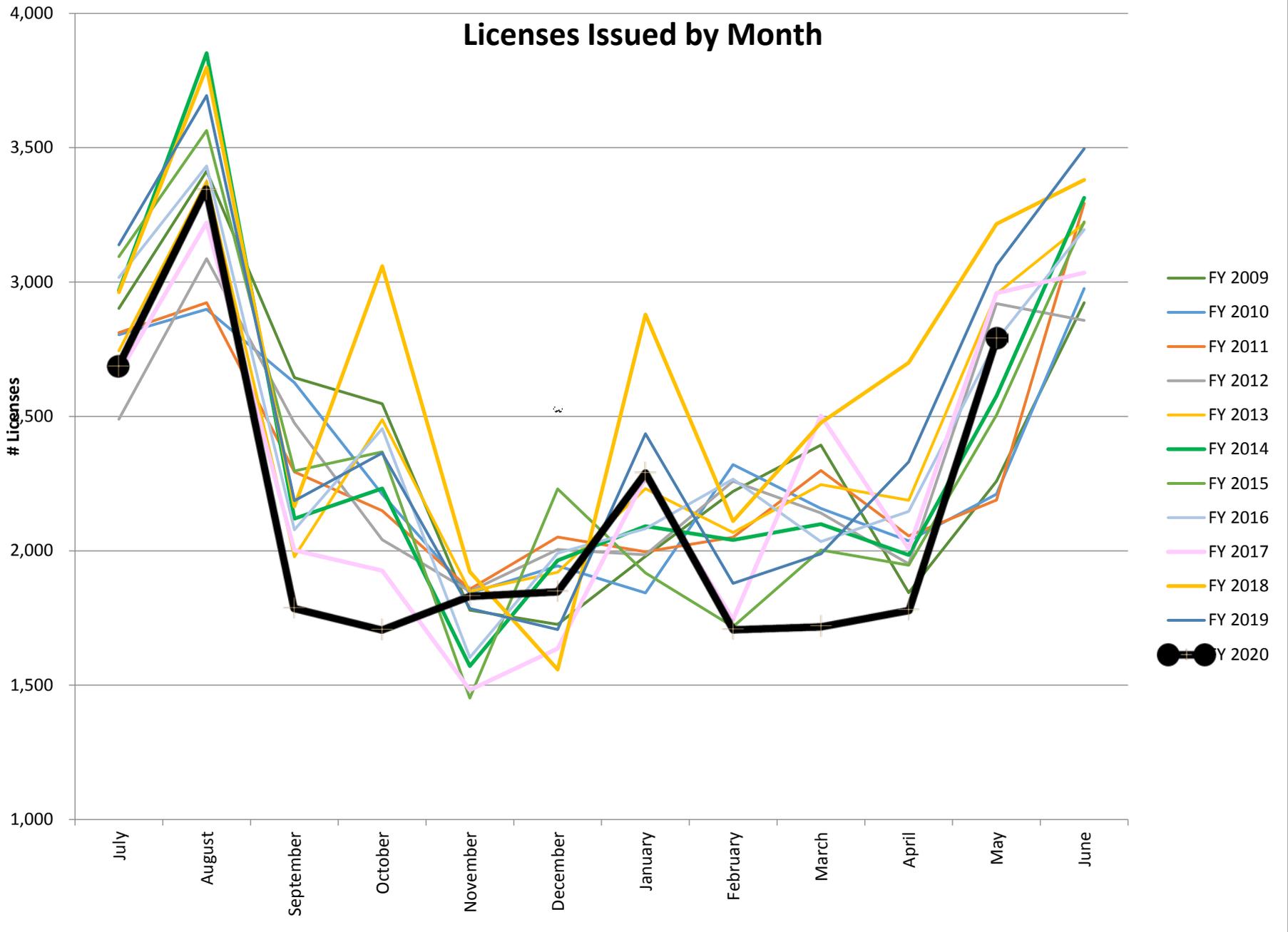
	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 20 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	815,593		815,593	779,722		
234 Gov Transfer In Other Agencies	6,977		6,977	300		
401 Fees, Licenses & Permits	1,479,336		1,479,336	1,900,000		
704 Other	455,974		455,974	585,000		
Total Resources	\$2,757,880	\$0	\$2,757,880	\$3,265,022		
(Total Revenues)	<u>\$1,942,287</u>	<u>\$0</u>	<u>\$1,942,287</u>	<u>\$2,485,300</u>	\$543,013	78%
Expenditures -						
101 Personal Services	1,256,520		1,256,520	1,524,852	268,332	82%
202 In State Travel	12,365		12,365	20,000	7,635	62%
203 State Vehicle Operation	0		0	1,000	1,000	0%
205 Out Of State Travel	4,315		4,315	20,000	15,685	22%
301 Office Supplies	13,538		13,538	12,000	(1,538)	113%
302 Facility Maintenance Supplies	2,230		2,230	3,000	0	74%
303 Equipment Maintenance Supplies	0		0	4,000	4,000	0%
308 Other Supplies	1,976		1,976	5,800	3,824	34%
309 Printing & Binding	3,311		3,311	1,000	(2,311)	331%
311 Food	280		280	0	(280)	100%
313 Postage	5,844		5,844	6,700	856	87%
401 Communications	40,853		40,853	43,250	2,397	94%
402 Rentals	31,460		31,460	57,000	25,540	55%
403 Utilities	1,423		1,423	3,000	1,577	47%
405 Prof & Scientific Services	3,449		3,449	15,000	11,551	23%
406 Outside Services	9,542		9,542	9,300	(242)	103%
408 Advertising & Publicity	110		110	100	(10)	110%
409 Outside Repairs/Service	0		0	6,000	6,000	0%
414 Reimbursements To Other Agency	35,862		35,862	104,000	68,138	34%
416 ITD Reimbursements	109,224		109,224	157,000	47,776	70%
418 IT Outside Services	13,879		13,879	18,000	4,121	77%
432 Attorney General Reimbursement	33,476		33,476	45,000	11,524	74%
433 Gov Transfer Auditor of State	0		0	800	800	0%
434 Gov Transfer Other Agencies	200,972		200,972	300,000	99,028	67%
501 Equipment	0		0	10,000	10,000	0%
502 Office Equipment	1,128		1,128	1,500	372	75%
503 Equipment-Non Inventory	38,585		38,585	79,500	40,915	49%
510 IT Equipment & Software	13,855		13,855	8,000	(5,855)	173%
602 Other Expenses & Obligations	27,199		27,199	40,000	12,801	68%
702 Fees	0		0	30	30	0%
705 Refunds-Other	585		585	280	(305)	209%
Total Expenditures	<u>\$1,861,983</u>	<u>\$0</u>	<u>\$1,861,983</u>	<u>\$2,496,113</u>	\$633,360	75%
CY Revenue Less Expenditures	<u>\$80,304</u>					
Estimated Carry Forward	<u>\$895,896</u>					

Total # Licenses Issued FY20



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total # Transactions Processed	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791		
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	20,714	23,505	23,505	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
FY 2009 Actual	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
Running Total	2,902	6,315	8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	

FY2020 Actual Number of Transactions Processed per Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Issued
Add - Add Administrator Endorsement (Iowa Institution)	1	4	2		3	4	7	1	1	4	4		31
Add - Add Administrator Endorsement (Out of State Institution)	1	1			2		2	1	2		2		11
Add - Add Concentration Para	8	6	1		2	4	6	1	3	1	5		41
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	76	130	42	33	25	104	88	41	51	75	175		840
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	38	53	37	16	14	13	16	19	30	26	47		309
Convert - Exchange to a Full License	20	37	13	10	14	26	31	10	17	17	40		235
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	2			2	1		2		1		1		9
Convert - Initial School Administrative Manager to Full SAM		1						1			3		5
Convert - Standard to Master Educator	110	125	85	80	83	80	108	85	84	89	124		1,053
Convert - Temporary or Initial School Business Official to next SBO level		1	1	1		1	4			2	2		12
Convert Initial Administrator to Professional Administrator	14	6	9	6	2	6	5	5	3	16	39		111
Convert Initial Teacher/PSL to Standard/PSL	193	139	63	44	47	46	52	42	76	165	449		1,316
Extension - Extension of Class A Class B or Admin Exchange License	29	53	16	11	14	10	9	14	9	5	16		186
Extension - Extension of Coaching Authorization	34	90	39	45	61	28	32	27	18	12	17		403
Extension - Extension of Full Authorization (not coaching)	1	2							1				4
Extension - Extension of Initial Teacher/Admin (experience met within one year)	23	26	14	13	7	15	11	12	10	21	36		188
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	76	113	61	78	64	44	68	61	51	32	33		681
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	3	4	2				3		2	2	5		21
New - Conditional License: Class B - Administrator	11	7	2			1	2		1	1	5		30
New - Conditional License: Class B - Teacher General Education	59	122	33	6	21	36	10	8	9	14	49		367
New - Conditional License: Class B - Teacher Special Education	78	132	27	10	10	25	10	4	11	29	57		393
New - Conditional License: Executive Director Design - Special Education	30	51	4	3	4	8	5	2	2	5	11		125
New - Executive Director Decision License	21	43	1	2	9	5	7	1	1	1	6		97
New - First Activities Administrator Authorization	1				2		3		2	4	1		13
New - First Administrator License (Out of State Preparation)	6	10	4	2	7	3	6	8	11	12	12		81
New - First Behind the Wheel Driving Instructor Authorization	7	2	5	2	3	2	4	8	2	1	5		41
New - First Career and Technical Authorization	6	5	1	2	4	3	1	1	2	5	4		34
New - First Class G License (counseling internship needed - Out of State only)	14	6					1	3	1	1	2		28
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	165	173	92	134	120	92	127	136	135	87	133		1,394
New - First Evaluator License (do not use if applying for/hold admin. license)	2			5	1	2	2	1		1	4		18
New - First iJAG Authorization	9	6				1	1	2			1		20
New - First Intern School Psychologist	3								2		6		11
New - First Iowa Administrator License (Iowa Institution)	16	46	16	12	5	14	38	17	8	11	16		199
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	74	84	64	50	30	18	60	47	26	17	27		497
New - First Iowa Substitute License (Out of State is not seeking teaching license)	6	16	9	6	7	6	9	4	2		1		66
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	63	97	143	120	341	291	259	153	174	85	124		1,850
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	2	1		1	2	2	2	2	2	3	2		19
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	1	3		2	1	2			1		2		12
New - First Iowa Teaching License (Out of State Institution)	70	65	24	26	16	35	58	50	48	70	70		532
New - First Native Language Speaker Authorization		2	2	2						0	1		7
New - First Orientation and Mobility License		1		1			1						3
New - First Paraeducator Certificate	24	53	14	4	28	16	14	12	28	20	42		255
New - First Prof Svc License: Counsel (Out of State Institution)	5	2		3			2			2	2		16
New - First Professional Service Counseling SLP School Psy etc (Out of State)	7	3	1	1	0	1	1	3		0	2		19
New - First SAM Authorization	1					1		2	4	3	2		13
New - First School Business Official Authorization: Temporary or Initial SBO	3	5	2	2	2	2	3	2	4	2	4		31
New - First Statement of Professional Recognition - Other	30	20	7	10	3	6	3		6	5	8		98
New - First Statement of Professional Recognition - School Nurse	4	2	4	5	2	2		4		1	2		26
New - First Substitute Authorization (have not completed teacher prep program)	75	108	95	123	91	69	81	72	28	8	12		762
New - First Teacher Intern License (Iowa Preparation Only)	7	4	1		1	1			2	4	14		34
New - International Exchange Teaching License: Teachers from Spain		18											18
New - Preservice Substitute Authorization				2	36	91	39	21	37	3	6		235
New - Temporary Initial license (Iowa grad only)		14	6	15	4	20	7	1	2	4	14		87
New - Transitional Coaching Authorization (has not completed coaching auth)	21	22	9	21	14	9	6	9	3	2	5		121
Renew - Behind the Wheel	4	5	2	3	5	30	38	9	10	7	10		123
Renew Activities Administrator Authorization						1		1					2
Renew - Administrator/Evaluator License	62	41	26	33	41	36	60	27	36	35	51		448
Renew - Coaching Authorization	179	217	156	133	148	70	104	126	137	122	129		1,521
Renew - iJAG Authorization			1										1
Renew - Initial Admin	12	4	3	2	2	2	3	10	9	8	10		65
Renew - Initial Teacher Initial Admin or Initial Professional Service License	47	67	35	21	19	22	21	19	20	38	47		356
Renew - Para Certification	57	41	16	21	8	16	24	20	16	17	21		257
Renew - School Administrator Manager (Initial or Full SAM)	3				2		1						6
Renew - School Business Authorization (Full SBO)	2	1	1	1	1		2		1	3			12
Renew - Standard Master Professional Service Career and Technical or OM	643	755	453	443	397	405	641	419	420	492	640		5,708
Renew - Statement of Professional Recognition	7	17	7	8	8	8	21	14	13	17	18		138
Renew - Substitute Authorization	9	15	15	16	7	7	3	3	4	4	2		85
Renew - Substitute License or Substitute Authorization	57	83	59	53	35	39	51	56	27	21	26		507
Transcript Analysis Fee	155	186	63	59	57	66	120	112	114	149	187		1,268
Other Printed Copy of License	18	17	16	2	7	12	22	19	19	9	9		150
Misc Fee/Overpayment	10	7	2	4	6	7	6	3	2	1			48
Late Fee (Endorsed/Expired)	14	46	22	20	43	57	22	8	8	4	2		246
Late Fee (No License)		1	3	1			2		1		1		9
Military Discount													0
Convenience Fee	2,647	3,305	1,792	1,714	1,863	1,894	2,287	1,684	1,695	1,716	2,724		23,321
Background Renewal	1,429	1,558	949	882	821	797	1,170	847	876	1,051	1,618		11,998
Background	393	484	337	398	581	480	487	389	390	228	339		4,506
Total # Transactions Processed	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	0	23,505

FY2020 Actual Revenue for each Transaction Processed

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Rev
Add - Add Administrator Endorsement (Iowa Institution)	\$ 50	\$ 200	\$ 100		\$ 150	\$ 200	\$ 350	\$ 50	\$ 50	\$ 200	\$ 200	\$ 200	\$ 1,550
Add - Add Administrator Endorsement (Out of State Institution)	\$ 60	\$ 60			\$ 120		\$ 100	\$ 60	\$ 100		\$ 120	\$ 120	\$ 620
Add - Add Concentration Para	\$ 200	\$ 150	\$ 25		\$ 50	\$ 100	\$ 150	\$ 25	\$ 75	\$ 25	\$ 125	\$ 125	\$ 1,025
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	\$ 3,800	\$ 6,500	\$ 2,100	\$ 1,650	\$ 1,250	\$ 5,200	\$ 4,400	\$ 2,050	\$ 2,550	\$ 3,750	\$ 8,750	\$ 42,000	\$ 42,000
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	\$ 1,900	\$ 2,650	\$ 1,850	\$ 800	\$ 700	\$ 650	\$ 800	\$ 950	\$ 1,500	\$ 1,300	\$ 2,350	\$ 3,500	\$ 15,450
Convert - Exchange to a Full License	\$ 1,700	\$ 3,145	\$ 1,105	\$ 850	\$ 1,190	\$ 2,210	\$ 2,635	\$ 850	\$ 1,445	\$ 1,445	\$ 3,400	\$ 3,400	\$ 19,975
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	\$ 170			\$ 170	\$ 85		\$ 170		\$ 85		\$ 85	\$ 85	\$ 765
Convert - Initial School Administrative Manager to Full SAM		\$ 85						\$ 85			\$ 255	\$ 255	\$ 425
Convert - Standard to Master Educator	\$ 9,350	\$ 10,625	\$ 7,225	\$ 6,800	\$ 7,055	\$ 6,800	\$ 9,180	\$ 7,225	\$ 7,140	\$ 7,565	\$ 10,540	\$ 89,505	\$ 89,505
Convert - Temporary or Initial School Business Official to next SBO level		\$ 85	\$ 85	\$ 85		\$ 85	\$ 340			\$ 170	\$ 170	\$ 170	\$ 1,020
Convert Initial Administrator to Professional Administrator	\$ 1,190	\$ 510	\$ 765	\$ 510	\$ 170	\$ 510	\$ 425	\$ 425	\$ 255	\$ 1,360	\$ 3,315	\$ 9,435	\$ 9,435
Convert Initial Teacher/PSL to Standard/PSL	\$ 16,405	\$ 11,815	\$ 5,355	\$ 3,740	\$ 3,995	\$ 3,910	\$ 4,420	\$ 3,570	\$ 6,460	\$ 14,025	\$ 38,165	\$ 111,860	\$ 111,860
Extension - Extension of Class A Class B or Admin Exchange License	\$ 4,350	\$ 7,950	\$ 2,400	\$ 1,650	\$ 2,100	\$ 1,500	\$ 1,350	\$ 2,100	\$ 1,350	\$ 750	\$ 2,400	\$ 2,400	\$ 27,900
Extension - Extension of Coaching Authorization	\$ 1,360	\$ 3,600	\$ 1,560	\$ 1,800	\$ 2,440	\$ 1,120	\$ 1,280	\$ 1,080	\$ 720	\$ 480	\$ 680	\$ 680	\$ 16,120
Extension - Extension of Full Authorization (not coaching)	\$ 85	\$ 170							\$ 85				\$ 340
Extension - Extension of Initial Teacher/Admin (experience met within one year)	\$ 525	\$ 650	\$ 350	\$ 325	\$ 175	\$ 375	\$ 275	\$ 300	\$ 250	\$ 525	\$ 900	\$ 900	\$ 4,650
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	\$ 6,460	\$ 9,605	\$ 5,185	\$ 6,630	\$ 5,440	\$ 3,740	\$ 5,780	\$ 5,185	\$ 4,335	\$ 2,720	\$ 2,805	\$ 2,805	\$ 57,885
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	\$ 255	\$ 340	\$ 170			\$ 255			\$ 170	\$ 170	\$ 425	\$ 425	\$ 1,785
New - Conditional License: Class B - Administrator	\$ 935	\$ 595	\$ 170			\$ 85	\$ 170		\$ 85	\$ 85	\$ 425	\$ 425	\$ 2,550
New - Conditional License: Class B - Teacher General Education	\$ 5,015	\$ 10,370	\$ 2,805	\$ 510	\$ 1,785	\$ 3,060	\$ 850	\$ 680	\$ 765	\$ 1,190	\$ 4,165	\$ 4,165	\$ 31,915
New - Conditional License: Class B - Teacher Special Education	\$ 6,630	\$ 11,220	\$ 2,295	\$ 850	\$ 850	\$ 2,125	\$ 850	\$ 340	\$ 935	\$ 2,465	\$ 4,845	\$ 4,845	\$ 33,405
New - Conditional License: Executive Director Design - Special Education	\$ 2,550	\$ 4,335	\$ 340	\$ 255	\$ 340	\$ 680	\$ 425	\$ 170	\$ 170	\$ 425	\$ 935	\$ 935	\$ 10,625
New - Executive Director Decision License	\$ 1,785	\$ 3,655	\$ 85	\$ 170	\$ 765	\$ 425	\$ 595	\$ 85	\$ 85	\$ 85	\$ 510	\$ 510	\$ 8,245
New - First Activities Administrator Authorization	\$ 85				\$ 170		\$ 255		\$ 170	\$ 340	\$ 85	\$ 85	\$ 1,105
New - First Administrator License (Out of State Preparation)	\$ 510	\$ 850	\$ 340	\$ 170	\$ 595	\$ 255	\$ 510	\$ 680	\$ 935	\$ 1,020	\$ 1,020	\$ 1,020	\$ 6,885
New - First Behind the Wheel Driving Instructor Authorization	\$ 280	\$ 80	\$ 200	\$ 80	\$ 120	\$ 80	\$ 160	\$ 320	\$ 80	\$ 40	\$ 200	\$ 200	\$ 1,640
New - First Career and Technical Authorization	\$ 510	\$ 425	\$ 85	\$ 170	\$ 340	\$ 255	\$ 85	\$ 85	\$ 170	\$ 425	\$ 340	\$ 340	\$ 2,890
New - First Class G License (counseling internship needed - Out of State only)	\$ 1,190	\$ 510				\$ 85	\$ 255	\$ 85	\$ 85	\$ 85	\$ 170	\$ 170	\$ 2,380
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	\$ 14,025	\$ 14,705	\$ 7,820	\$ 11,390	\$ 10,200	\$ 7,820	\$ 10,795	\$ 11,560	\$ 11,475	\$ 7,395	\$ 11,305	\$ 11,305	\$ 118,490
New - First Evaluator License (do not use if applying for/hold admin. license)	\$ 170			\$ 425	\$ 85	\$ 170	\$ 170	\$ 85	\$ 85	\$ 85	\$ 340	\$ 340	\$ 1,530
New - First JAG Authorization	\$ 765	\$ 510				\$ 85	\$ 85	\$ 170			\$ 85	\$ 85	\$ 1,700
New - First Intern School Psychologist	\$ 255							\$ 170			\$ 510	\$ 510	\$ 935
New - First Iowa Administrator License (Iowa Institution)	\$ 1,360	\$ 3,910	\$ 1,360	\$ 1,020	\$ 425	\$ 1,190	\$ 3,230	\$ 1,445	\$ 680	\$ 935	\$ 1,360	\$ 1,360	\$ 16,915
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	\$ 6,290	\$ 7,140	\$ 5,440	\$ 4,250	\$ 2,550	\$ 1,530	\$ 5,100	\$ 3,995	\$ 2,210	\$ 1,445	\$ 2,295	\$ 2,295	\$ 42,245
New - First Iowa Substitute License (Out of State is not seeking teaching license)	\$ 510	\$ 1,360	\$ 765	\$ 510	\$ 595	\$ 510	\$ 765	\$ 340	\$ 170	\$ 85	\$ 85	\$ 85	\$ 5,610
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	\$ 5,355	\$ 8,245	\$ 12,155	\$ 10,200	\$ 28,985	\$ 24,735	\$ 22,015	\$ 13,005	\$ 14,790	\$ 7,225	\$ 10,540	\$ 10,540	\$ 157,250
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	\$ 120	\$ 60		\$ 60	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 180	\$ 120	\$ 120	\$ 1,140
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	\$ 85	\$ 255		\$ 170	\$ 85	\$ 170			\$ 85		\$ 170	\$ 170	\$ 1,020
New - First Iowa Teaching License (Out of State Institution)	\$ 5,950	\$ 5,525	\$ 2,040	\$ 2,210	\$ 1,360	\$ 2,975	\$ 4,930	\$ 4,250	\$ 4,080	\$ 5,950	\$ 5,950	\$ 5,950	\$ 45,220
New - First Native Language Speaker Authorization		\$ 170	\$ 170	\$ 170						\$ -	\$ 85	\$ 85	\$ 595
New - First Orientation and Mobility License		\$ 85		\$ 85			\$ 85						\$ 255
New - First Paraeducator Certificate	\$ 960	\$ 2,120	\$ 560	\$ 160	\$ 1,120	\$ 640	\$ 560	\$ 480	\$ 1,120	\$ 800	\$ 1,680	\$ 1,680	\$ 10,200
New - First Prof Svc License: Counsel (Out of State Institution)	\$ 425	\$ 170		\$ 255			\$ 170			\$ 170	\$ 170	\$ 170	\$ 1,360
New - First Professional Service Counseling SLP School Psy etc (Out of State)	\$ 595	\$ 255	\$ 85	\$ 85	\$ -	\$ 85	\$ 85	\$ 255	\$ -	\$ -	\$ 170	\$ 170	\$ 1,615
New - First SAM Authorization	\$ 85					\$ 85		\$ 170	\$ 340	\$ 255	\$ 170	\$ 170	\$ 1,105
New - First School Business Official Authorization: Temporary or Initial SBO	\$ 255	\$ 425	\$ 170	\$ 170	\$ 170	\$ 170	\$ 255	\$ 170	\$ 340	\$ 170	\$ 340	\$ 340	\$ 2,635
New - First Statement of Professional Recognition - Other	\$ 2,550	\$ 1,700	\$ 595	\$ 850	\$ 255	\$ 510	\$ 255	\$ 510	\$ 510	\$ 425	\$ 680	\$ 680	\$ 8,330
New - First Statement of Professional Recognition - School Nurse	\$ 340	\$ 170	\$ 340	\$ 425	\$ 170	\$ 170		\$ 340		\$ 85	\$ 170	\$ 170	\$ 2,210
New - First Substitute Authorization (have not completed teacher prep program)	\$ 6,375	\$ 9,180	\$ 8,075	\$ 10,455	\$ 7,735	\$ 5,865	\$ 6,885	\$ 6,120	\$ 2,380	\$ 680	\$ 1,020	\$ 1,020	\$ 64,770
New - First Teacher Intern License (Iowa Preparation Only)	\$ 595	\$ 340	\$ 85		\$ 85	\$ 85			\$ 170	\$ 340	\$ 1,190	\$ 1,190	\$ 2,890
New - International Exchange Teaching License: Teachers from Spain		\$ 1,530											\$ 1,530
New - Preservice Substitute Authorization				\$ 170	\$ 3,060	\$ 7,735	\$ 3,315	\$ 1,785	\$ 3,145	\$ 255	\$ 510	\$ 510	\$ 19,975
New - Temporary Initial license (Iowa grad only)		\$ 1,190	\$ 510	\$ 1,275	\$ 340	\$ 1,700	\$ 595	\$ 85	\$ 170	\$ 340	\$ 1,190	\$ 1,190	\$ 7,395
New - Transitional Coaching Authorization (has not completed coaching auth)	\$ 1,785	\$ 1,870	\$ 765	\$ 1,785	\$ 1,190	\$ 765	\$ 510	\$ 765	\$ 255	\$ 170	\$ 425	\$ 425	\$ 10,285
Renew - Behind the Wheel	\$ 160	\$ 200	\$ 80	\$ 120	\$ 200	\$ 1,200	\$ 1,520	\$ 360	\$ 400	\$ 280	\$ 400	\$ 400	\$ 4,920
Renew Activities Administrator Authorization						\$ 85		\$ 85					\$ 170
Renew - Administrator/Evaluator License	\$ 5,270	\$ 3,485	\$ 2,210	\$ 2,805	\$ 3,485	\$ 3,060	\$ 5,100	\$ 2,295	\$ 3,060	\$ 2,975	\$ 4,335	\$ 4,335	\$ 38,080
Renew - Coaching Authorization	\$ 15,215	\$ 18,445	\$ 13,260	\$ 11,305	\$ 12,580	\$ 5,950	\$ 8,840	\$ 10,710	\$ 11,645	\$ 10,370	\$ 10,965	\$ 10,965	\$ 129,285
Renew - JAG Authorization			\$ 85										\$ 85
Renew - Initial Admin	\$ 1,020	\$ 340	\$ 255	\$ 170	\$ 170	\$ 170	\$ 255	\$ 850	\$ 765	\$ 680	\$ 850	\$ 850	\$ 5,525
Renew - Initial Teacher Initial Admin or Initial Professional Service License	\$ 3,995	\$ 5,695	\$ 2,975	\$ 1,785	\$ 1,615	\$ 1,870	\$ 1,785	\$ 1,615	\$ 1,700	\$ 3,230	\$ 3,995	\$ 3,995	\$ 30,260
Renew - Para Certification	\$ 2,280	\$ 1,640	\$ 640	\$ 840	\$ 320	\$ 640	\$ 960	\$ 800	\$ 640	\$ 680	\$ 840	\$ 840	\$ 10,280
Renew - School Administrator Manager (Initial or Full SAM)	\$ 255			\$ 170			\$ 85						\$ 510
Renew - School Business Authorization (Full SBO)	\$ 170	\$ 85	\$ 85	\$ 85	\$ 85		\$ 170		\$ 85	\$ 255	\$ 255	\$ 255	\$ 1,020
Renew - Standard Master Professional Service Career and Technical or OM	\$ 54,655	\$ 64,175	\$ 38,505	\$ 37,655	\$ 33,745	\$ 34,425	\$ 54,485	\$ 35,615	\$ 35,700	\$ 41,820	\$ 54,400	\$ 54,400	\$ 485,180
Renew - Statement of Professional Recognition	\$ 595	\$ 1,445	\$ 595	\$ 680	\$ 680	\$ 680	\$ 1,785	\$ 1,190	\$ 1,105	\$ 1,445	\$ 1,530	\$ 1,530	\$ 11,730
Renew - Substitute Authorization	\$ 765	\$ 1,275	\$ 1,275	\$ 1,360	\$ 595	\$ 595	\$ 255	\$ 255	\$ 340	\$ 340	\$ 170	\$ 170	\$ 7,225
Renew - Substitute License or Substitute Authorization	\$ 4,845	\$ 7,055	\$ 5,015	\$ 4,505	\$ 2,975	\$ 3,315	\$ 4,335	\$ 4,760	\$ 2,295	\$ 1,785	\$ 2,210	\$ 2,210	\$ 43,095
Transcript Analysis Fee	\$ 9,300	\$ 11,160	\$ 3,780	\$ 3,540	\$ 3,420	\$ 3,960	\$ 7,200	\$ 6,720	\$ 6,840	\$ 8,940	\$ 11,220	\$ 11,220	\$ 76,080
Other Printed Copy of License	\$ 270	\$ 255	\$ 240	\$ 30	\$ 105	\$ 180	\$ 330	\$ 285	\$ 285	\$ 135	\$ 135	\$ 135	\$ 2,250
Misc Fee/Overpayment	\$ 400	\$ 345	\$ 130	\$ 288	\$ 280	\$ 268	\$ 403	\$ 200	\$ 70	\$ 15			\$ 2,399
Late Fee (Endorsed/Expired)	\$ 875	\$ 2,025	\$ 925	\$ 1,175	\$ 3,775	\$ 4,375	\$ 1,050	\$ 375	\$ 400	\$ 300	\$ 100	\$ 100	\$ 15,375
Late Fee (No License)		\$ 100	\$ 300	\$ 100			\$ 200		\$ 100	\$ 100	\$ 100	\$ 100	\$ 900
Military Discount													\$ -
Convenience Fee	\$ 7,816	\$ 9,897	\$ 5,376	\$ 5,142	\$ 5,595	\$ 5,657	\$ 6,861	\$ 5,052	\$ 5,085	\$ 5,148	\$ 8,172	\$ 8,172	\$ 69,801
Background Renewal	\$ 14,290	\$ 15,580	\$ 9,490	\$ 8,820	\$ 8,210	\$ 7,970	\$ 11,700	\$ 8,470	\$ 8,760	\$ 10,510	\$ 16,180	\$ 16,180	\$ 119,980
Background	\$ 29,475	\$ 36,300	\$ 25,275	\$ 29,850	\$ 43,575	\$ 36,000	\$ 36,525	\$ 29,175	\$ 29,250	\$ 17,100	\$ 25,425	\$ 25,425	\$ 337,950
Grand Total	\$ 267,851	\$ 330,597	\$ 186,026	\$ 183,690	\$ 209,995	\$ 201,135	\$ 239,409	\$ 180,522	\$ 180,785	\$ 173,558	\$ 268,967	\$ -	\$ 2,422,535
Background Total	\$ 43,765	\$ 51,880	\$ 34,765	\$ 38,670	\$ 51,785	\$ 43,970	\$ 48,225	\$ 37,645	\$ 38,010	\$ 27,610	\$ 41,605	\$ -	\$ 457,930
BoEE Total	\$ 162												

Board of Educational Examiners

Department: 286

Fund: 0001

Unit: 9397

Appropriation: WZ9

		FY21		FY21		FY22		FY23	
		Preliminary	Change	Revised	Change	Revised	Change	Revised	
		Budget		Budget		Budget		Budget	
04B	BBF Funds	768,909	139,414	908,323	(41,371)	866,953	(62,333)	804,620	
Revenue Collected									
234	Gov Transfer In Other Agencies	300	9,700	10,000		10,000		10,000	
401	Fees, Licenses & Permits	1,900,000	(149,999)	1,750,000		1,750,000		1,750,000	
704	Other	585,000	(35,000)	550,000		550,000		550,000	
Total Revenues:		2,485,300	(175,300)	2,310,000	0	2,310,000	0	2,310,000	
Expenditures									
101	Personal Services	1,556,874	12,746	1,569,620	32,962	1,602,582	33,654	1,636,236	
202	In State Travel	20,000	(0)	20,000		20,000		20,000	
203	State Vehicle Operation	1,000	(1,000)	0		0		0	
205	Out Of State Travel	20,000	(0)	20,000		20,000		20,000	
301	Office Supplies	12,000	(1,999)	10,000		10,000		10,000	
302	Facility Maintenance Supplies	0	3,000	3,000		3,000		3,000	
303	Equipment Maintenance Supplies	4,000	(3,000)	1,000		1,000		1,000	
308	Other Supplies	5,800	(4,300)	1,500		1,500		1,500	
309	Printing & Binding	1,000	2,500	3,500		3,500		3,500	
311	Food	0	300	300		300		300	
313	Postage	6,700	799	7,500		7,500		7,500	
401	Communications	15,250	4,750	20,000		20,000		20,000	
402	Rentals	10,000	59,000	69,000		69,000		69,000	
403	Utilities	0	4,000	4,000		4,000		4,000	
405	Prof & Scientific Services	15,000	(5,000)	10,000		10,000		10,000	
406	Outside Services	3,300	2,700	6,000		6,000		6,000	
408	Advertising & Publicity	100	150	250		250		250	
409	Outside Repairs/Service	6,000	(4,000)	2,000		2,000		2,000	
414	Reimbursements To Other Agency	84,000	(44,000)	40,000	5,000	45,000		45,000	
416	ITD Reimbursements	185,000	(35,000)	150,000	10,000	160,000		160,000	
418	IT Outside Services	0	18,000	18,000		18,000		18,000	
432	Attorney General Reimbursement	45,000	0	45,000		45,000		45,000	
433	Gov Transfer Auditor of State	800	(400)	400		400		400	
434	Gov Transfer Other Agencies	310,000	(50,001)	260,000	10,000	270,000		270,000	
501	Equipment	10,000	(10,000)	0		0		0	
502	Office Equipment	500	0	500		500		500	
503	Equipment-Non Inventory	500	39,500	40,000	(37,000)	3,000		3,000	
510	IT Equipment & Software	50,000	(41,000)	9,000		9,000		9,000	
602	Other Expenses & Obligations	40,000	(1)	40,000		40,000		40,000	
702	Fees	30	(30)	0		0		0	
705	Refunds-Other	280	520	800		800		800	
Total Expenditures:		2,403,135	(51,764)	2,351,371	20,962	2,372,333	33,654	2,405,987	
Current Year Operations		82,165	(123,535)	(41,371)	(20,962)	(62,333)	(33,654)	(95,987)	
91B	Balance Carry Forward	851,074	15,879	866,953	(62,333)	804,620	(95,987)	708,633	

DISCUSSION MEMO

Date: June 26, 2020

To: Board Members

From: Mike Cavin, Interim Executive Director

RE: Amend IAC 282 Chapters 12 and 13

The rule for the military exchange license currently states that the fees shall be limited to the fee for the issuance of the license, which is \$85. This proposed change will instead limit the fee to the cost of the background check (\$75), which will save applicants an additional \$10 and also streamline accounting.

ITEM 1:

Amend 282-12.1(272) as follows:

282—12.1 (272) Issuance of licenses, certificates, authorizations, and statements of professional recognition. All application and licensure fees are nonrefundable. The fee for the issuance of a license, certificate, statement of professional recognition, or authorization shall be \$85 unless otherwise specified below:

1. Class E emergency license shall be \$150.
2. Paraeducator certificate shall be \$40.
3. Behind-the-wheel authorization shall be \$40.
4. Military exchange license shall not require a fee for issuance.

ITEM 2:

Amend 282—13.17(3)(272) as follows:

13.17(3) Military exchange license.

a. - e. No change.

f. Fees. ~~Fees for the background check, evaluation and license issued pursuant to 13.17(3) will be limited to the fee outlined in rule 282—12.1(272) for the issuance of a license.~~

In 1989, the Iowa Board of Educational Examiners was established by the Legislature to be an autonomous educational licensing agency. The major responsibility of the BoEE is to protect the children of Iowa by setting high and rigorous standards for educator licensure. The following is a list of accomplishments during FY20.

- Rules benefiting educators were implemented regarding the temporary initial license and the preservice substitute authorization.
- The BoEE moved from the Grimes State Office Building to 701 E. Court Ave, Suite A.
- The BoEE worked directly with the governor's office to provide licensure relief during COVID-19, including extending licenses, issuing licenses temporarily without the background check, and providing temporary initial licenses without a position offer/diligent search.
- BoEE staff members were able to work remotely, as needed, during the COVID-19 emergency.
- BoEE staff continued our participation in and support of events involving SAI, IASB, IACTE, PEI, IHSA, IGHSAU, AEAs, and NASDTEC.
- Ann continued to meet with the Governor's STEM Advisory Council
- David Wempen began working with the Department of Education on their new statewide application system.
- We navigated the legislative season, monitoring roughly 30 bills. Pending legislation includes the following topics:
 - HF 2627 will have major implications on reciprocity of out-of-state prepared educators. This law goes into effect on January 1, 2021, so we will have time to work out the details.
 - Community college instructor qualifications, which we may mirror for HS instructors
 - Dyslexia endorsement
 - Classroom management
 - BEDS and State reporting corrections
- We continue to use Salesforce as our new online licensure system platform to better meet the needs of our customers and improve services.
- Staff and board members completed sexual harassment and technology safety training.
- We continue to partner with IACTE on integrating the Model Code of Ethics for Educators into preservice programs as part of their funding through an AACTE State Support Grant.
- Mike began work with DAS for current and future budget and financial situation.
- We received 190 complaints for 2019.
- We said goodbye to board members Floyd Athay, David Schipper and Mary K Overholtzer. We welcomed new board members Dr. Kristen Rickey, Rhonda McRina, Tim Bower and Chad Janzen.
- We said goodbye to our long time Investigator Jim McNellis with over 9 years of service and our Clerk Specialist Sarah Robinson. We welcomed Diane Dennis as our new investigator and Zenta Klavins as our new Clerk Specialist.
- Allison Schmidt left as our AAG and Jesse Ramirez began working with our agency as our new AAG.
- Staff has worked with the DE to expand opportunities for assignments and endorsements for Financial Literacy.
- We said goodbye to Director Ann Lebo, as she transitioned to the Department of Education
- The BoEE celebrated 30 years of service at a reception in December.

BOEE CONSULTANT PRESENTATIONS 2019-20

Month	Staff Member	Topic	Audience
August	Joanne Tubbs/Darcy Hathaway	Ethics	SAI
August	Mike	Steakholder Meeting	School Psychologists
August	Linda Espey	Licensure - Ethics	Visiting Teachers from Spain
August	Dave	Ethics/Licensure	Mt Mercy
September	All Consultants	BoEE Updates	AEA superintendent meetings
September	Joanne	Ethics/Licensure	Upper Iowa
September	Joanne	Ethics/Licensure	Coe
September	Joanne	Ethics/Licensure	UNI Supt.
September	Mike	Ethics/Licensure	UIU Fayette
September	Mike	Ethics/Licensure	UIU Waterloo
September	Mike	Paraeducator Rules	Para Program Coordinators
September	Linda	Ethics/Licensure	UIU Quad Cities cohort
September	Linda	Update AEA Lic Renewal Coord	State-wide Lic Renewal Coord
September	Greg	Ethics/Licensure	Saint Ambrose
September	Steve	Ethics/Licensure	Grandview
September	Dave	Ethics/Licensure	Dubuque Colleges (4)
September			
October	All Consultants	BoEE Updates	AEA superintendent meetings
October	Joanne	Ethics	Drake
October	Joanne	Ethics/Licensure	BVU
October	Joanne	Ethics/Licensure/Hiring	IASPA
October	Joanne	Ethics/Licensure/Hiring	IASB
October	Joanne	Licensure/Rules	IACTE
October	Mike	Ethics/Licensure	BVU Ft. Dodge
October	Mike	Ethics/Licensure	BVU Dennison
October	Mike	Ethics/Licensure	BVU Ottumwa
October	Mike	Ethics/Licensure	Wartburg
October	Mike	Ethics	Simpson
October	Mike	Ethics/Licensure	BVU Sioux City
October	Mike	Focus Group - SpEd	Central Rivers AEA
October	Mike	Ethics	RAPIL
October	Linda	Ethics/Licensure	Wm Penn distance learning
October	Linda	Ethics/Licensure	Waldorf
October	Greg	Ethics/Licensure	Saint Ambrose
October	Steve	Licensure Processing Presentation	SE Iowa ADs Mtg Iowa City
October	Steve	CA- Program Evaluation	Simpson College- Dept Chair
October	Dave	Ethics-Licensure	DMACC- intro to Ed. students
November	All Consultants	BoEE Updates	AEA superintendent meetings
November	All Consultants	BoEE Updates	IASB conference booth
November	Joanne	Ethics	Simpson
November	Joanne	Licensure	Council Bluffs HR
November	Joanne	Licensure	NASDTEC Midwest Region
November	Joanne	Ethics/Licensure	Central College
November	Joanne	Ethics	Iowa Music Educators
November	Mike	Focus Group - SpEd	Heartland AEA
November	Linda	Ethics/Licensure	Grand View
November	Linda	Ethics/Licensure	RAPIL

November	Linda	Licensure	Drake
December	All Consultants	BoEE Updates	AEA superintendent meetings
December	Joanne	Licensure/Ethics	Iowa State
December	Mike	Focus Group - SpEd	Grant Wood AEA
December	Linda	Update AEA License Renewal Coord	State-wide Lic Renewal Coord
December	Steve	Program Eval	William Penn- Dept Staff
December	Dave	licensure	Perkins 5 mtg
January	All Consultants	BoEE Updates	AEA superintendent meetings
January	Joanne	Licensure/Ethics	Faith Baptist
January	Joanne	Licensure/Ethics	Upper Iowa
January	Joanne	Licensure/Ethics	UNI Evaluator
January	Joanne	Licensure/Ethics	PEI
January	Mike	Licensure/Ethics	BVU Storm Lake
January	Mike	Focus Group - SpEd	Green Hills AEA
January	Linda	Licensure/Ethics	Grand View
February	All Consultants	BoEE Updates	AEA superintendent meetings
February	Joanne	Licensure/Ethics	UD, Emmaus, Loras, Clarke
February	Joanne	BoEE Agency Update	House Education Appropriations
February	Mike	Focus Group - SpEd	Keystone AEA
February	Mike	Focus Group - SpEd	Prairie Lakes AEA
February	Mike	Focus Group - SpEd	Northwest AEA
February	Linda	Licensure/Ethics	Upper IA Quad cities
February	Dave	Licensure/Ethics	Grinnell College
March	All Consultants	BoEE Updates	AEA superintendent meetings
March	Joanne	Licensure/Ethics	Luther
March	Joanne	Ethics	Simpson
March	Joanne	Ethics	IACTE
March	Mike/David	Licensure/Ethics	UNI
March	Mike	Focus Group - SpEd	MBAEA
March	Mike	Focus Group - SpEd	GP AEA
March	Linda	Licensure/Ethics	William Penn Distance Learners
March	Linda	Licensure/Ethics	Coe
March	Linda	Licensure Renewal Coord updates	Statewide AEA Licensure coord
April	All Consultants	BoEE Updates	AEA superintendent meetings
April	Joanne	Licensure/Ethics	Central
April	Joanne	Ethics	Drake
April	Mike	Shortage	Special Education Directors
April	Steve	CA Program Eval- Zoom	Dordt College Professor
April	Steve	Program Evaluation- Zoom	William Penn- Instructors
April	Dave	licensure	Work based learning Annual Conf.
May	All Consultants	BoEE Updates	AEA superintendent meetings
May	Joanne Tubbs	Licensure/Ethics	Iowa State
June	Joanne	Ethics	PEI
July	Greg	Licensure / Ethics	New Adm. Workshop (3 dates)