

1 information, whether to initiate licensee disciplinary proceedings, and the decision to
2 be rendered in a contested case, pursuant to Iowa Code sections 21.5(a), (d), and (f).
3 Roll call vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes;
4 McRina – yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION**
5 **CARRIED UNANIMOUSLY.**

6

7 Larry Bice moved, with a second by Kathy Behrens, that in **case number 19-86**, the
8 Board find probable cause to establish a violation of the following provisions of the
9 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(b)(2), 25.3(1)(e)(3) and
10 (4), and 25.3(6)(c), and order this case set for hearing. Roll call vote: Behrens – yes;
11 Bice – yes; Bower – yes; Harper – yes; Janzen – yes; McRina – yes; Schoening –
12 recused; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

13

14 Kathy Behrens moved, with a second by Ryan Williamson, that in **case number 19-**
15 **149**, the Board find probable cause to establish a violation of the following provisions
16 of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(1), and order
17 this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

18

19 Larry Bice moved, with a second by Ryan Williamson, that in **case number 19-182**,
20 the Board find probable cause to establish a violation of the following provisions of the
21 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(5)(a)(2), and order this
22 case set for hearing. Roll call vote: Behrens – no; Bice – no; Bower – yes; Harper – yes;
23 Janzen – yes; McRina – yes; Schoening – yes; Voss – yes; Williamson – no; Yedlik – no.
24 **MOTION CARRIED.**

25

26 Ryan Williamson moved, with a second by Kathy Behrens, that in **case number 19-**
27 **185**, the Board find probable cause to establish a violation of the following provisions
28 of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(3) and (4),
29 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

30

31 Kathy Behrens moved, with a second by Larry Bice, that in **case number 20-19**, the
32 Board find probable cause to establish a violation of the following provisions of the

1 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(1), and order this
2 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

3
4 Larry Bice moved, with a second by Kathy Behrens, that in **case number 20-42**, the
5 Board find that, although one or more of the allegations in the complaint may be
6 substantiated by the witnesses interviewed in the course of the investigation [and/or]
7 the documents gathered in the course of the investigation, and the allegations may
8 constitute a technical violation of the board's statute or administrative rules; the
9 evidence before the board indicates that adequate steps have been taken to remedy
10 the violation and to ensure that incidents of a similar nature do not occur in the
11 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**
12 **CARRIED UNANIMOUSLY.**

13
14 Larry Bice moved, with a second by Ryan Williamson, that in **case number 20-43**, the
15 Board find that the evidence gathered in the investigation, including witness
16 statements and the documentary evidence, does not substantiate the allegations in the
17 complaint, and that the Board therefore lacks probable cause to proceed with this
18 matter. **MOTION CARRIED UNANIMOUSLY.**

19
20 Kathy Behrens moved, with a second by Ryan Williamson, that in **case number 20-**
21 **52**, the Board find probable cause to establish a violation of the following provisions of
22 the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(e) and 25.3(8)(a),
23 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

24
25 Ryan Williamson moved, with a second by Kathy Behrens, that in **case number 20-**
26 **05**, the Board find probable cause to establish a violation of the following provisions of
27 the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(4)(b) and (e), and
28 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

29
30 Larry Bice moved, with a second by Ryan Williamson, that in **case number 20-32**, the
31 Board find probable cause to establish a violation of the following provisions of the
32 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(1) and 25.3(6)(c),
33 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Kathy Behrens moved, with a second by Larry Bice, that in **case number 20-44**, the
2 Board find that, although one or more of the allegations in the complaint may be
3 substantiated by the witnesses interviewed in the course of the investigation [and/or]
4 the documents gathered in the course of the investigation, and the allegations may
5 constitute a technical violation of the board's statute or administrative rules; the
6 evidence before the board indicates that adequate steps have been taken to remedy
7 the violation and to ensure that incidents of a similar nature do not occur in the
8 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**
9 **CARRIED UNANIMOUSLY.**

10
11 Kathy Behrens moved, with a second by Larry Bice, that in **case number 20-50**, the
12 Board find probable cause to establish a violation of the following provisions of the
13 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(e), and order this case
14 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

15
16 Ryan Williamson moved, with a second by Kathy Behrens, that in **case number 20-**
17 **61**, the Board find that, although one or more of the allegations in the complaint may
18 be substantiated by the witnesses interviewed in the course of the investigation
19 [and/or] the documents gathered in the course of the investigation, and the allegations
20 may constitute a technical violation of the board's statute or administrative rules; the
21 evidence before the board indicates that adequate steps have been taken to remedy
22 the violation and to ensure that incidents of a similar nature do not occur in the
23 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**
24 **CARRIED UNANIMOUSLY.**

25
26 Kathy Behrens moved, with a second by Ryan Williamson, that in **case number 19-**
27 **174**, the Board accept the agreement submitted by the parties, and issue an Order
28 incorporating the agreement of the parties and imposing the agreed upon sanction.
29 **MOTION CARRIED UNANIMOUSLY.**

30
31 Larry Bice moved, with a second by Kathy Behrens, that in **case number 19-180**, the
32 Board accept the agreement submitted by the parties, and issue an Order
33

1 incorporating the agreement of the parties and imposing the agreed upon sanction.

2 **MOTION CARRIED UNANIMOUSLY.**

3
4 Ryan Williamson moved, with a second by Kathy Behrens, that the Board accept the
5 respondent's waiver of hearing and voluntary surrender in **case numbers 18-170 and**
6 **19-49**, and that the Board issue an order permanently revoking the license with no
7 possibility of reinstatement. Roll call vote: Behrens – yes; Bice – yes; Bower – yes;
8 Harper – yes; Janzen – yes; McRina – yes; Schoening – recused; Voss – yes; Williamson
9 – yes; Yedlik – yes. **MOTION CARRIED.**

10
11 Kathy Behrens moved, with a second by Larry Bice, that the Board accept the
12 respondent's waiver of hearing and voluntary surrender in **case number 19-184**, and
13 that the Board issue an order permanently revoking the license with no possibility of
14 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

15
16 Larry Bice moved, with a second by Ryan Williamson, that the Board accept the
17 respondent's waiver of hearing and voluntary surrender in **case number 20-23**, and
18 that the Board issue an order permanently revoking the license with no possibility of
19 reinstatement. **MOTION CARRIED UNANIMOUSLY.** (Darcy Hathaway left the room
20 during the discussion of this case in closed session.)

21
22 Kathy Behrens moved, with a second by Larry Bice, that the Board accept the
23 respondent's waiver of hearing and voluntary surrender in **case number 19-156**, and
24 that the Board issue an order permanently revoking the license with no possibility of
25 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

26
27 Larry Bice moved, with a second by Kathy Behrens, that the Board not initiate review
28 of the proposed decision in **case number 19-89, In the Matter of Debi Wesolowski**,
29 and allow the proposed decision to become the final decision of the Board unless an
30 appeal is taken by one of the parties within the time allowed by rule. **MOTION**
31 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
32 case in closed session.)

1 Kathy Behrens moved, with a second by Larry Bice, that the Board not initiate review
2 of the proposed decision in **case number 19-137, In the Matter of Beth Foster**, and
3 allow the proposed decision to become the final decision of the Board unless an appeal
4 is taken by one of the parties within the time allowed by rule. **MOTION CARRIED**
5 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
6 closed session.)

7
8 Larry Bice moved, with a second by Ryan Williamson, that the Board not initiate
9 review of the proposed decision in **case number APP 20-03, In the Matter of James**
10 **Morris**, and allow the proposed decision to become the final decision of the Board
11 unless an appeal is taken by one of the parties within the time allowed by rule.
12 **MOTION CARRIED UNANIMOUSLY.** (Jesse Ramirez and Mike Cavin left the room
13 during the discussion of this case in closed session.)

14
15 Kathy Behrens moved, with a second by Larry Bice, to extend the 180-day deadline for
16 issuance of the final decision in **case number 20-02**, based upon the need to conduct
17 the hearing and the need to review the proposed decision. Roll call vote: Behrens –
18 yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes; McRina – yes; Schoening –
19 yes; Voss – yes; Williamson – recused; Yedlik – yes. **MOTION CARRIED.** (Jesse
20 Ramirez left the room during the discussion of this case in closed session.)

21
22 Larry Bice moved, with a second by Ryan Williamson, to extend the 180-day deadline
23 for issuance of the final decision in **case number 20-03**, based upon the need to
24 conduct the hearing and the need to review the proposed decision. **MOTION**
25 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
26 case in closed session.)

27
28 Ryan Williamson moved, with a second by Kathy Behrens, to extend the 180-day
29 deadline for issuance of the final decision in **case number 20-05**, based upon the
30 need to schedule the hearing and the need to review the proposed decision. **MOTION**
31 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
32 case in closed session.)

1 Kathy Behrens moved, with a second by Ryan Williamson, to extend the 180-day
2 deadline for issuance of the final decision in **case number 20-08**, based upon the
3 need to conduct the hearing and the need to review the proposed decision. **MOTION**
4 **CARRIED UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this
5 case in closed session.)

6
7 Larry Bice moved, with a second by Kathy Behrens, to extend the 180-day deadline for
8 issuance of the final decision in **case number 20-11**, based upon the need to conduct
9 the hearing and the need to review the proposed decision. **MOTION CARRIED**
10 **UNANIMOUSLY.** (Jesse Ramirez left the room during the discussion of this case in
11 closed session.)

12
13 Kathy Behrens moved, with a second by Ryan Williamson, to extend the 180-day
14 deadline for issuance of the final decision in **case number 20-13**, based upon the
15 need to conduct the hearing and the need to review the proposed decision. Roll call
16 vote: Behrens – yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes; McRina – yes;
17 Schoening – recused; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION CARRIED.**
18 (Jesse Ramirez left the room during the discussion of this case in closed session.)

19
20 Larry Bice moved, with a second by Kathy Behrens, to approve the closed session
21 minutes for May 15, 2020. **MOTION CARRIED UNANIMOUSLY.**

22
23 The following requests for reinstatement were discussed in open session:

24
25 Case number 18-97, Amy Skinner – The final order, issued June 3, 2019, imposed a
26 reprimand and a minimum one-year suspension, with a requirement to complete an
27 ethics course (for an alcohol-related complaint). The respondent has satisfied the
28 terms of the sanction. Larry Bice moved, with a second by Kathy Behrens, that the
29 Board grant the respondent’s request for reinstatement in **case number 18-97**, and
30 issue an order stating that the basis for the suspension no longer exists and it will be
31 in the public interest for the license to be reinstated. **MOTION CARRIED**
32 **UNANIMOUSLY.**

1 Case Number 13-104, Andrea Eades-Hogrefe - The final order, issued March 24, 2014,
2 imposed minimum two-year suspension, with a requirement to demonstrate
3 successful substance abuse rehabilitation (complaint was regarding a criminal
4 conviction that stemmed from some substance abuse issues). The respondent has
5 satisfied the terms of the sanction. Kathy Behrens moved, with a second by Ryan
6 Williamson, that the Board grant the respondent's request for reinstatement in **case**
7 **number 13-104** and issue an order stating that the basis for the suspension no longer
8 exists and it will be in the public interest for the license to be reinstated. **MOTION**
9 **CARRIED UNANIMOUSLY.**

10
11 Case Number 15-23, Chris Eckrich - The final order, issued April 11, 2016, imposed
12 an indefinite suspension (complaint stemmed from a criminal conviction regarding
13 threatening text messages that led to the conviction and a no-contact order). Prior to
14 applying for reinstatement, the respondent was required to document that his criminal
15 probation is complete and he is no longer subject to a no-contact order with his former
16 school district. Respondent was also required to complete a mental health evaluation.
17 Given the serious nature of the violation, the Board is unwilling to reinstate
18 Respondent's license without more extensive documentation of mental health
19 treatment and/or information supporting a conclusion that similar events would not
20 occur in the future. Larry Bice moved, with a second by Tony Voss, that the Board
21 deny the respondent's request for reinstatement in **case number 15-23** and issue an
22 order stating that the materials submitted do not establish that the basis for the
23 suspension no longer exists and it would be in the public interest for the license to be
24 reinstated. **MOTION CARRIED UNANIMOUSLY.**

25
26 Case Number 19-178, Joel Eddleman - The final order, issued April 17, 2020, imposed
27 a reprimand and a minimum three-month suspension, with a requirement to complete
28 an ethics course and substance abuse evaluation (for an alcohol-related complaint).
29 The suspension period has not yet elapsed and the Board does not meet in July.
30 Respondent is requesting that the Board grant his request for reinstatement at today's
31 meeting but date the Order effective July 17, 2020. The Board noted it has a meeting
32 currently scheduled for August 5, 2020, and would be willing to consider a future
33 request for reinstatement from the Respondent at that time. Larry Bice moved, with a

1 second by Kathy Behrens, that the Board deny the respondent's request for
2 reinstatement in **case number 19-178** and issue an order stating that the materials
3 submitted do not establish that the basis for the suspension no longer exists and it
4 would be in the public interest for the license to be reinstated. Roll call vote: Behrens
5 – yes; Bice – yes; Bower – yes; Harper – yes; Janzen – yes; McRina – yes; Schoening –
6 no; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

7
8 Communication from the Public

9 None.

10
11 Board Member Reports

12 Ryan Williamson informed the board that he has resigned from his counselor position
13 with Des Moines Public Schools (Roosevelt High School). He has accepted a position
14 as the Director of Equity and Inclusion with Urbandale Community School District
15 effective July 1, 2020. Board members congratulated Ryan on his new position.

16
17 Larry Bice mentioned that the governor signed a bill that no longer requires passing a
18 national test to be admitted into a teacher preparation program.

19
20 Executive Director's Report

21 Legislative Update:

22 HF 2627 – Licensure Reciprocity: this will allow applicants who have held a license in
23 another state for at least one year and who have established residency in Iowa to
24 obtain a license through the BoEE without additional coursework or testing. This will
25 also limit the criteria used by the BoEE to deny a license based on past criminal
26 activity.

27 SF 2356: Dyslexia: this will establish a dyslexia specialist endorsement.

28 SF 2360 – Therapeutic Classrooms: this will add language to the Code of Professional
29 Conduct and Ethics regarding safety of students and staff, mandatory reporter
30 obligations, IEPs, and participation in staff development.

31 HF 2418 – BEDS Reporting: this will allow districts to work with the Iowa Department
32 of Education to correct BEDS staffing errors.

1 HF 2454 - A bill relating to the number of experience hours and the amount of
2 education required for community college instruction. Staff is reviewing this to see
3 how we might be able to utilize this impact to our rules and regulations for CTE
4 licensure.

5

6 There will be a number of changes to our rules on the August meeting agenda to
7 reflect these legislative changes.

8

9 Agency Update:

10 Zenta Klavins, Clerk Specialist, is resigning effective June 30, 2020 and we will begin
11 the process for a replacement. Some of the duties of this position is to greet the
12 public, answer the phone and do fingerprinting. Due to this resignation, our office will
13 be closed for walk-in customers and fingerprinting. (Fingerprinting has been
14 suspended due to COVID-19.) However, customers can make an appointment with a
15 specific staff member, if needed. This will remain in effect until September 1.

16

17 Staff will rotate to be present in the office at least one day per week for office coverage
18 with a minimum of two staff members in the office at all times.

19

20 Due to COVID-19, we have purchased face masks, hand sanitizer, more cleaning
21 supplies, and gloves for those that come to the office for an appointment. Social
22 distancing will be maintained by meeting in our board room.

23

24 No information yet from the governor's office regarding the appointment of a new
25 executive director and for a board member replacement due to Mary K. Overholtzer's
26 resignation.

27

28 Financial Update: Mike Cavin reviewed the financial report – closing of FY 20 and the
29 proposed FY 21 and FY 22 budgets.

30

31 Licensure Update: Due to COVID-19, we will continue to issue extensions for all
32 licenses at no cost (upon request of the applicant) per the Governor's extension of the
33 proclamation through June 2020.

1 NASDTEC Professional Practices Institute (PPI) which was scheduled for October 14-
2 16, 2020, in Oklahoma City, has been cancelled due to COVID-19. It is scheduled for
3 next year at the same location in Oklahoma City and the specific dates will be
4 published in the near future.

5

6 Rules

7 Adopt:

8 None.

9

10 ARRC Review Pending:

11 None.

12

13 Notice:

14 None.

15

16 Items for Discussion:

17 IAC 282 Chapters 12 and 13 – Military Exchange License Fee. The rule for the
18 military exchange license currently states that the fees shall be limited to the fee for
19 the issuance of the license, which is \$85. This proposed change will instead limit the
20 fee to the cost of the background check (\$75), which will save applicants an additional
21 \$10 and also streamline accounting. This will move to Notice at the August meeting.

22

23 Petition for Waiver

24 None.

25

26 Reports/Approvals

27 Mike Cavin reviewed the FY 20 accomplishments. The biggest accomplishments being
28 our move to 701 E. Court Ave. and full implementation of our online licensure system.

29

30 FY 20 Consultant Presentations: Board members were provided with a list of the
31 presentations by staff at the various colleges, universities, school districts, and AEAs
32 regarding licensure updates and ethics.

33

1 There being no further business, Kathy Behrens moved, with a second by Larry Bice,
2 to adjourn the meeting at 11:15 a.m. **MOTION CARRIED UNANIMOUSLY.**

3
4 The work session began at 12:15 p.m.

5
6 Board Operating Guidelines: Darcy Hathaway reviewed the process for revisions to
7 the Board Operating Guidelines. The Board Operating Guidelines will go out to the
8 members of this committee. (The committee members will be determined after this
9 meeting.) The committee will review and make revision recommendations and then
10 those recommendations will be brought back to the full board for further consideration
11 and discussion.

12
13 FY 21 Board Committee Assignments: Board members ranked their choice for
14 committee assignments for FY 21. Committees include: Executive Committee,
15 Professional Practices Committee and Board Operating Guidelines Committee. Mike
16 Cavin and Sara Yedlik will review and notify the board of their committee assignment.

17
18 FY 21 Goals and Legislative Priorities: Board members put together a list of their
19 goals and legislative priorities for FY 21. Mike Cavin will compile the results and
20 share with the board.

21
22 FY 21 Board Presentations: Board members recommended topics for possible
23 presentations that they would like scheduled for FY 21 board meetings. Some of the
24 presentations that were scheduled earlier this year were cancelled due to COVID-19
25 and we will attempt to reschedule them for FY 21. Since the remaining meetings in
26 2020 will be held via Zoom due to COVID-19, the number of presenters at a given
27 meeting will need to be limited until we resume in-person meetings. Mike Cavin will
28 finalize the recommendations and share with the board.

29
30 The work session ended at 1:15 p.m.